



CITY OF DELRAY BEACH

100 NW 1st Avenue
Delray Beach, FL 33444

ADVISORY BOARD MINUTES
PUBLIC ART ADVISORY BOARD

Draft 1

Tuesday, October 24, 2023

6:00 p.m.

City Hall, 1st Floor Conference Room

1. **CALL TO ORDER**

The meeting was called to order by Senior Assistant City Attorney Kelly Brandon at 6:00 p.m. due to elections being held for Chair and Vice Chair seats.

2. **ROLL CALL**

Present:

Agnese Kaulina-Feldmanis
Andrea Sherman (**absent**)
Bob Costello
Joseph Aronstein (**absent**)
Maxwell Zengage
Samuel Spear, Jr.
Sarah E. Huang

Staff present:

Jeff Oris, Assistant City Manager / Board Liaison
Kelly Brandon, Sr. Assistant City Attorney
Monica M. Daniels, Executive Administrative Assistant/Minute taker
Jen Buce, Planner- Development Services

Roll was called and quorum was present.

3. **APPROVAL OF AGENDA**

Motion made by Samuel Spear Jr., seconded by Sarah Huang to approve the agenda. In a roll call vote, the **motion passed** unanimously **(5-0)**.

4. **ELECTIONS**

- **Chairperson**

Samuel Spear Jr. made a motion to nominate Max Zengage for the Chairperson seat. **Sarah Huang** seconded the motion. In a roll call vote, **the motion passed unanimously (5-0)**

- **Vice Chairperson**

Max Zengage made a motion to nominate Samuel Spear Jr. for the Vice Chairperson seat. **Sarah E. Huang** seconded the motion. In a roll call vote, **the motion passed unanimously (5-0)**

- **Second Vice Chairperson**

Samuel Spear Jr. made a motion to nominate Sarah E. Huang for the Second Vice Chairperson seat. Max Zengage seconded the motion. In a roll call vote, **the motion passed unanimously (5-0)**

The meeting was turned over into the hands of Chairperson Max Zengage to conduct the remainder of the meeting.

5. APPROVAL OF MINUTES

Minutes for September 26, 2023

Sarah Huang made a motion to approve the minutes, **seconded by Bob Costello**. In a roll call vote, **the motion passed unanimously (5-0)**.

6. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS

None

7. OLD BUSINESS

a. ***Art Update from the DDA – Marusca Gatto, Cultural Arts Director for DDA***

Marusca passed out literature and upcoming events for the DDA regarding the Gallery, Museums and Art for the City of Delray Beach. She also provided an update from Dana concerning the Camera Shop, stating as long as nothing changes, they will proceed based on the original agreement.

b. ***Sidewalk Art Project Update – Jeff Oris, Assistant City Manager***

Jeff announced that Artist Meechico, sustained bad injuries while away on a trip and will not be in attendance for tonight's meeting. Sidewalk Art Project pending further updates.

c. **Public Art Trust Fund - Jeff Oris, Assistant City Manager**

Jeff advised that there is currently \$47,000.00 in the Public Art Trust Fund. He stated \$25,000.00 of that amount has been designated to the sidewalk project and the remaining balance might be available for art project(s)

Max asked when will the project begin, **Jeff** stated possibly early Spring. **Jeff** stated he needs to ask more questions and will provide updates and a timeline once he receives. **Samuel** asked about the Sewer Project being taken off the table. **Jeff** clarified, stating that it was not taken off the table; it has been funded in this years budget as a separate item in the capital project, he will get more details when this project will begin and provide updates.

8. **NEW BUSINESS**

- a. Consideration of the installation of a mural on the North elevation of a building (File No. 2023-235) located at 75 SE 4th Avenue (P.C.N. 12-43-46-16-01-101-0112) Virginia Santarisiero and Piya Charanjiva applicants.

Kelly Brandon explained the Quasi-Judicial Process. **Max** read the Quasi-Judicial Instructions. Swearing In was conducted by **Monica M. Daniels** for:

- Applicant - Piya Charanjiva
- Jeff Oris, Assistant City Manager
- Jen Buce, Planner – Development Services

Kelly asked the board if there was any exparte communications concerning this application / item. No exparte communications were had as stated by the board. **Jen Buce, Planner for the City of Delray Beach**, put into record File# 2023-235.

Applicant **Piya Charanjiva** - 75 SW 4th Avenue, Delray Beach provided highlights and a brief presentation. She indicated that they will be opening up a Wine Shop; and advised that they want to upgrade the wall on the N side which currently has an old mural on it, they would like to update that wall with a new design. The installation is a digital print that will be installed and printed on metal panels affixed to the wall, which will also be easy for

them to maintain. She indicated that there will be a coat of anti-vandalism paint protectant as well for easy maintenance and clean up.

Jen Buce gave a brief presentation of item 8a – located at 75 SW 4th Avenue, Delray Beach for consideration of a mural. She indicated this is in the (CBD) Central Business District in the central core. She indicated that on 8/23/23 they had been approved for a class 1 site plan modification by Sprav. She explained the elevations which they were approved for. Jen stated the mural is 145 square feet and stated this is not taking up the entire elevation as indicated in the presentation. She explained [LDR 8.5.3 – Mural Design/Installation and LDR 8.5.3\(c \) Placement and Design Requirements](#). She indicated that there are no public safety concerns. She stated for board action they must make sure it follows [LDR 8.5.2 \(a\) – Public Art Criteria](#). Jen also stated this has gone before the DDA for class 1 and was supported.

PUBLIC COMMENTS

Marusca Gatto – DDA, stated she likes the mural.

CROSS EXAMINATION BY STAFF

None

BOARD DISCUSSION

Max asked what color will be used for the empty spaces East of the window. **Piya** stated Off White/Neutral. **Bob** asked if the mural is hurricane proof. **Piya** stated its going through the permitting process for the metal fixtures used and are up to code, not for certain if hurricane proof. **Kelly** stated once installed they would still need a COI. **Max** asked if a permit was required. **Jen** stated she would need clarification to see if it was included with their exterior and interior build out and as it is going through permitting, it is being installed correctly. Otherwise, it does not need to go through that process for panels.

Agnese stated she is happy that this will be done by an International Artist and she likes the idea of the panels. **Samuel** inquired about the signage. **Jen** stated the signage is not apart of and is a separate permit. **Jen** also stated there is no LDR for the wall paint, only the painting. **Sarah** commented that she likes the maintenance plan and the easy clean up.

Samuel Spear made a motion to approve the installation of the mural located on the North side of 75 SW 4th Avenue, Delray Beach, FL permit 2023-235 in compliance with Chapter 8 of the LDRs. Seconded by **Sarah Huang**. In a roll call vote, **the motion passed unanimously (5-0)**.

9. COMMENTS

a. Staff

None

b. Board Members

None

9. ADJOURNMENT

A Motion made by Samuel Spear Jr. for adjournment of the meeting; **seconded** by Sarah Huang.

The meeting was adjourned at 6:55 p.m.

Board Liaison

Date

Board Chair

Date

[Minutes prepared by Monica M. Daniels, Executive Administrative Assistant/CMO.]