

CITY OF DELRAY BEACH  
Solicitation for Continuing General  
Architectural Consulting Services  
Solicitation No. 2017-010  
Date: December 8, 2016

SONG + ASSOCIATES, INC.  
1545 Centrepark Drive North  
West Palm Beach, FL 33401

T:561.655.2423 ext. 110  
F: 561.655.1482  
Contact: Jill Lanigan  
E: [jlanigan@songandassociates.com](mailto:jlanigan@songandassociates.com)





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## LETTER OF INTENT

December 6, 2016

RE: City of Delray Beach  
Solicitation for  
Continuing General Architectural Consulting Services  
Solicitation No. 2017-010

Dear Members of the Selection Committee:

Song + Associates, Inc. is an award-winning Architecture, Planning and Interior Design firm founded and headquartered in Palm Beach County for 28 years. We are a certified minority and woman-owned business as well as being a certified small business enterprise. Our experienced staff is uniquely suited to collaboratively achieve the vision and objectives of the City of Delray Beach on projects including feasibility studies, building assessments, programming and master planning, design through construction documents and construction administration.

Our clients, which include numerous municipalities, benefit from our in-depth knowledge of local codes and regulations, our award-winning design capabilities and experience with public meetings and design workshops. We recognize the importance of community consensus and we can effectively present our projects to the City Commission and members of the public in order to gain their support. Understanding the client's needs is an integral part of Song + Associates' design approach and as such, we seek outcomes which explore creativity while ensuring that all critical aspects are met. As leaders in our industry, we incorporate an outstanding level of quality control, cost adherence and time management for projects large or small.

We understand the design services and planning effort that will need to be accomplished within this contract. Our personnel have the experience working through continuing annual contract with more than 20 Florida governmental agencies on similar services including Riviera Beach, West Palm Beach, Jupiter, Lake Worth, Delray Beach CRA, Palm Beach Gardens, Town of Palm Beach, Florida Atlantic University, and Palm Beach State College to name a few.

We are honored to have served the municipalities of Palm Beach County for nearly three decades, being an integral resource in the development of our area. We are confident in our ability to provide strong leadership in the Architectural Services capacity to ensure that the vision of the City of Delray Beach is achieved with excellence.

Song + Associates will bring to the City of Delray Beach our full breadth of experience in working with State and County governments, municipalities, their planning departments, Commissioners, and ultimately, the citizens of your city. We look forward to exceeding your expectations.

Respectfully Submitted,



Young Song, AIA, ASID  
President

For our primary representative for this RFQ, please contact:

Jill Lanigan

Director of Business Development

Phone: 561-655-2423, ext. 110

Email: [janigan@songandassociates.com](mailto:janigan@songandassociates.com)

Mailing Address: 1545 Centrepark Drive North, West Palm Beach, FL 33401



**Form A - Proposal Submittal Signature Page**

By signing this Proposal, the Proposer certifies that it satisfies all legal requirements as an entity to do business with the City, including all Conflict of Interest and Code of Ethics provisions.

Firm Name: Song + Associates, Inc.

Street Address: 1545 Centrepark Drive North, West Palm Beach, FL 33401

Mailing Address (if different from Street Address): Same as above

Telephone Number(s): 561-655-2423

Fax Number(s): 561-655-1482

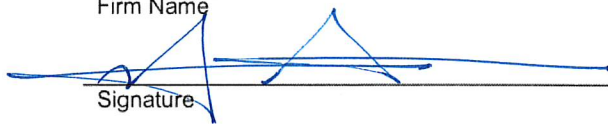
Email Address: jlanigan@songandassociates.com

Federal Identification Number: 65-084-8859

Acknowledged by:

Song + Associates, Inc.

Firm Name



Signature

December 7, 2016

Date

Young Song, AIA, ASID, President

Printed Name and Title

By signing this document, the Proposer agrees to all terms and conditions of this RFQ which includes the Sample Agreement.

THE EXECUTION OF THIS FORM CONSTITUTES THE UNEQUIVOCAL OFFER OF PROPOSER TO BE BOUND BY THE TERMS OF ITS PROPOSAL. FAILURE TO SIGN THIS SOLICITATION WHERE INDICATED ABOVE BY AN AUTHORIZED REPRESENTATIVE SHALL RENDER THE PROPOSAL NON-RESPONSIVE. THE CITY MAY, HOWEVER, IN ITS SOLE DISCRETION, ACCEPT ANY PROPOSAL THAT INCLUDES AN EXECUTED DOCUMENT WHICH UNEQUIVOCALLY BINDS THE PROPOSER TO THE TERMS OF ITS PROPOSAL.





**Form A - Signature Authority**

Indicate below Proposer's type of organization and provide the required documentation as applicable to demonstrate that the executor of Proposer's Proposal is duly authorized to execute on behalf of, and as the official act of, Proposer.

Select	Type of Organization	Officer Who Signed Proposal Submittal Signature Page	Required Authorizing Documentation
<input checked="" type="checkbox"/>	Corporation	President, Vice President, or Chief Executive Officer	None
<input type="checkbox"/>	Corporation	Director, Manager, or other title	Corporate resolution
<input type="checkbox"/>	Limited Liability Company (LLC) – Member-Managed	Member	Articles of Organization or Operating Agreement
<input type="checkbox"/>	Limited Liability Company (LLC) – Manager-Managed	Manager	Articles of Organization or Operating Agreement
<input type="checkbox"/>	Limited Partnership	General Partner	Document demonstrating the legal authority to bind the Limited Partnership
<input type="checkbox"/>	Partnership	Partner	None
		CEO, Director, Manager or other title	Authorizing documentation
<input type="checkbox"/>	Individual	Individual	None

Documentation is not required.

The required authorizing documentation is included with Proposal.



## PROPOSER STATEMENT OF ORGANIZATION

- A. Legal Contracting Name: Song + Associates, Inc.
- B. State of Incorporation: Florida
- C. Ownership Structure: Corporation
- D. Federal Identification Number: 65-084-8859
- E. Contact Information for Proposer’s Corporate Headquarters:  
1545 Centrepark Drive North  
West Palm Beach, FL 33401  
Phone: 561-655-2423
- F. Contact Information for Proposer’s Local Office: Same as above
- G. Hours of Operation: Office: 8:00am to 5:30pm Monday through Friday;  
Your dedicated Project Manager and staff are reachable around the clock and weekends to address any project needs!
- H. Years in Business: 28 years
- I. List of officers, owners, and/or partners, or managers of the firm:  
Young Song, AIA, ASID is the president and sole owner of the firm  
1545 Centrepark Drive North, West Palm Beach, FL 33401  
Phone: 561-655-2423
- J. Additional Organizational Information:  
Song + Associates is a State and County-certified Minority (Asian), Woman-owned, and Small Business Enterprise.  
The firm is licensed for architecture and interior design.
- K. Contact information for Proposer’s Primary Representative during this RFQ process.  
Jill Lanigan  
Phone: 561-655-2423, Ext. 110  
Email: jlanigan@songandassociates.com  
Mailing Address: 1545 Centrepark Drive North, West Palm Beach, FL 33401
- L. Contact information for Proposer’s Secondary Representative during this RFQ process.  
JoAnn Brent  
Phone: 561-655-2423, Ext. 118  
Email: jbrent@songandassociates.com  
Mailing Address: 1545 Centrepark Drive North, West Palm Beach, FL 33401
- M. Litigation:  
Song + Associates, Inc. is not involved in any current or pending litigation
- N. Ownership Changes:  
Not applicable

State of Florida  
Minority + Woman-owned  
Business Certificate

*State of Florida*  
**Minority, Women & Florida Veteran  
Business Certification**

Song and associates, inc.

Is certified under the provisions of  
287 and 295.187, Florida Statutes, for a period from:

12/01/2015 to 12/01/2017

   
Chad Poppel, Secretary  
Florida Department of Management Services



Office of Supplier Diversity • 4050 Esplanade Way, Suite 380 • Tallahassee, FL 32399 • 850-487-0915 • www.osd.dms.state.fl.us

Palm Beach County  
Minority, Woman-owned + Small  
Business Certificate

**Palm Beach County  
Office of Small Business Assistance**

Certifies That  
**Song & Associates, Inc.**  
VENDOR # SONG0001  
*is a Small/Minority/Woman Business Enterprise as prescribed by Section 2-80.21– 2-80.35 of the Palm Beach  
County Code for a three year period from September 9, 2014 to September 8, 2017.*  
The following Services and/or Products are covered under this certification:

**Architect Services, Professional**

  
Allen Gray, Manager  
September 9, 2014



**Palm Beach County Board of County Commissioners**  
Priscilla A. Taylor, Mayor  
Paulette Burdick, Vice Mayor  
Val R. Vaische  
Shelley Vana  
Steven L. Abrams  
Mary Lou Berger  
Jess R. Santamaria

**County Administrator**  
Robert Weisman  
**Deputy County Administrator**  
Verdemia C. Baker

State of Florida Corporate Certificate

**State of Florida  
Department of State**

I certify from the records of this office that SONG & ASSOCIATES, INC. is a corporation organized under the laws of the State of Florida, filed on July 10, 1998.

The document number of this corporation is P98000061362.

I further certify that said corporation has paid all fees due this office through December 31, 2016, that its most recent annual report/uniform business report was filed on March 7, 2016, and that its status is active.

I further certify that said corporation has not filed Articles of Dissolution.

*Given under my hand and the  
Great Seal of the State of Florida  
at Tallahassee, the Capital, this  
the Seventh day of March, 2016*



*Ken Detzner*  
**Secretary of State**

Tracking Number: CC2388278937

To authenticate this certificate, visit the following site, enter this number, and then follow the instructions displayed.

<https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication>



State of Florida Department of Professional Regulation:  
Licensed Architecture Firm

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	AA0003165

The ARCHITECT CORPORATION  
Named below IS CERTIFIED  
Under the provisions of Chapter 481 FS.  
Expiration date: FEB 28, 2017

SONG & ASSOCIATES, INC.  
1545 CENTREPARK DR NO  
WEST PALM BEACH FL 334015004



State of Florida Department of Professional Regulation:  
Licensed Interior Design Firm

**STATE OF FLORIDA  
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION  
BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	IB0001095

The INTERIOR DESIGN CORPORATION  
Named below IS CERTIFIED  
Under the provisions of Chapter 481 FS.  
Expiration date: FEB 28, 2017

SONG & ASSOCIATES, INC.  
1545 CENTREPARK DR NO  
WEST PALM BEACH FL 334015004



Form B - Public Entity Crimes

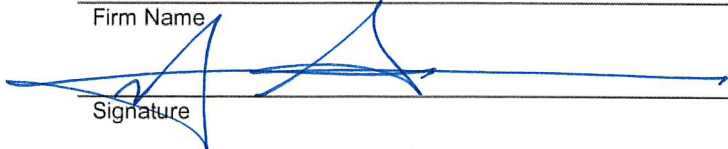
NOTIFICATION OF PUBLIC ENTITY CRIMES LAW

Pursuant to Section 287.133, Florida Statutes, you are hereby notified that a person or affiliate who has been placed on the convicted contractors list following a conviction for a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity; may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work; may not submit proposals on leases or real property to a public entity; may not be awarded or perform work as a contractor, supplier, sub-Proposer, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017 [F.S.] for Category Two [\$35,000.00] for a period of thirty-six (36) months from the date of being placed on the convicted contractors list.

Acknowledged by:

Song + Associates, Inc.

Firm Name



Signature

December 7, 2016

Date

Young Song, AIA, ASID, President

Printed Name and Title





**Form C - Drug-Free Workplace**

In the event a tie exists at the conclusion of evaluations, preference will be given to the supplier(s) who certifies it has a drug-free workplace program in accordance with Section 287.087, Florida Statutes. The drug-free workplace preference is applied as follows:

TIE: Whenever two or more proposals are equal with respect to scoring for the evaluation criteria (e.g., price, experience, quality, service) are received for the procurement of commodities or contractual services, a proposal received from a supplier that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing a tie will be followed if none of the tied suppliers have submitted this Form C and/or have a drug-free workplace program.

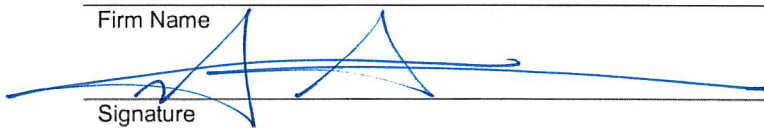
As the person authorized to sign this statement, I certify that this firm complies fully with the following requirements:

- 1) This firm publishes a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
- 2) This firm informs employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
- 3) This firm gives each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
- 4) In the statement specified in subsection (1), this firm notifies the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
- 5) This firm imposes a sanction on or requires the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
- 6) This firm will continue to make a good faith effort to maintain a drug-free workplace through implementation of this section.

Acknowledged by:

Song + Associates, Inc.

Firm Name



Signature

Young Song, AIA, ASID, President

December 7, 2016

Date



**Form D - Conflict of Interest Disclosure**

The award of the agreement is subject to the provisions of Chapter 112, Florida Statutes. All Proposers must disclose within their Proposal, the name of any officer, director, or agent who is also an employee or relative of an employee of the City of Delray Beach.

Furthermore, all Proposers must disclose the name of any City employee or relative(s) of a City employee who owns, directly or indirectly, an interest in the Proposers firm or any of its branches.

The purpose of this disclosure form is to give the City the information needed to identify potential conflicts of interest for key personnel involved in the award of this contract.

The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee's professional judgment in exercising any City duty or responsibility in administration, management, instruction, research, or other professional activities.

Please check one of the following statements and attach additional documentation if necessary:

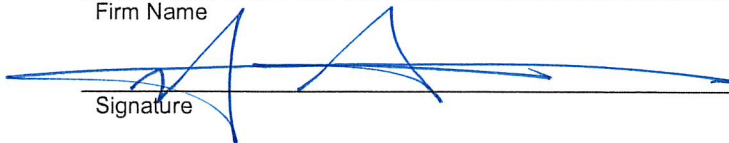
To the best of our knowledge, the undersigned firm has no potential conflict of interest as defined in Chapter 112, Florida Statutes and Section 2-443, Palm Beach County Code of Ordinances.

The undersigned firm, by attachment to this form, submits information which may be a potential conflict of interest due to other Cities, Counties, contracts, or property interest for this RFQ.

Acknowledged by:

Song + Associates, Inc.

Firm Name



Signature

December 7, 2016

Date

Young Song, AIA, ASID, President

Printed Name and Title



**Form E - Acknowledgment of Addenda**

The Proposer hereby acknowledges the receipt of the following addenda, which were issued by the City and incorporated into and made part of this RFQ. It is the sole responsibility of the Proposer to ensure that all addenda have been received and receipt of each has been acknowledged. Failure to submit acknowledgement of each addendum issued may result in the Proposer being deemed non-responsive.

ADDENDA NUMBER	ADDENDA DATE
Addendum No.: 1	November 21, 2016
Addendum No.: 2	November 30, 2016



Director of Business Development

Signature of Proposer's Agent

Title

Jill Lanigan

December 7, 2016

Printed Name

Date



## A. EXPERIENCE



- Palm Beach County Founded & Headquartered
- Woman-Owned, M/WBE & SBE
- Public Project Expertise
- Full Array of Services

Song + Associates, Inc. is an award-winning, architectural, planning and interior design firm, with a professional staff of 24 employees and headquartered for 28 years in Palm Beach County. Established since 1988, Song + Associates is a woman-owned, State and County certified M/WBE firm as well as being a certified Small Business Enterprise, SBE. Song + Associates has extensive experience and nationally recognized expertise in completed municipal projects. Through our history in designing governmental facilities, Song + Associates has earned a reputation for innovation in design, financial responsibility and timely delivery.

Our continued success is the result of team work, diligence, experience and a “best service” attitude. Song + Associates’ unified team are leaders with the ability to ensure design excellence, a quality product, cost control and effective schedule management. Our 90% repeat client rate is another testament to our commitment to quality architecture.

Our comprehensive array of services enables us to meet all of our clients’ facility needs – including facility assessments, master planning, design and construction administration. We dedicate ourselves to the needs of our clients and have successfully served a broad base of public and private individuals and entities in the educational, governmental, infrastructure, commercial, nonprofit, healthcare, hospitality and residential sectors.

Song + Associates has been honored to serve more than 30 Florida municipalities. This in-depth experience has provided us with unique understanding of public project goals and design criteria.

Services provided...

### Architecture

- Programming
- Feasibility Studies
- Space Needs Assessment
- Specifications
- Historical Preservation
- Cost Estimating, Budget and Schedule Management
- Construction Administration

### Planning

- Master Planning
- Urban Planning
- Site Selection Studies
- Feasibility Studies
- Market Analysis
- Site and Master Plan Approval Process

### Interior Design

- Space Planning
- Finish Specifications
- Furniture Design
- Procurement Services
- Installation oversight and coordination
- Artwork Consulting



Song + Associates' extensive experience with municipalities includes over 54 needs assessments and 75+ master plans. Communities and Institutions served include:

- |                         |                               |                                    |
|-------------------------|-------------------------------|------------------------------------|
| City of Riviera Beach   | City of Dania Beach           | Orange County Public Schools       |
| City of Lake Worth      | City of North Lauderdale      | Lee County Schools                 |
| City of West Palm Beach | City of Coral Springs         | Palm Beach County                  |
| City of Port St. Lucie  | City of Pompano Beach         | Indian River County                |
| City of Greenacres      | City of Fort Lauderdale       | Martin County                      |
| City of Delray Beach    | City of Hallendale Beach      | Broward County                     |
| City of Boynton Beach   | City of Margate               | Miami-Dade County                  |
| City of Vero Beach      | City of Miramar               | Palm Beach County Water Utilities  |
| City of Boca Raton      | City of Sunrise               | Palm Beach County Sheriff Dept.    |
| City of North Miami     | Miami-Dade Public Schools     | Supervisor of Elections            |
| Town of Jupiter         | Palm Beach County SD          | Florida Dept. of Military Services |
| Town of Tequesta        | Indian River County SD        | Department of Health               |
| Village of Palm Springs | Broward County SD             | South Florida Water Management     |
| City of Lauderhill      | Duval County School District  |                                    |
| City of Lauderdale Lake | Martin County School District |                                    |

### RESOURCES + TECHNOLOGY

Song + Associates is very proud of our talented and devoted staff that average over 27 years experience and 10 years tenure with the firm.

#### RESOURCES:

Registered Architects	6
Graduate Architects	9
LEED Accredited Professionals	4
Licensed Interior Designers	3
Construction Administrators	2
Specification Writers	3
BIM Specialists	4

#### TECHNOLOGY:

- AutoCad
- Revit
- SketchUP
- Photoshop
- Illustrator
- InDesign
- Microsoft Office Pro
- InDesign
- Auto Desk





## A. EXPERIENCE

i.a. Architectural consulting experience for projects less than \$250,000 in construction value.

We are proud of our 90% repeat client rate from our public sector clients. Their continued business is based on the reputation we have gained for excellence in service and attention to our client’s needs. These relationships have been forged primarily through our work on continuing annual contracts. The projects that typically arise within this contract type require fast and efficient response. Our team has developed a proven processes to quickly gain an understanding and document the scope of any small project so that schedules can be analyzed and budgets validated.

We have performed through continuing annual contract on projects below \$250,000 in construction value for:

City of Palm Beach Gardens	City of Lake Worth	Martin County Schools
City of West Palm Beach	Town of Palm Beach	Indian River County Schools
Town of Jupiter - Utilities	Village of Palm Springs	Lake County Schools
Palm Beach County Water Utilities	City of Pompano Beach	School Board of Broward County
City of Riviera Beach	School District of Palm Beach County	Florida Atlantic University
Riviera Beach CRA	School District of Osceola County	Palm Beach State College

i.b. Architectural consulting experience for projects greater than \$250,000 in construction value.

Song + Associates has served as prime architect and project manager for projects ranging up to \$150 million in construction value. Through most continuing contracts, project limitations are set at up to \$2 million in construction cost. Our team is extremely adept at the management of these medium size projects. Our focus is on communication as the critical aspect to ensure success. All team members especially the client team and stakeholders must be kept updated as the project progresses.

One example of a project of this type was the Florida atlantic University Boca Raton campus General Classroom South Building. This 26,000 square foot remodel of the second floor including faculty offices and classrooms. Song + Associates looks for opportunities for enhancements within each project’s budget and schedule. In remodeling projects there are always unforeseen conditions that arise. We view these not as obstacles but as opportunities. In the General Classroom Building project, a dark unfriendly corridor was transformed to create collaborative space for faculty and students to gather.

i.c. Awards, Certifications, or other Related Recognition:

Song + Associates has recieved recognition and awards from the American Institute of Architects, Urban Land Institute, International Downtown Association, the South Florida Business Journal, the Florida Educational Planners Association and many more. We are most proud of the rcognition we receive directly from our clients. Florida Atlantic University gave us the highest rating of any architect on continuing contract services.



## A. EXPERIENCE CONTINUED...

### ii. Experience as Prime Architect, Governmental Agency Construction Projects, and Construction in Florida

Song + Associates offers a full range of comprehensive architectural, planning, and interior design services and as such we typically serve as prime architect and project manager on all of our projects. We are best known for our expertise in the programming process, conceptual design and master planning and the public outreach that must be performed to gain consensus for major public project efforts.

Through our continuing services contract with the City of Palm Beach Gardens, Song + Associates was engaged to perform an Organizational Needs Assessment for all departments of City government. The assessment included conceptual strategies to address the needs through a master plan and preliminary budget. At this time, we are beginning meetings with commissioners and eventually the public to gain support for the identified projects.

This effort was done entirely through our continuing services contract.

Throughout our history approximately 75% of our work has been for governmental agencies, public school districts, State colleges and universities, and other State agencies such as South Florida Water Management. Our projects in the public sector have ranged up to \$150 Million in construction value. 90% of our work has been within the State of Florida.

We have served Palm Beach County and its many municipalities throughout our 28 year history. This is our home and we feel honored to have been an integral part of the development of our fine communities. One of our most notable projects is City Center located on Clematis Street in Downtown West Palm Beach. This vibrant complex includes the 150,000 sf City Hall, the Commission Chambers, the Mandel Public Library and the Photographic Museum as well as two parking garages. Song + Associates served as prime architect and project manager from conception and public outreach through construction administration.





**宋 Song + Associates, Inc.**  
 Architecture • Planning • Interior Design

**YOUNG SONG, RA, ASID, PE**  
 PRINCIPAL-IN-CHARGE

Mrs. Song, founder and president of Song + Associates, is an architect, engineer and interior designer with over 36 years of extensive experience in the planning and design of educational, commercial, office, mixed use, financial, medical and recreational facilities. Recognized for her creative concepts and functionally responsive designs, she has received numerous design awards and a myriad of accolades from public and private clients. Her extensive knowledge of building codes and constructability methods has contributed to her success in serving the needs of clients. Mrs. Song’s unique combination of professional credentials, talent and experience, facilitates the successful execution of every project to the highest quality standards.

With a strong commitment to the community, she has served in many organizations, including Economic Council of Palm Beach County-Board of Directors; Business Development Board of Palm Beach County; Early Learning Coalition of Palm Beach County, and many more. She was selected and appointed by the Governor to serve on the Palm Beach County Historic Preservation Board. She currently serves on 1st United Bank-Board of Directors and Public Television WPBT-2 Board of Directors. As a 30-year resident of Palm Beach County, Mrs. Song has dedicated herself to developing and supporting her community and is a recipient of South Florida Business Journal’s 2010 Most Influential Women in Business Award and the 2008 Ultimate CEO Award, March of Dimes Women of Distinction Award and the Executive Women of the Palm Beaches Leadership Award.

**EDUCATION:**

Bachelor of Science in  
 Architecture, University of  
 Illinois, 1977  
 Planning and Design of Public  
 Libraries, Continuing Education,  
 Harvard University, 2003

**ARCHITECTURAL  
 REGISTRATIONS:**

Florida, No. AR0013670, 1991  
 Georgia No: RA012925, 2010  
 Illinois, No. 001-010523, 1983  
 NCARB (National Council of  
 Architectural Registration  
 Boards), No. 31577, 1985

**ENGINEERING REGISTRATION:**  
 Wisconsin, No. 21483, 1990

**INTERIOR DESIGN:**  
 Qualification No. 7048, 1988

**PROFESSIONAL AFFILIATIONS:**  
 American Institute of Architects  
 American Society of Interior  
 Design  
 1st United Bank, Board of  
 Directors  
 wpbt2, Board of Directors

**SELECTED PROJECT EXPERIENCE**

**City Center, West Palm Beach, FL:**

City Center is the centerpiece of this very special downtown. Incorporating the City Hall (150,000 GSF, including the City’s Commission Chambers), the West Palm Beach Central Library (85,000 GSF, including and a 150-seat auditorium, a children’s library and a teen library), the Palm Beach Photographic Centre and Museum (35,000 GSF) and a parking garage housing 300 cars.

**Coral Springs Municipal Complex**

Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites

Green Cay Nature Center, Boynton Beach, FL: Located on a 125-acre site east of the Southern Region Water Reclamation Facility, the County wanted to develop a Wetlands Restoration Project with boardwalks, parking center and a large interpretative center for public enjoyment of the wetlands. The 10,000 SF Interpretative Center is designed in the old Florida Cracker Style with modifications to make the facility maintainable, cost efficient and to incorporate the latest technology.

**CLIENT REFERENCES:**

City of West Palm Beach  
 Dorritt Miller, Deputy City Administrator  
 Email: dmiller @wpb.org  
 Phone: 561-822-1405  
 Project: West Palm Beach City Center, 2006 thru 2009

Delray Beach CRA  
 Thuy Shutt, Assistant Director  
 Email: shuttt@mydelraybeach.com  
 Phone: (561) 233-3636  
 Project: Delray Beach CRA Continuing Contract, 2014 to Present



**宋 Song + Associates, Inc.**  
Architecture • Planning • Interior Design

**EDUCATION:**

Bachelor of Architecture, Florida Atlantic University, 2002  
Associate in Arts, Architecture, Palm Beach Community College, 1999

**ARCHITECTURAL REGISTRATIONS:**  
Florida

**PROFESSIONAL EXPERIENCE:**  
Joined Song + Associates in 2005

WEST PALM BEACH OFFICE

PLACE OF RESIDENCE: CORAL SPRINGS

## ROBERT CASTROVINCI, RA, AIA

PROJECT MANAGER

Mr. Castrovinci has 11 years of experience in architectural design, project management, and construction documents. His project experience has involved new construction, renovations, and remodeling of numerous public and private facilities. He has been a project manager for a variety of public, educational, governmental and commercial facilities in South Florida. In addition, Mr. Castrovinci has experience in construction administration services. He has served as project manager for the projects listed below:

**SELECTED PROJECT EXPERIENCE**

**Coral Springs Municipal Complex**

Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites

**City Center, West Palm Beach, FL**

City Center incorporates the City Hall (150,000 GSF, including the City's Commission Chambers and a 150-seat auditorium), the West Palm Beach Central Library (85,000 GSF, including a children's library and teen library), the Palm Beach Photographic Centre and Museum (35,000 GSF) and a parking garage housing 300 cars. Designed for LEED Gold.

**PBSC Bachelor of Applied Science Building, Lake Worth, FL**

This 38,500sf building was commissioned to accommodate the first Bachelor of Applied Science Program, marking its historic transition to a four year State educational institution. Achieved LEED Silver certification.

**Corporate Auditorium + Training Facility, Juno Beach, FL**

This 17,000 SF corporate auditorium is situated on a 58 acre site consisting of nearly one million square feet of existing office space. The Auditorium holds 437 seats.

**Corporate Command Center, Juno Beach, FL**

This 10,000 gsf EOC project incorporates conference rooms, resource allocation and acquisition rooms, restoration team accommodations, data resource room, crisis information team accommodations and supporting spaces.

**SELECTED EXPERIENCE WITH CONTINUING CONTRACTS:**

CITY OF WEST PALM BEACH  
PALM BEACH STATE COLLEGE  
FLORIDA ATLANTIC UNIVERSITY  
SCHOOL BOARD OF BROWARD COUNTY  
MARTIN COUNTY SCHOOLS  
SOLID WASTE AUTHORITY  
TOWN OF JUPITER UTILITIES

**CLIENT REFERENCES:**

City of West Palm Beach  
Dorritt Miller, Deputy City Administrator  
Email: dmiller@wpb.org  
Phone: 561-822-1405  
Project: West Palm Beach City Center, 2006 thru 2009

Florida Atlantic University  
Paulo Brida, Project Manager  
Email: pbrida@fau.edu  
Phone: (561) 297-3145  
Project: Continuing Contract, 2014 to Present (CURRENT TERM)



**YOUN LEE, LEED AP**  
**SENIOR DESIGNER**

Mr. Lee has over 22 years of experience serving in all phases of design and construction. Mr. Lee is responsible for the coordination of design development and construction documents in the architectural design and production areas for a wide variety of project types, including governmental, educational, medical, office buildings, commercial, retail, mixed-used development, and resort/country club developments.

Mr. Lee’s project experience includes all aspects of architectural design consisting of facilities varying in size and scope of work, massing studies, signage design, renderings and graphic presentations to owners, end-users and communities. Mr. Lee has served as Senior Designer, LEED Coordinator and/or Lead Designer on the following projects:

**SELECTED PROJECT EXPERIENCE**

**Coral Springs Municipal Complex**

Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites

**WEST PALM BEACH CENTRAL LIBRARY**

The West Palm Beach Central Library (85,000 GSF, including a 150-seat auditorium, a children’s library and a teen library) is one of many components to the City Center. The library is made up of four levels including three different libraries for children, teens, and adults as well as an auditorium and classroom spaces. The library’s design has several sustainable features along with water efficiency plumbing and irrigation. The cost of this project was under budget by approximately \$2M at a total of \$101,787,925.

**MANATEE LAGOON + ECO-DISCOVERY CENTER**

The Manatee Lagoon sits in a park setting on the Intracoastal Waterway. The manatees gather every winter in this quiet cove to enjoy the waters warmed by the newly improved electrical power plant. The site, previously a vacant lot, has been enjoyed by residents for years as an opportunity to see these ‘gentle giants’. Now residents, school children, and visitors can learn about the ecology in an interactive education center. A large event space opening to the second floor verandas provides a venue for community groups and company functions.

**SOUTH FLORIDA SCIENCE CENTER AND AQUARIUM**

Remodeling and expansion of the existing Science Museum to provide space for expanded and new exhibits including an aquarium and exhibit hall for traveling exhibits. The project included design coordination of all exhibits, signage, and displays.

**CLIENT REFERENCES:**

City of West Palm Beach  
 Dorritt Miller, Deputy City Administrator  
 Email: dmiller @wpb.org  
 Phone: 561-822-1405  
 Project: West Palm Beach City Center, 2006 thru 2009

South Florida Science Museum  
 Lew Crampton, Director  
 Email: lcrampton@s fsm.org  
 Phone: (561) 370-7768  
 Project: Science Museum Expansion and Aquarium, 2010-2012



**EDUCATION:**  
 Master in Architecture,  
 University of Wisconsin, 2002  
 Bachelor in Engineering,  
 Kookmin University, 1991

**PROFESSIONAL EXPERIENCE:**  
 Joined Song + Associates in 2003  
 3 Years with Junglim Architecture  
 in Korea

**CERTIFICATIONS/ REGISTRA-  
 TIONS:**  
 LEED® Accredited Professional,  
 2007

**PROFESSIONAL AWARDS &  
 HONORS:**  
 2002 Chicago Awards, Honorable  
 Mention, “Re-Uses of Veil”  
 First Place Graduate Work, UWM,  
 School of Architecture and  
 Urban Planning, 2002  
 Third Place Thesis Work, UWM,  
 School of Architecture and  
 Urban Planning, 2002  
 Flad Scholarship, Flad &  
 Associates, Inc., Madison, WI  
 (2001)



## JILL LANIGAN PROGRAMMING / PLANNING SPECIALIST

Ms. Lanigan’s diverse experience includes all phases of project development from conceptual site design through construction. Over 25 years of experience in the South Florida area working with all regulatory agencies enables her to efficiently map and manage the complex regulatory and compliance issues of today’s projects. She has served as client liaison for the major capital improvement/facilities departments of a number of public organizations. Jill is dedicated to finding opportunities within the challenges of each unique project for improved design and cost efficiency. Her approach to enhanced project management is informed by her experience in architectural design, knowledge of building codes and construction methods and commitment to sustainable design principles.

Ms. Lanigan, a native of South Florida has a strong commitment to the local ecology. Having been raised in the Florida Keys, she is keenly aware of the impacts of development on the natural ecosystems. She has proudly dedicated her time to restoration efforts. Jill is an active committee member of the Palm Beach State College Foundation STEAM initiative which provides scholarships and promotes student engagement in the science fields. She is also currently serving on the Women’s Leadership Initiative for the Urban Land Institute and is a Trustee of the Chamber of Commerce of the Palm Beaches.



### EDUCATION:

Bachelor of Architecture, Minor  
in Public Speaking, University of  
Miami 1990

### PROFESSIONAL AFFILIATIONS:

Committee Member, Palm Beach  
State College Foundation STEAM  
Initiative

Committee Member, Women’s  
Leadership Initiative for the Urban  
Land Institute

Trustee, Chamber of Commerce of  
the Palm Beaches

### SELECTED PROJECT EXPERIENCE

#### CITY OF PALM BEACH GARDENS ORGANIZATIONAL NEEDS ASSESSMENT

Song + Associates was commissioned for programming and master planning to develop strategies for immediate and future implementation. The project included programming interviews with all departments and presentations to City Leadership and the public.

#### RIVIERA BEACH PUBLIC MARKET

The Palm Beach County Business Plan established the need and benefits for a Public Market in the Riviera Beach Marina District. It established the feasibility and economic benefits to the City of Riviera Beach, the County and region. Unlike supermarkets and malls, Public Markets are, by definition, uniquely tuned to the culture, character and needs of the local community where they are located. Working closely with the CRA, Song + Associates conducted in-depth interviews and workshops with all key stakeholders including the City Council and County officials. From these efforts the program was developed and site options were evaluated.

#### CORAL SPRINGS MUNICIPAL COMPLEX

Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites

### CLIENT REFERENCES:

City of Palm Beach Gardens  
David Reyes, Director of Public Services  
Email: dreyes@pbgfl.com  
Phone: (561) 804-7015  
Project: Continuing Contract, 2015 thru Present

Delray Beach CRA  
Thuy Shutt, Assistant Director  
Email: shuttt@mydelraybeach.com  
Phone: (561) 233-3636  
Project: Delray Beach CRA Continuing Contract, 2014 to Present



**Henrique Certad, LEED AP**  
Project Coordinator

Mr. Certad is a creative design and solution oriented professional with 14+ years of international experience in transportation projects, including airports, intermodal and mass transit facilities; as well as in industrial and hospitality projects. Solid expertise in the full range of schematic design, design development, project coordination, production of construction documents and construction administration for both private and government owned projects. LEED accredited professional with proven experience on LEED certified projects.

**SELECTED PROJECT EXPERIENCE**

**City of Coral Springs / Coral Springs Municipal Complex + Garage, Coral Springs, FL**

A 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 75,000 sf City Hall, along with a 300 car parking garage, commission chambers, public meeting rooms, and a civic plaza. Song + Associates conducted public workshops to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. Currently under construction.

**PBSC Continuing Contract, Various Campuses, FL**

Song + Associates has served as continuing contract architect with Palm Beach State College for more than 20 years from 1992 to present for improvements and modifications to the college's four campuses

**Palm Beach County Tax Collector / Central Palm Beach Service Center, Lake Worth, Florida.**

Provided architectural design services and project coordination of a 40,000 sq ft civic building; assisted on the elaboration of 100% Construction Documents.

**EDUCATION**

Bachelor of Arts-Architecture,  
University of Central Venezuela 2001

**PROFESSIONAL LICENSES**

LEED® Accredited Professional,  
U.S. Green Building Council

Joined Song + Associates in 2013



**Saradja Registre**  
Job Captain

Ms. Registre is a creative design and solution oriented professional with three years of experience at Song + Associates, she has been an asset with project coordination, architectural design assistance, and the production of construction documents for both private and public projects. Her urban and regional design background has been beneficial while working with our Community Redevelopment Agency clientele. Saradja is skilled in Revit and CAD, this combined with her attention to detail has made her a valuable addition to our team

**SELECTED PROJECT EXPERIENCE**

**Riviera Beach Marina Village**

Redevelopment of the City-owned Marina District including the Marina Event Center, Bicentennial Park Amphitheater and Waterfront Promenade.

**Riviera Beach Marina Fuel Office**

Provided architectural design services and project coordination for the over-the-water Fuel Office and Ship's Store. Construction to begin 2017.

**Riviera Beach Community Garden and Linear Park**

Provided architectural design services and project coordination for the award-winning Community Garden project.

**Manatee Lagoon + Eco-Discovery Center, Riviera Beach**

The Manatee Lagoon sits in a park setting on the Intracoastal Waterway. The manatees gather every winter in this quiet cove to enjoy the waters warmed by the newly improved electrical power plant. Now residents, school children, and visitors can learn about the ecology in an interactive education center.

**EDUCATION**

Bachelor in Urban + Regional  
Planning  
Florida Atlantic University

Masters in Architecture  
University of Colorado

Joined Song + Associates, Inc. in  
2013



## Kathy Swanson, ASID, LEED GA Interior Designer

Ms. Swanson brings over 20 years of interior design experience to Song + Associates and an extensive knowledge in the fields of civic, governmental, educational, hospitality and healthcare design. Kathy’s creative strengths lie in her adherence to budget, administrative follow-through, as well as her own unique highly developed sense of good, clean and forward thinking design sensitivity. These attributes, together with her ability to adhere to client’s needs and requirements, make her an ideal member of a creative design team.

### SELECTED PROJECT EXPERIENCE

#### Riviera Beach Marina Village

Redevelopment of the City-owned Marina District including the Marina Event Center, Bicentennial Park Amphitheater and Waterfront Promenade.

#### Manatee Lagoon + Eco-Discovery Center, Riviera Beach

The Manatee Lagoon sits in a park setting on the Intracoastal Waterway. The manatees gather every winter in this quiet cove to enjoy the waters warmed by the newly improved electrical power plant. Now residents, school children, and visitors can learn about the ecology in an interactive education center. Ms. Swanson received an Award of Excellence from the American Society of Interior Designers for this beautiful local project.

#### West Palm Beach Central Library

The West Palm Beach Central Library (85,000 GSF, including a 150-seat auditorium, a children’s library and a teen library) is one of many components to the City Center. The library is made up of four levels including three different libraries for children, teens, and adults as well as an auditorium and classroom spaces. The library’s design has several sustainable features along with water efficiency plumbing and irrigation. The cost of this project was under budget by approximately \$2M at a total of \$101,787,925.

### EDUCATION

Associate in Interior Design, Miami  
Dade Community College, 1983  
University of Texas, School of  
Architecture 1978-1980

### PROFESSIONAL LICENSES

NCIDQ Certification No. 8189  
Interior Design, Florida, No. 1413



## Leila Rouady, RA, CGC, LEED AP Quality Control / Construction Administration

Ms. Rouday has over 23 years of experience overseeing all aspects of architectural design and construction projects in the field. She has performed services for governmental, educational, financial banking, commercial and laboratory facility projects. She is a Registered Architect, Certified General Contractor, and a LEED professional giving her unique and valuable credentials. She is an asset to all of S+A projects.

Ms. Rouday is proficient with change orders, contract review, field reports, shop drawing review, meeting budget and schedule requirements, as well as quality standards. Ms. Rouday is a LEED Accredited Professional with extensive knowledge of sustainable design and quality control.

### SELECTED PROJECT EXPERIENCE

**South Florida Science Center + Aquarium, West Palm Beach, FL:** Remodeling and expansion of the existing Science Museum to provide space for expanded and new exhibits including an aquarium and exhibit hall for traveling exhibits. The project included design coordination of all exhibits, signage, and displays.

#### Wellington Community Center

Now in the early stages of construction, the community center will provide a variety of multi-purpose spaces for activities and events including a 300 seat banquet room, aerobics and fitness rooms and an internet café. The two story lobby/atrium connects the municipal campus with the lakefront.

#### City of Coral Springs City Hall and Municipal Complex

Currently under construction.

### EDUCATION:

Master of Architecture, University  
of Miami, 2002  
Master of Business Administration,  
University of South Florida, 1992  
Bachelor of Arts, University of  
South Florida, 1990

### CERTIFICATIONS/ REGISTRATIONS:

Registered Architect, FL #AR94061  
Certified General Contractor,  
#CGC1519477  
LEED Accredited Professional, 2004



NAME: PALM BEACH STATE COLLEGE

ADDRESS: 4200 CONGRESS AVENUE

LAKE WORTH, FL 33461

TEL. NO: (561) 313-8177

CONTACT: DR. DENNIS GALLON,  
FORMER PRESIDENT

EMAIL: DGALLON@COMCAST.NET

NAME: SOUTH FLORIDA SCIENCE MUSEUM

ADDRESS: 4801 DEHER TRAIL NORTH

WEST PALM BEACH, FL 33405

TEL. NO: (561) 370-7706

CONTACT: KATE ARRIZZA

EMAIL: KARRIZZA@SFSCIENCECENTER.ORG

NAME: CITY OF WEST PALM BEACH

ADDRESS: 401 CLEMATIS STREET

WEST PALM BEACH, FL 33401

TEL. NO: 561-822-1405

CONTACT: DORRITT MILLER, DEPUTY CITY  
ADMINISTRATOR

EMAIL: DMILLER@WPB.ORG

NAME: MANATEE LAGOON

ADDRESS: 6000 N FLAGLER DR.

WEST PALM BEACH, FL 33407

TEL. NO: (561) 691-2807

CONTACT: SARAH MARMION

EMAIL: SARAH.MARMION@FPL.COM

NAME: CITY OF RIVIERA BEACH CRA

ADDRESS: 2001 BROADWAY #300

RIVIERA BEACH, FL 33404

TEL. NO: (561) 844-3408

CONTACT: SCOTT EVANS

EMAIL: SEVANS@RBCRA.COM





**OWNER:**

Riviera Beach CRA  
 Tony Brown  
 561-844-3108

**PROJECT LOCATION:**

2001 Broadway, Suite 300  
 Riviera Beach, FL

**SERVICES PROVIDED:**

Community Workshops  
 Master Planning  
 Design  
 Engineering (Sub consultants)  
 Construction Administration

**COST:**

In Progress

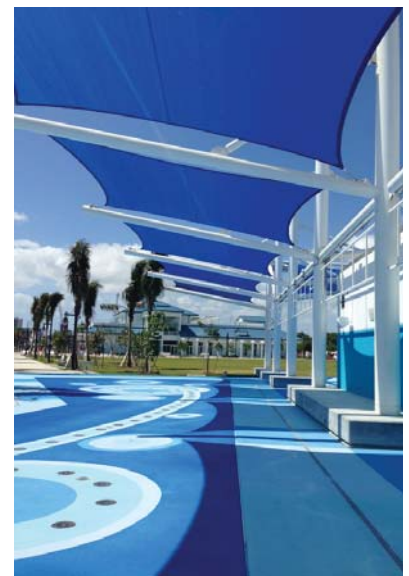
**COMPLETION DATE:**

2017 est.

**RIVIERA BEACH MARINA DISTRICT**

Song + Associates was commissioned to create a Master Plan for the Riviera Beach CRA to develop strategies for immediate and future implementation. The architectural expression of Marina Event Center is an Arts + Crafts interpretation of Key West style civic architecture. The program in general for the Marina Event Center is to be a Community Center, including a two-story restaurant, a café, and several meeting and banquet rooms that can accommodate groups and clubs, family events and business gatherings for anywhere from 10 to 300 people.

The purpose of the Riviera Beach Marina District is to transform the city’s working waterfront into a modern, vibrant and exciting destination to be enjoyed by both residents and visitors alike. In addition to the Marina Event Center, the Riviera Beach Marina District encompasses the Bicentennial Park with a stage that will be home to shows, concerts, and festivals. Future plans for the district include a waterfront Restaurant Row, a year-round Public Market, and a mixed-use hotel, retail and office development that will also provide the hundreds of parking spaces needed to handle the increased number of visitors.





**CITY OF CORAL SPRINGS MUNICIPAL CENTER  
CORAL SPRINGS, FL**

Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites.

The new Municipal Complex for the City of Coral Springs will become the centerpiece of the Downtown Core CRA District. The 5.8 acre site will include:

- A New City Hall of 65,000 sf
- Commission Chamber of 150 seats
- Meeting Rooms for Community Organizations
- An Art Museum with classroom and meeting space, 30,000 sf
- US Post Office
- Retail Space
- Parking Garage for 300 cars

Song + Associates was awarded the project in January of 2014 and completed the Master Planning, Programming, and Conceptual Design Phase in just 4 months. The team conducted a public workshop with residents, business owners, and students to obtain input from the community and build consensus for the development. The programming for the City Hall was developed through interviews with staff members from all departments of the city government. Interactive design workshops were held with the City Managers, commissioners and mayor as well as business and community leaders. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites to create a thriving mixed-use center.

**OWNER CONTACT:**  
City of Coral Springs  
Jennifer Bramley,  
Deputy City Manager  
jbramley@coralsprings.org  
954-344-1004

**SERVICES PROVIDED:**  
Master Planning  
Programming  
Architectural Design  
Engineering (sub-consultants)  
Interior Design  
Construction Administration

**DESIGN COMPONENTS:**  
New City Hall  
US Post Office  
Art Museum  
Parking Garage  
Commission Chambers

**CONSTRUCTION BUDGET:**  
\$25,000,000

**PROJECT SIZE:**  
65,000 GSF

**CONSTRUCTION START DATE:**  
Starting 2016



**RIVIERA BEACH HEIGHTS COMMUNITY GARDEN**

The community garden was developed on a vacant parcel of land that separates the residential community from neighboring commercial uses creating a natural buffer and much needed park space. The community garden, open to all, provides food to local church organizations and food banks. Children from nearby schools are brought to the site to learn about gardening and a sustainable approach to watering. The design includes cisterns for rainwater collection, trellis covered walkways that provide shaded areas, and a small plaza accomodates community gathering and occasional green markets.

**WINNER:**  
**SOUTH FLORIDA BUSINESS JOURNAL STRUCTURES AWARD  
 FOR COMMUNITY IMPACT, 2016**

**OWNER:**  
 City of Riviera Beach  
 Community Redevelopment  
 Agency  
 2001 Broadway, Suite 300  
 Riviera Beach, FL 33404  
 Tony Brown  
 (561) 844-3108

**SERVICES PROVIDED:**  
 Community Workshops  
 Master Planning  
 Design  
 Engineering (Sub consul-  
 tants)  
 Construction Administration

**COST:**  
 \$500,000

**COMPLETION DATE:**  
 April 2016



**RIVIERA BEACH HEIGHTS NEIGHBORHOOD REVITALIZATION**

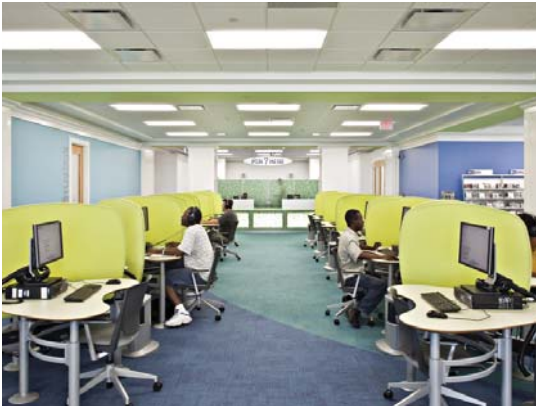
Song + Associates was commissioned for master planning projects for the CRA to develop strategies for immediate and future implementation. The project proposes plans to define and connect neighborhoods to improve community cohesiveness and encourage sustainable economic development. The project includes wayfinding/signage design, streetscape, zoning, traffic calming, maintenance and monitoring programs, and community gardens and parks within the CRA.

**OWNER:**  
 City of Riviera Beach  
 Community Redevelopment  
 Agency  
 2001 Broadway, Suite 300  
 Riviera Beach, FL 33404  
 Tony Brown  
 (561) 844-3108

**SERVICES PROVIDED:**  
 Community Workshops  
 Master Planning  
 Design  
 Engineering (Sub consul-  
 tants)  
 Construction Administration

**COST:**  
 Varies

**COMPLETION DATE:**  
 2017 est.



**PROJECT LOCATION:**  
401 Clematis Street  
West Palm Beach, FL 33409

**OWNER CONTACT:**  
City of West Palm Beach  
401 Clematis Street  
West Palm Beach, FL 33401  
Christopher Murray  
(561) 868-

**PROJECT TYPE:**  
New Construction  
**SERVICES PROVIDED:**  
Programming  
Master Planning  
Architectural Design  
Engineering (sub-consultants)  
Interior Design  
Construction Administration

**CONTRACTOR:**  
Catalfumo Construction and  
Development

**CONSTRUCTION COST:**  
\$101,787,925  
\$2,212,075 Under Budget

**CONSTRUCTION COMPLETION  
DATE:**  
April 2009  
6 Weeks Ahead of Schedule

**AWARDS:**  
Urban Land Institute Vision  
Award, 2010  
International Downtown  
Association  
Award of Distinction, 2009  
American City & County  
Crown Community Award,  
2009

## CITY OF WEST PALM BEACH CENTRAL LIBRARY

Song + Associates was commissioned to design West Palm Beach's City Center to be the centerpiece of the downtown area. The West Palm Beach Central Library (85,000 GSF, including a 150-seat auditorium, a children's library, and a teen library) is one of many components to the City Center. The architecture is sensitive to the scale of the surrounding streets, and includes a large, open, public courtyard. The library is made up of four levels including three different libraries for children, teens, and adults as well as an auditorium and classroom spaces. The library's design has several sustainable features along with water efficiency plumbing and irrigation.



**WELLINGTON COMMUNITY CENTER,  
VILLAGE OF WELLINGTON, FL**

Song + Associates and Pirtle Construction Company were selected as a Design/Build Team to provide a new 26,000 s.f. Community Center to integrate into their Municipal Campus.. The Community Center involves the demolition of an existing older structure, and construction of a turnkey new facility. Amenities include a 4200 s.f. Event Hall with table seating for 325, a dividable 2500 s.f. multi-purpose room, (3) various sized meeting rooms, (2) catering kitchens, (2) classrooms, multi-purpose fitness room, a café-style Wi-Fi Lounge, and central atrium space. The facility is designed to take full advantage of a lakefront site, providing outdoor balcony and plaza features. An accessory building for boat storage is also provided for the rowing club. The site includes new parking and landscaping, providing meandering pedestrian paths with benches and picnic nodes linking to existing campus amenities including an amphitheater, aquatic center, playground, and Civic Hall.

**OWNER CONTACT:**  
Village of Wellington  
12300 Forest Hill Blvd  
Wellington, FL 33414

**PROJECT LOCATION**  
12150 Forest Hill Blvd  
Wellington FL 33414

**NEW CONSTRUCTION**  
Design Build Pirtle Construction

**SERVICES PROVIDED:**  
Master Planning  
Site Plan Approval  
Architectural Design  
Engineering (sub-consultants)  
Interior Design  
Construction Administration

**PROJECT SIZE:**  
Community Center 26,000 sf

**CONSTRUCTION START DATE:**  
Starting 2014  
Tennis Center completed June 2015  
Community Center Fall 2016



**MUNICIPAL GOVERNMENT PROGRAMMING + MASTER PLANNING,  
PALM BEACH GARDENS, FL**

The City of Palm Beach Gardens wished to evaluate their government services facilities to ensure they will meet the needs of the steady population growth. Song + Associates was engaged to provide Needs Analysis, Programming, Master Planning and Conceptual Design for all City departments. The process began with extensive research and programming interviews with City staff to determine space and facility needs to accommodate current function and future growth. The departments included all areas of municipal government as well as Community Development, Parks & Recreation, Public Works, Police and Fire Rescue departments. The final report provided assessment of existing buildings for remodeling and expansion opportunities. A master plan and conceptual design was developed for new facilities for Public Works and Public Services. Cost estimating was carried out to define budget needs for capital planning.

**PROJECT LOCATION:**  
10500 N Military Trail,  
Palm Beach Gardens, FL 33410

**OWNER CONTACT:**  
City of Palm Beach Gardens  
Angela Brown  
Deputy Director of Public Services  
561-804-7015  
abrown@pbgfl.com

**PROJECT TYPE:**  
Master Planning

**SERVICES PROVIDED:**  
Programming  
Master Planning  
Conceptual Design

**COMPLETION DATE:**  
June 2016



OWNER:  
 Florida Atlantic University  
 777 Glades Road  
 Boca Raton, FL. 33431  
 Lynn Forester  
 (561) 297-0821

PROJECT TYPE:  
 Master Plan  
 New Construction  
 Renovation  
 Addition

SERVICES PROVIDED:  
 Architectural Design  
 Engineering (consultants)  
 Interior Design  
 Construction Administration

CONSTRUCTION COST:  
 \$1,000,000 maximum

PROJECT SIZE:  
 Various

PROJECT TEAM:  
 Robert Castrovinci, Project Manager  
 Youn Lee, Graphics  
 Steve Baka, CA

## FLORIDA ATLANTIC UNIVERSITY - CONTINUING CONTRACT

Song + Associates has had a long-standing relationship with Florida Atlantic University since 1994. The continuing contract services provided include master planning, new construction, additions, and renovations. The following are several facilities that Song + Associates has worked on:

- Slattery Child Development Center Library
- Nursing Building Renovations
- Gardenia Food Court
- Henderson Storage Enclosure
- Conference Room Renovation
- Video Televised Classroom
- Henderson Middle School- Master Plan
- Admissions Office Renovation
- Flemming Hall Computer Lab
- Administration Office Building
- Social Science Building Elevator Addition
- North Campus Expansion

The most recent services provided under the 2016 contract included:

- Food Service Courtyard: Conceptual Design solutions to the food service courtyard loading access area. The scope included redirecting student walkways to and from the academic core around the service area and control of the vehicular and pedestrian traffic paths at the intersection.

- Trauma Simulation Facility: 750 GSF of office modifications

- Guard House at Harbor Branch Oceanographic Institute Campus

- General Classroom South Building: 26,000sf remodel of the second floor including faculty offices and classrooms and condensing some office space to make room for additional department offices.

- FAU Signage at Jupiter Campus: A 56"x36" split face block wall which bares the university's name and logo to identify the new Parkside Drive entrance.

- Biomedical Science Center: A two classroom 1,775sf lecture style space which received a new operable wall partition, interior finishes and tiered seating to accommodate 163 students.





PROJECT LOCATION:  
Lake Worth, FL  
Palm Beach Gardens, FL  
Belle Glade, FL

REFERENCE:  
John Wasukanis  
Director, Facilities  
(561) 868-3480  
4200 South Congress Avenue  
Lake Worth, FL. 33461

PROJECT TYPE:  
New Construction  
Addition  
Renovation  
Interior Remodeling/Renovation

SERVICES PROVIDED:  
Architectural Design  
Engineering (consultants)  
Interior Design  
Construction Administration

## PALM BEACH STATE COLLEGE - CONTINUING CONTACT

Song + Associates has been involved in a continued annual contract with Palm Beach Community College since 1992 for improvements and modifications to all of the college's campuses including:

### Central Campus, Lake Worth, FL

- District Processing Warehouse- New facility
- Dental Hygiene Laboratory- Remodeling
- Dental Assistant Laboratory- Renovation
- Building 210 Plaza Entry / Walkway
- Early Learning Child Development Center
- Library Learning Resource Center
- Tech Building Conceptual Study and Renovations
- Admissions Office Remodeling
- Cafeteria Kitchen Upgrade
- Humanities Building Darkroom
- Financial Aid Building Addition & Renovations
- Board of Trustees Board Room- Interior Remodeling and Window Replacement
- Science Building- Fire Alarm Upgrades

### Eissey Campus, Palm Beach Gardens, FL

- Student Services Center
- Eissey-Lewis Center- Remodeling,
- Bursar's Office Enclosure - Remodel
- Burt Reynolds Student Center
- Auditorium Signage

### Belle Glade Campus

- Dolly Hand Cultural Arts Theatre
- Bookstore Renovations
- Building 101- Interior Remodeling
- Walkway Canopy- New Addition
- Classroom 101- New Entry
- Classroom 225 & 226- Remodeling







Customer Service Center  
Palm Beach County Water Utilities



"One Stop" Customer Service  
City Hall, City of West Palm Beach



### Phase II: Schematic Design

Schematic design is the phase in which the data collection and graphic illustration of phase I is translated into the definition of three-dimensional space. During this phase the budget is examined for cost savings opportunities. Our knowledge of the construction marketplace and sensitivity to our client's needs are taken into account when developing value engineering ideas. Some examples of V.E. studies appropriate to your project are:

- Evaluation of various HVAC systems relative to low energy usage and maintenance considerations.
- Comparison of exterior facing materials from the standpoint of initial cost, ease of erection, thru-wall heat loss, appearance and life-cycle maintenance cost.
- Structural system analysis considering cost-per-square-foot and schedule impact.

#### Sustainable Design Commitment

All of our projects are designed to create a balance of environmental responsibility, resource efficiency, occupant comfort and well-being, and community sensitivity. Whether or not LEED certification is an owner's goal, our design process is responsive to environmental concerns.

### Phase III: Design Development

In this next phase, the broad approach of the schematic design is replaced with a finer one, with emphasis on resolving potential design conflicts, completing exterior views of the building and exploring technical issues inherent in the design. Design Development services for this project will include:

- Building technology requirements such as audio/visual, sound and lighting systems, telephone and I.T. systems.
- Studies of acoustical control throughout all building spaces.
- Landscape design development
- Way-finding design including site and interior signage.
- Further detailed cost analysis and project development scheduling.
- Furniture, fixtures, and finishes selection

#### Interior Design

The two disciplines of architecture and interior design are blended and integrated to enhance each project. As a result of our extensive experience in many types of projects, Song + Associates has established an approach which is not committed to any particular look or style, but one which provides creative innovative solutions for each client's image and usage requirements.



**Phase IV: Construction Documents**

Our primary concern in this phase will be for the delineation of all architectural and engineering systems to ensure that your project goals are met, code compliance is achieved, and sound construction techniques are communicated effectively. Our team will assist in obtaining approval from all appropriate government review authorities and making presentations to community organizations.

**Phase V: Budget Analysis and Bidding**

Our team will assist you in identifying prospective bidders and pre-qualify them for suitability to the project. Our knowledge of the construction industry market, trends and traditions provides the basis for accurate analysis and bid comparison to achieve the most advantageous combination of quality and cost.

**Phase VI: Construction Administration**

The combined experience of our staff represents decades of experience in construction administration. We utilize cutting-edge technology combined with proven management practices and office systems to provide the highest attention to quality control. We anticipate and resolve conflicts before they become insurmountable impacts to cost and time.

Among our CA services are:

- Sales Tax Recovery Program
- W/MBE and SBE participation and documentation.
- Testing, inspection, and agency review coordination
- Project schedule monitoring



**Phase VII: Post Construction and Occupancy**

Although not commonly practiced by most firms, we believe that providing a post-occupancy evaluation is vital for the long term success of your new facility. This practice is part of our commitment to achieving excellence through a superior understanding of how a design functions long-term. We will ensure that you are furnished with the necessary record documents, warranties, and maintenance / operation program manuals. The Post Occupancy Evaluation Report is provided 12 months after occupancy and includes:

- Distribution and compilation of post-occupancy questionnaires
- Interviews with administrators and staff
- Detailed review of assemblies, material performance and systems
- Warranty Review



Civic Center  
Port St. Lucie, FL

From the project kick-off meeting... to the ground-breaking through the ribbon cutting... and long into the building's future, the Song + Associates Design Team will support and partner with the City of Delray Beach.

Our team is ready to answer your questions and demonstrate how we can address your needs. We look forward to an interview opportunity.

## ORGANIZATIONAL CHART



### CONSULTANT SERVICES:

Song + Associates owes much of our success to the State and County Minority and Small Business programs that provided us with opportunities throughout our history. We pass along the lessons we have learned to other small and minority owned businesses in our community through mentoring and inclusion on our projects. We consistently seek new relationships and are always mindful of including local business entities. We pledge to work with your team to select consultants most appropriate to each project's unique needs and the goals of the City of Delray Beach

With our major projects currently in the construction phases, our design and programming team is ready to begin any assignment. We commit to the City of Delray Beach our attention and commitment to provide timely service.

PROJECT NAME	CLIENT NAME	% COMPLETE	EST. COMPLETION
Cypress Park ES	Orange County Public Schools	75%	01/2017
Student Services Building (CA)	Seminole State College	20%	01/2018
Continuing Contract	Martin County School District	Varies	Varies
Continuing Contract	School District of Ocala County	Varies	Varies
City Hall + Garage (CA)	City of Coral Springs	30%	12/2017
Continuing Contract	School Board of Broward County	Varies	Varies
Distribution Control Center	Florida Power + Light	75%	06/2017
Poinciana HS Addition	School District of Osceola County	85%	01/2017
RO Plant Rehabilitation	Town of Jupiter	20%	01/2017
Various Projects under \$20,000	Various	Varies	Varies







**ARCHITECT - ENGINEER QUALIFICATIONS**

**PART I - CONTRACT-SPECIFIC QUALIFICATIONS**

**A. CONTRACT INFORMATION**

1. TITLE AND LOCATION *(City and State)*  
 Song + Associates, Inc.

2. PUBLIC NOTICE DATE  
 July 31, 2016

3. SOLICITATION OR PROJECT NUMBER  
 No. 08-24-16-11

**B. ARCHITECT-ENGINEER POINT OF CONTACT**

4. NAME AND TITLE  
 Jill Lanigan, Director of Business Development

5. NAME OF FIRM  
 Song + Associates, Inc.

6. TELEPHONE NUMBER  
 (561) 655-2423, ext 110

7. FAX NUMBER  
 (561) 655-1482

8. E-MAIL ADDRESS  
 jlanigan@songandassociates.com

**C. PROPOSED TEAM**

*(Complete this section for the prime contractor and all key subcontractors.)*

<i>(Check)</i>				9. FIRM NAME	10. ADDRESS	11. ROLE IN THIS CONTRACT
PRIME	J-V	PARTNER	SUBCON-TRACTOR			
				Song + Associates, Inc.  <input type="checkbox"/> CHECK IF BRANCH OFFICE	1545 Centrepark Drive North, West Palm Beach, FL 33401	Architecture Interior Design Planning Construction Administration
a.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
b.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
c.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
d.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		
e.				<input type="checkbox"/> CHECK IF BRANCH OFFICE		

SONG + ASSOCIATES

**D. ORGANIZATION CHART OF PROPOSED TEAM**

■ *(Attached)*

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME Young Song, AIA, ASID, PE	13. ROLE IN THIS CONTRACT Principal-in-Charge	14. YEARS EXPERIENCE	
		a. TOTAL 39	b. WITH CURRENT FIRM 28

15. FIRM NAME AND LOCATION (City and State)  
Song + Associates, Inc. (West Palm Beach, FL)

16. EDUCATION (DEGREE AND SPECIALIZATION) Bachelor of Science in Architecture University of Illinois, 1977  Planning and Design of Public Libraries Continuing Education, Harvard University, 2003	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE) ARCHITECTURAL REGISTRATIONS: Florida, No. AR0013670, 1991 Illinois, No. 001-010523, 1983 NCARB No. 31577, 1985  INTERIOR DESIGN: FL, No. 7048, 1988
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mrs. Song, founder and president of Song + Associates, is an architect, engineer and interior designer with over 39 years of extensive experience in the planning and design of governmental, educational, commercial, office, mixed use, financial, medical and recreational facilities throughout Florida. Mrs. Song is also a member of American Institute of Architects and the American Society of Interior Design.

### 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
CRA Neighborhood Revitalization, Riviera Beach, FL	2015	2016
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span></p> <p><b>a.</b> Song + Associates was commissioned for master planning projects for the CRA to develop strategies for immediate and future implementation. The project proposes plans to define and connect neighborhoods to improve community cohesiveness and encourage sustainable economic development. The project includes way-finding/signage design, streetscape, zoning, traffic calming, maintenance and monitoring programs, and community gardens and parks within the CRA.</p>		
Marina District Revitalization, Riviera Beach, FL	2015	2017 est.
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span></p> <p><b>b.</b> The Riviera Beach Marina is in the process of being redeveloped into a regional destination for diving, fishing, and other waterfront activities. The proposed redevelopment is intended to enhance these existing assets and to transform the Marina into a world class destination. Phase 1 included the Bicentennial Park Green Amphitheater, a new waterfront promenade and plaza, new complete streets, cafe, a beach front pavilion stage, as well as a 28,000 SF event center. Phase 2 will include a year-round public market.</p>		
City of Coral Springs Municipal Complex	2015	2017 est.
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span></p> <p><b>c.</b> Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.</p>		
Municipal Government Programming & Master Planning, Palm Beach Gardens, FL	2015	2016
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span></p> <p><b>d.</b> Song + Associates was engaged to provide Needs Analysis, Programming, Master Planning and Conceptual Design for all City departments. The process began with extensive research and programming interviews with City staff to determine space and facility needs to accommodate current function and future growth. The final report provided assessment of existing buildings for remodeling and expansion opportunities.</p>		
Municipal Complex Master Plan, Sunrise, FL	2015	2016
<p>(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span></p> <p><b>e.</b> Master Planning, Public Workshops, Space Needs Analysis, and Programming. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development of a new Municipal complex, including City Hall, Amphitheater, Water Park, Garage, and Administration Complex which will become the centerpiece of Downtown Sunrise Municipal District.</p>		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

*(Complete one Section E for each key person.)*

12. NAME  Youn Lee, LEED AP	13. ROLE IN THIS CONTRACT  Senior Designer	14. YEARS EXPERIENCE	
		a. TOTAL 24	b. WITH CURRENT FIRM 12

15. FIRM NAME AND LOCATION <i>(City and State)</i> Song + Associates, Inc. (West Palm Beach, FL)
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>  Master in Architecture, University of Wisconsin, 2002  Bachelor in Engineering, Kookmin University, 1991	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>  LEED® Accredited Professional, 2007
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18. OTHER PROFESSIONAL QUALIFICATIONS *(Publications, Organizations, Training, Awards, etc.)*

Mr. Lee has over 24 years of experience serving in all phases of design and construction. Mr. Lee's project experience includes all aspects of architectural design consisting of facilities varying in size and scope of work, massing studies, signage design, renderings and graphic presentations to owners, end-users and communities.

### 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
	CRA Neighborhood Revitalization, Riviera Beach, FL	2015	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Song + Associates was commissioned for master planning projects for the CRA to develop strategies for immediate and future implementation. The project proposes plans to define and connect neighborhoods to improve community cohesiveness and encourage sustainable economic development. The project includes way-finding/signage design, streetscape, zoning, traffic calming, maintenance and monitoring programs, and community gardens and parks within the CRA.		
	Marina District Revitalization, Riviera Beach, FL	2015	2017 est.
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The Riviera Beach Marina is in the process of being redeveloped into a regional destination for diving, fishing, and other waterfront activities. The proposed redevelopment is intended to enhance these existing assets and to transform the Marina into a world class destination. Phase 1 included the Bicentennial Park Green Amphitheater, a new waterfront promenade and plaza, new complete streets, cafe, a beach front pavilion stage, as well as a 28,000 SF event center. Phase 2 will include a year-round public market.		
	City of Coral Springs Municipal Complex	2015	2017 est.
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.		
	Municipal Government Programming & Master Planning, Palm Beach Gardens, FL	2015	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Song + Associates was engaged to provide Needs Analysis, Programming, Master Planning and Conceptual Design for all City departments. The process began with extensive research and programming interviews with City staff to determine space and facility needs to accommodate current function and future growth. The final report provided assessment of existing buildings for remodeling and expansion opportunities.		
	Municipal Complex Master Plan, Sunrise, FL	2015	2016
	(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Master Planning, Public Workshops, Space Needs Analysis, and Programming. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development of a new Municipal complex, including City Hall, Amphitheater, Water Park, Garage, and Administration Complex which will become the centerpiece of Downtown Sunrise Municipal District.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  Robert Castrovinci, RA, NCARB	13. ROLE IN THIS CONTRACT  Project Architect	14. YEARS EXPERIENCE	
		a. TOTAL  14	b. WITH CURRENT FIRM  11

15. FIRM NAME AND LOCATION (City and State) Song + Associates, Inc. (West Palm Beach, FL)
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16. EDUCATION (DEGREE AND SPECIALIZATION)  Bachelor of Architecture, Florida Atlantic University, 2002 Associate in Arts, Architecture, Palm Beach Community College, 1999	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Registered Architect, FL #AR98054
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Mr. Castrovinci has 14 years of experience in architectural design, project management, and construction documents. His project experience has involved new construction, renovations, and remodeling of numerous public and private facilities. He has been a project manager for a variety of public, educational, governmental and commercial facilities in South Florida. In addition, Mr. Castrovinci has experience in construction administration services. He has served as project manager for the projects listed below:

### 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
<b>a.</b> Corporate Auditorium + Training Facility, Juno Beach, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE This 17,000 SF corporate auditorium is situated on a 58 acre site consisting of nearly one million square feet of existing office space. The Auditorium holds 437 seats. Costs available upon request.	2013	2014
<input checked="" type="checkbox"/> Check if project performed with current firm		
<b>b.</b> Corporate Command Center, Juno Beach, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE This 10,000 gsf EOC project incorporates conference rooms, resource allocation and acquisition rooms, restoration team accommodations, data resource room, crisis information team accommodations and supporting spaces. Costs available upon request.	2012	2013
<input checked="" type="checkbox"/> Check if project performed with current firm		
<b>c.</b> City Center, West Palm Beach, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE S+A designed the newly constructed sustainable 250,000 SF landmark downtown redevelopment project. This project consists of the new 150,000 SF City Hall, 85,000 SF Public Library, Photographic Centre & Museum, and two parking garages. The cost of this project was under budget by approximately \$2M at a total	2007	2009
<input checked="" type="checkbox"/> Check if project performed with current firm		
<b>d.</b> Florida Atlantic University LINK Building, Ft. Pierce, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE The 46,000 SF of the LINK Building was converted from laboratories into offices and a 5,000 SF research library. The project also included renovations to the engineering research department, information resource management department, the submarine bay maintenance shop, the large vessel high-bay repair shop, and a new two story cafeteria was added with an outdoor balcony. The cost of this project was \$6.2 million.	2009	2010
<input checked="" type="checkbox"/> Check if project performed with current firm		
<b>e.</b> Abacoa Generator Building, Jupiter, FL  (3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE This 1,700sf building, set in the Florida Vernacular Style, houses a back up power generator to the Town of Jupiter's wells and pump system. A 1,000 gallon diesel fuel tank provides the necessary energy for this piece of equipment. In event of a hurricane, this facility will provide enough drinking water for the entire Town of Jupiter. The exterior was designed to blend in with the surrounding neighborhood. The cost for this project was \$1,200,000.	2006	2007
<input checked="" type="checkbox"/> Check if project performed with current firm		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  Henrique Certad, LEED AP	13. ROLE IN THIS CONTRACT  Project Manager	14. YEARS EXPERIENCE	
		a. TOTAL  15	b. WITH CURRENT FIRM  2

15. FIRM NAME AND LOCATION ( <i>City and State</i> ) Song + Associates, Inc. (West Palm Beach, FL)
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16. EDUCATION ( <i>DEGREE AND SPECIALIZATION</i> )  Bachelor of Arts-Architecture, University of Central Venezuela 2001	17. CURRENT PROFESSIONAL REGISTRATION ( <i>STATE AND DISCIPLINE</i> )  LEED® Accredited Professional, U.S. Green Building Council
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18. OTHER PROFESSIONAL QUALIFICATIONS ( <i>Publications, Organizations, Training, Awards, etc.</i> ) Mr. Certad is a creative design and solution oriented professional with 14+ years of international experience in transportation projects, including airports, intermodal and mass transit facilities; as well as in industrial and hospitality projects. Henrique has solid expertise in the full range of project management, schematic design, design development, production of construction documents and construction administration for both private and government owned projects.
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### 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION ( <i>City and State</i> )	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION ( <i>If applicable</i> )	
	Community Center, Wellington, FL	2015	CONSTRUCTION ( <i>If applicable</i> ) 2016
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The recently completed Community Center will provide a variety of multi-purpose spaces for activities and events including a 300 seat banquet room, aerobics and fitness rooms and an internet café. The two story lobby/atrium connects the municipal campus with the lakefront. The total cost of this project was \$8,000,000.		
	PBSC Continuing Contract, Various Campuses, FL	1992	CONSTRUCTION ( <i>If applicable</i> ) On going
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Song + Associates has served as continuing contract architect with Palm Beach State College for more than 20 years from 1992 to present for improvements and modifications to the college's four campuses.		
	City of Coral Springs Municipal Complex	2015	CONSTRUCTION ( <i>If applicable</i> ) 2017 est.
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the proposed Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.		
	Marina District Revitalization, Riviera Beach, FL	2015	CONSTRUCTION ( <i>If applicable</i> ) 2017 est.
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The Riviera Beach Marina is in the process of being redeveloped into a regional destination for diving, fishing, and other waterfront activities. The proposed redevelopment is intended to enhance these existing assets and to transform the Marina into a world class destination. Phase 1 included the Bicentennial Park Green Amphitheater, a new waterfront promenade and plaza, new complete streets, cafe, a beach front pavilion stage, as well as a 28,000 SF event center. Phase 2 will include a year-round public market.		
	Palm Beach County Tax Collector's Office, Lake Worth, FL	2015	CONSTRUCTION ( <i>If applicable</i> ) 2016
	(3) BRIEF DESCRIPTION ( <i>Brief scope, size, cost, etc.</i> ) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The new 34,000 sq. ft. facility recently replaced the existing Lake Worth and Lantana Branches with the added State Driver's License department. Utilizing the zoning requirements of a two story building, Song + Associates created a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

*(Complete one Section E for each key person.)*

12. NAME  Jill Lanigan	13. ROLE IN THIS CONTRACT  Planning Specialist	14. YEARS EXPERIENCE	
		a. TOTAL 23	b. WITH CURRENT FIRM 16

15. FIRM NAME AND LOCATION <i>(City and State)</i> Song + Associates, Inc. (West Palm Beach, FL)
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16. EDUCATION <i>(DEGREE AND SPECIALIZATION)</i>  Bachelor of Architecture, Minor in Public Speaking, University of Miami 1990	17. CURRENT PROFESSIONAL REGISTRATION <i>(STATE AND DISCIPLINE)</i>
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18. OTHER PROFESSIONAL QUALIFICATIONS <i>(Publications, Organizations, Training, Awards, etc.)</i> Ms. Lanigan's diverse experience includes all phases of project development from conceptual site design through construction. Over 23 years of experience in the South Florida area working with all regulatory agencies enables her to efficiently map and manage the complex regulatory and compliance issues of today's projects. She has served as client liaison for the major capital improvement/facilities departments of a number of public organizations.
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### 19. RELEVANT PROJECTS

(1) TITLE AND LOCATION <i>(City and State)</i>	(2) YEAR COMPLETED	
	PROFESSIONAL SERVICES	CONSTRUCTION <i>(If applicable)</i>
CRA Neighborhood Revitalization, Riviera Beach, FL	2015	2016
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> Song + Associates was commissioned for master planning projects for the CRA to develop strategies for immediate and future implementation. The project proposes plans to define and connect neighborhoods to improve community cohesiveness and encourage sustainable economic development. The project includes way-finding/signage design, streetscape, zoning, traffic calming, maintenance and monitoring programs, and community gardens and parks within the CRA.		
Marina District Revitalization, Riviera Beach, FL	2015	2017 est.
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> The Riviera Beach Marina is in the process of being redeveloped into a regional destination for diving, fishing, and other waterfront activities. The proposed redevelopment is intended to enhance these existing assets and to transform the Marina into a world class destination. Phase 1 included the Bicentennial Park Green Amphitheater, a new waterfront promenade and plaza, new complete streets, cafe, a beach front pavilion stage, as well as a 28,000 SF event center. Phase 2 will include a year-round public market.		
City of Coral Springs Municipal Complex	2015	2017 est.
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> Master Planning, Public Workshops, Space Needs Analysis, and Programming for a 5.8 acre campus for the Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.		
Municipal Government Programming & Master Planning, Palm Beach Gardens, FL	2015	2016
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> Song + Associates was engaged to provide Needs Analysis, Programming, Master Planning and Conceptual Design for all City departments. The process began with extensive research and programming interviews with City staff to determine space and facility needs to accommodate current function and future growth. The final report provided assessment of existing buildings for remodeling and expansion opportunities.		
Municipal Complex Master Plan, Sunrise, FL	2015	2016
(3) BRIEF DESCRIPTION <i>(Brief scope, size, cost, etc.)</i> AND SPECIFIC ROLE <span style="float: right;"><input checked="" type="checkbox"/> Check if project performed with current firm</span> Master Planning, Public Workshops, Space Needs Analysis, and Programming. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development of a new Municipal complex, including City Hall, Amphitheater, Water Park, Garage, and Administration Complex which will become the centerpiece of Downtown Sunrise Municipal District.		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  Leila Rouady, RA, CGC, LEED AP	13. ROLE IN THIS CONTRACT Quality Control/Construction Administrator	14. YEARS EXPERIENCE	
		a. TOTAL 26	b. WITH CURRENT FIRM 7

15. FIRM NAME AND LOCATION (City and State) Song + Associates, Inc. (West Palm Beach, FL)
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16. EDUCATION (DEGREE AND SPECIALIZATION)  Master of Architecture, University of Miami, 2002 Master of Business Administration, University of South Florida, 1992 Bachelor of Arts, University of South Florida, 1990	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  Registered Architect, FL #AR94061 Certified General Contractor, #CGC1519477 LEED Accredited Professional, 2004
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)

Ms. Rouday has over 26 years of experience overseeing all aspects of architectural design and construction projects in the field. In addition to being a LEED Certified, Registered Architect, she is also a certified General Contractor. Her skills include code knowledge, coordination of contractors, review and approval of pay requests.

### 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Community Center, Wellington, FL	2015	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The recently completed Community Center will provide a variety of multi-purpose spaces for activities and events including a 300 seat banquet room, aerobics and fitness rooms and an internet café. The two story lobby/atrium connects the municipal campus with the lakefront. The total cost of this project was \$8,000,000.		
	Tennis Center, Wellington, FL	2014	2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> This new state-of-the-art facility includes 21 tennis courts for public use of residents of Wellington. The main clubhouse includes locker rooms, a pro-shop and second level meeting room with an observation deck to view the courts. The total cost of this project was \$6,000,000.		
	City of Coral Springs Municipal Complex	2015	2017 est.
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Provided Construction Administration for a 5.8 acre campus for the Municipal Complex for the City of Coral Springs. The site will include a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.		
	Palm Beach County Tax Collector's Office, Lake Worth, FL	2015	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The new 34,000 sq. ft. facility recently replaced the existing Lake Worth and Lantana Branches with the added State Driver's License department. Utilizing the zoning requirements of a two story building, Song + Associates created a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces.		
	City Center Library, West Palm Beach, FL	2007	2009
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> S+A designed the newly constructed sustainable 250,000 SF landmark downtown redevelopment project. This project consists of the new 150,000 SF City Hall, 85,000 SF Public Library, Photographic Centre & Museum, and two parking garages. The cost of this project was under budget by approximately \$2M at a total		

## E. RESUMES OF KEY PERSONNEL PROPOSED FOR THIS CONTRACT

(Complete one Section E for each key person.)

12. NAME  Kathy Swanson, ASID, NCIDQ, LEED GA	13. ROLE IN THIS CONTRACT  Senior Interior Designer	14. YEARS EXPERIENCE	
		a. TOTAL 32	b. WITH CURRENT FIRM 7

15. FIRM NAME AND LOCATION (City and State) Song + Associates, Inc. (West Palm Beach, FL)
--

16. EDUCATION (DEGREE AND SPECIALIZATION)  Associate in Interior Design, Miami Dade Community College, 1983 University of Texas, School of Architecture 1978-1980	17. CURRENT PROFESSIONAL REGISTRATION (STATE AND DISCIPLINE)  NCIDQ Certification No. 8189 Interior Design, Florida, No. 1413
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18. OTHER PROFESSIONAL QUALIFICATIONS (Publications, Organizations, Training, Awards, etc.)  
Ms. Swanson brings over 30 years of interior design experience to Song + Associates and our extensive knowledge in the fields of civic, governmental, educational, hospitality and healthcare design. Kathy's creative strengths lie in her adherence to budget, administrative follow-through, as well as her own unique highly developed sense of good, clean and forward thinking design sensitivity.

### 19. RELEVANT PROJECTS

a.	(1) TITLE AND LOCATION (City and State)	(2) YEAR COMPLETED	
		PROFESSIONAL SERVICES	CONSTRUCTION (If applicable)
	Community Center, Wellington, FL	2015	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The recently completed Community Center will provide a variety of multi-purpose spaces for activities and events including a 300 seat banquet room, aerobics and fitness rooms and an internet café. The two story lobby/atrium connects the municipal campus with the lakefront. The total cost of this project was \$8,000,000.		
	Tennis Center, Wellington, FL	2014	2015
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> This new state-of-the-art facility includes 21 tennis courts for public use of residents of Wellington. The main clubhouse includes locker rooms, a pro-shop and second level meeting room with an observation deck to view the courts. The total cost of this project was \$6,000,000.		
	City of Coral Springs Municipal Complex	2015	2017 est.
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Provided interior design for the Municipal Complex for the City of Coral Springs. The site includes a new 65,000 sf City Hall, 30,000 sf Art Museum, a Post Office and retail space along with a 300 car parking garage. Song + Associates conducted a public workshop to obtain input from the community and build consensus for this development which will become the centerpiece of the Downtown Core CRA District.		
	Palm Beach County Tax Collector's Office, Lake Worth, FL	2015	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> The new 34,000 sq. ft. facility recently replaced the existing Lake Worth and Lantana Branches with the added State Driver's License department. Utilizing the zoning requirements of a two story building, Song + Associates created a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces.		
	Marina Event Center, Riviera Beach, FL	2015	2016
	(3) BRIEF DESCRIPTION (Brief scope, size, cost, etc.) AND SPECIFIC ROLE <span style="float: right;"><input type="checkbox"/> Check if project performed with current firm</span> Provided interior design for the mixed-use Marina Event Center which includes small and large meeting rooms, restaurant space, a banquet hall, and a roof-top veranda and patio deck with a bar and a covered terrace overlooking the neighboring park and amphitheater.		



**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

1

21. TITLE AND LOCATION <i>(City and State)</i> Community Garden & Linear Park Riviera Beach, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i> 2016

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Riviera Beach CRA	b. POINT OF CONTACT NAME Annetta Jenkins	c. POINT OF CONTACT TELEPHONE NUMBER (561) 844-3108
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



Song + Associates was commissioned for master planning projects for the CRA to develop strategies for immediate and future implementation. The project proposes plans to define and connect neighborhoods to improve community cohesiveness and encourage sustainable economic development. The project includes way-finding/signage design, streetscape, zoning, traffic calming, maintenance and monitoring programs, and community gardens and parks within the CRA. We have worked closely with the Riviera Beach Police Department to employ leading edge crime prevention technology. The basis of design complies with both the CRA Citizen's Master Plan, 2008 and the Treasure Coast Regional Planning Council.

The project is divided into several distinct areas:

- Riviera Beach Heights, includes business district marketing strategies
- Blue Heron South- "Vision for a New Downtown"
- Marina District North Neighborhood
- Broadway West Neighborhood, includes neighborhood strategies along Avenue E and civic and commercial development on Broadway

OWNER CONTACT:  
City of Riviera Beach  
Community Redevelopment Agency  
2001 Broadway, Suite 300  
Riviera Beach, FL 33404

PROJECT TYPE:  
Master Planning

SERVICES PROVIDED:  
Community Workshops  
Programming  
Master Planning  
Architectural Design  
Engineering (sub-consultants)  
Construction Administration

CONSTRUCTION COMPLETION:  
April 2016

PROJECT SIZE:  
Approximately one acre

CONSTRUCTION COST:  
\$750,000

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
b.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

2

21. TITLE AND LOCATION <i>(City and State)</i> Municipal Complex Coral Springs, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> 2017 est.

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Coral Springs	b. POINT OF CONTACT NAME Jennifer Bramley, Deputy City Manager	c. POINT OF CONTACT TELEPHONE NUMBER 954-344-1004
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



SERVICES PROVIDED:  
Master Planning  
Programming  
Architectural Design  
Engineering (sub-consultants)  
Interior Design  
Construction Administration

DESIGN COMPONENTS:  
New City Hall  
US Post Office  
Art Museum  
Parking Garage  
Commission Chambers

CONSTRUCTION BUDGET:  
\$25,000,000

PROJECT SIZE:  
65,000 GSF

Song + Associates was awarded this project in January of 2014 and completed the Master Planning, Programming, and Conceptual Design Phase in just four months. The team conducted a public workshop with residents, business owners, and students to obtain input from the community and build consensus for the development. The programming for the City Hall was developed through interviews with staff members from all departments of the city government. Interactive design workshops were also held with City Managers, Commissioners, and the Mayor, and community leaders. The project is hoped to serve as a catalyst for further economic growth by attracting private developers to the surrounding sites to create a thriving mixed-use center. The Municipal Complex will serve as the centerpiece of the Downtown CRA District. The 5.8 acre site will include:

- A New City Hall of 65,000 sf
- Commission Chamber of 150 seats
- Meeting Rooms for Community Organizations
- An Art Museum with classroom and meeting space, 30,000 sf
- US Post Office
- Retail Space
- Parking Garage for 300 cars

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
b.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

3

21. TITLE AND LOCATION <i>(City and State)</i> Marina Village Revitalization Riviera Beach, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i> 2017 est.

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Riviera Beach CRA	b. POINT OF CONTACT NAME Annetta Jenkins	c. POINT OF CONTACT TELEPHONE NUMBER (561) 844-3108
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



OWNER:  
City of Riviera Beach  
Community Redevelopment Agency  
2001 Broadway, Suite 300  
Riviera Beach, FL 33404  
Annetta Jenkins  
(561) 844-3108

SERVICES PROVIDED:  
Community Workshops  
Master Planning  
Design  
Engineering (Sub consultants)  
Construction Administration

COMPLETION DATE:  
July 2017 (est)

CONTINUING CONTRACT SERVICES

- FACILITY PROGRAMMING
- PROGRAMMING
- ARCHITECTURAL DESIGN
- MASTER PLAN VERIFICATION
- CONSTRUCTION ADMINISTRATION
- SUSTAINABLE DESIGN PRINCIPALS

The Riviera Beach Marina is being redeveloped into a state of the art facility. It has long been a regional destination for diving, fishing and other waterfront activities. The proposed redevelopment is intended to enhance these existing assets and to transform the Marina into a world class destination.

The mixed-use Marina Event Center includes small and large meeting rooms, restaurant space, a banquet hall, and a roof-top veranda and patio deck with a bar and a covered terrace overlooking the neighboring park and amphitheater.

Phase I included Bicentennial Park Green Amphitheater, a new waterfront promenade and plaza, new streets, cafe, and sidewalks, extensive utility improvements, a beach front pavilion stage, and a 28,000 GSF event center. Private development opportunities are planned including six restaurants. Phase II will include a year-round indoor public market.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
b.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

4

21. TITLE AND LOCATION <i>(City and State)</i> Municipal Government Programming & Master Plan Palm Beach Gardens, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Palm Beach Gardens	b. POINT OF CONTACT NAME Angela Brown, Deputy Dir. of Public Services	c. POINT OF CONTACT TELEPHONE NUMBER 561-804-7015
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



PROJECT LOCATION:  
10500 N Military Trail,  
Palm Beach Gardens, FL 33410

PROJECT TYPE:  
Master Planning

SERVICES PROVIDED:  
Programming  
Master Planning  
Conceptual Design

COMPLETION DATE:  
June 2016

The City of Palm Beach Gardens wished to evaluate their government services facilities to ensure they will meet the needs of the steady population growth. Song + Associates was engaged to provide Needs Analysis, Programming, Master Planning and Conceptual Design for all City departments. The process began with extensive research and programming interviews with City staff to determine space and facility needs to accommodate current function and future growth. The departments included all areas of municipal government as well as Community Development, Parks & Recreation, Public Works, Police and Fire Rescue departments. The final report provided assessment of existing buildings for remodeling and expansion opportunities. A master plan and conceptual design was developed for new facilities for Public Works and Public Services. Cost estimating was carried out to define budget needs for capital planning.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
b.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

5

21. TITLE AND LOCATION <i>(City and State)</i> Government Master Plan Sunrise, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2016	CONSTRUCTION <i>(If applicable)</i>

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER City of Sunrise	b. POINT OF CONTACT NAME Alan Gavazzi, Director of Capital	c. POINT OF CONTACT TELEPHONE NUMBER 954-572-2487
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*

The City of Sunrise is planning for the construction of a new City Hall on its main Municipal Campus. The new and larger building will both provide modern facilities to support City operations and consolidate remotely located City Departments into one location. Future projects also include expansions of their Civic Center, Senior Center, and outdoor amphitheater all located on the municipal campus. The City also wished to expand their aquatic center to create a municipal water park complete with slides and a lazy river. In order to better plan for this proposed development, Song + Associates was engaged to develop a master plan for the campus.

The planning process included analysis of available adjacent property to help the City determine if the land should be purchased. The study investigated the utility infrastructure, storm drainage requirements, traffic and parking configurations and pedestrian pathways and open space.

Our team met individually with each City Commissioner to understand their vision and priorities. At first, these were seemingly five conflicting agendas but all shared the common goal of providing the best amenities to the residents. Consensus was built for a strategic master plan to guide the redevelopment efforts.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

a.	(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
b.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
c.	(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

6

21. TITLE AND LOCATION <i>(City and State)</i> Community Center Wellington, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2015	CONSTRUCTION <i>(If applicable)</i> 2016

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Village of Wellington	b. POINT OF CONTACT NAME Joe Piconcelli, Facilities Manager	c. POINT OF CONTACT TELEPHONE NUMBER 561-791-4756
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



PROJECT LOCATION  
12150 Forest Hill Blvd  
Wellington FL 33414

NEW CONSTRUCTION  
Design Build Pirtle Construction

SERVICES PROVIDED:  
Master Planning  
Site Plan Approval  
Architectural Design  
Engineering (sub-consultants)  
Interior Design  
Construction Administration

CONSTRUCTION BUDGET:  
\$8,000,000

PROJECT SIZE:  
Community Center 26,000 sf

Song + Associates and Pirtle Construction Company were selected as a Design/Build Team to provide a new 26,000 s.f. Community Center to integrate into their Municipal Campus.. The Community Center involves the demolition of an existing older structure, and construction of a turnkey new facility. Amenities include a 4200 s.f. Event Hall with table seating for 325, a dividable 2500 s.f. multi-purpose room, (3) various sized meeting rooms, (2) catering kitchens, (2) classrooms, multi-purpose fitness room, a café-style Wi-Fi Lounge, and central atrium space. The facility is designed to take full advantage of a lakefront site, providing outdoor balcony and plaza features. An accessory building for boat storage is also provided for the rowing club. The site includes new parking and landscaping, providing meandering pedestrian paths with benches and picnic nodes linking to existing campus amenities including an amphitheater, aquatic center, playground, and Civic Hall.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

7

21. TITLE AND LOCATION <i>(City and State)</i> Palm Beach State College Continuing Contract <i>Various campuses, FL</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 1992	CONSTRUCTION <i>(If applicable)</i> On going

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Palm Beach State College	b. POINT OF CONTACT NAME John Wasukanis, Director, Facilities	c. POINT OF CONTACT TELEPHONE NUMBER (561) 868-3480
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



PROJECT LOCATION:  
Lake Worth, FL  
Palm Beach Gardens, FL  
Belle Glade, FL

REFERENCE:  
John Wasukanis  
Director, Facilities  
(561) 868-3480  
4200 South Congress Avenue  
Lake Worth, FL 33461

PROJECT TYPE:  
New Construction  
Addition  
Renovation  
Interior Remodeling/Renovation

Song + Associates has been involved in a continued annual contract with Palm Beach Community College since 1992 for improvements and modifications to all of the college's campuses including:

Central Campus, Lake Worth, FL

- District Processing Warehouse- New facility
- Dental Hygiene Laboratory- Remodeling
- Dental Assistant Laboratory- Renovation
- Building 210 Plaza Entry / Walkway
- Early Learning Child Development Center
- Library Learning Resource Center
- Tech Building Conceptual Study and Renovations
- Admissions Office Remodeling
- Cafeteria Kitchen Upgrade
- Humanities Building Darkroom
- Financial Aid Building Addition & Renovations
- Board of Trustees Board Room- Interior Remodeling and Window Replacement
- Science Building- Fire Alarm Upgrades

Belle Glade Campus

- Dolly Hand Cultural Arts Theatre
- Bookstore Renovations
- Building 101- Interior Remodeling
- Walkway Canopy- New Addition
- Classroom 101- New Entry
- Classroom 225 & 226- Remodeling

SERVICES PROVIDED:

- Architectural Design
- Engineering (consultants)
- Interior Design
- Construction Administration

Eissey Campus, Palm Beach Gardens, FL

- Student Services Center
- Eissey-Lewis Center- Remodeling,
- Bursar's Office Enclosure - Remodel
- Burt Reynolds Student Center
- Auditorium Signage

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

8

21. TITLE AND LOCATION <i>(City and State)</i> Tax Collector's Central Office Lake Worth, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 2014	CONSTRUCTION <i>(If applicable)</i> 2015

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Tax Collector of Palm Beach County	b. POINT OF CONTACT NAME Anne Gannon, Tax Collector	c. POINT OF CONTACT TELEPHONE NUMBER 561-355-2805
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



SERVICES PROVIDED:  
Architecture  
Construction

PROJECT SIZE:  
37,000 GSF Total

CONSTRUCTION COST:  
\$11,000,000

Chosen for our extensive experience in programming and design of similar projects, our knowledge and understanding of this project type was used to standardize work spaces, separate public and private areas, and provide logical circulation patterns to create a highly efficient and pleasant functioning environment for visitors and employees.

The new 34,000 sq. ft. facility recently replaced the existing Lake Worth and Lantana Branches with the added State Driver's License department. Utilizing the zoning requirements of a two story building, Song + Associates created a front façade with new 20' high storefront glass to allow natural light to filter into the interior spaces.

Song + Associates designed a system furniture lay-out based on interviews conducted throughout the design process. The functional requirements shaped the sizes and space relationships that defined the final floor plan. The client's choice and decision will be based on best fit and price that will satisfy this Tax Collector Client Services Center's needs. Although this project will not be LEED certified, environmentally conscious design philosophy is used to guide our decisions.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE



**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

9

21. TITLE AND LOCATION <i>(City and State)</i> Florida Atlantic University Continuing Contract <i>Various Campuses, FL</i>	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES 1994	CONSTRUCTION <i>(If applicable)</i> On going

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Florida Atlantic University	b. POINT OF CONTACT NAME Lynn Forester	c. POINT OF CONTACT TELEPHONE NUMBER (561) 297-0821
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24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



PROJECT TYPE:

Master Plan  
New Construction  
Renovation  
Addition

SERVICES PROVIDED:

Architectural Design  
Engineering (consultants)  
Interior Design  
Construction Administration

CONSTRUCTION COST:

\$1,000,000 maximum

PROJECT SIZE:

Various

PROJECT TEAM:

Robert Castrovinci, Project Manager  
Youn Lee, Graphics  
Steve Baka, CA

Song + Associates has had a long-standing relationship with Florida Atlantic University since 1994. The continuing contract services provided include master planning, new construction, additions, and renovations. The most recent services provided under the 2016 contract includes:

- Food Service Courtyard: Conceptual Design solutions to the food service courtyard loading access area. The scope included redirecting student walkways to and from the academic core around the service area and control of the vehicular and pedestrian traffic paths at the intersection.
- Trauma Simulation Facility: 750 GSF of office modifications; Two offices were removed and made into four new offices; removed movable partition and replaced with a fixed wall partition.
- Guard House at Harbor Branch Oceanographic Institute Campus: Demolished existing guard house and replaced with a new front entrance guard house consisting of two offices and a single restroom.
- General Classroom South Building: 26,000sf remodel of the second floor including faculty offices and classrooms and condensing some office space to make room for additional department offices.
- FAU Signage at Jupiter Campus: A 56"x36" split face block wall which bares the university's name and logo to identify the new Parkside Drive entrance.
- Biomedical Science Center: A two classroom 1,775sf lecture style space which received a new operable wall partition, interior finishes and tiered seating to accommodate 163 students.

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**F. EXAMPLE PROJECTS WHICH BEST ILLUSTRATE PROPOSED TEAM'S QUALIFICATIONS FOR THIS CONTRACT**

*(Present as many projects as requested by the agency, or 10 projects, if not specified. Complete one Section F for each project.)*

20. EXAMPLE PROJECT KEY NUMBER

10

21. TITLE AND LOCATION <i>(City and State)</i> Waste-to-Energy Visitor Center West Palm Beach, FL	22. YEAR COMPLETED	
	PROFESSIONAL SERVICES November 2015	CONSTRUCTION <i>(If applicable)</i> January 2015

**23. PROJECT OWNER'S INFORMATION**

a. PROJECT OWNER Solid Waste Authority	b. POINT OF CONTACT NAME Kevin Leo, Client Service Manager	c. POINT OF CONTACT TELEPHONE NUMBER 561-689-3336
---	---	--

24. BRIEF DESCRIPTION OF PROJECT AND RELEVANCE TO THIS CONTRACT *(Include scope, size, and cost)*



PROVIDED SERVICES:  
Architectural Design  
Construction Documents  
Public Outreach

PROJECT SIZE:  
10,728 GSF

PROJECT COST:  
\$667,000,000

The Solid Waste Authority (SWA) of Palm Beach County expanded its award-winning solid waste management system, adding a new waste-to-energy (WTE) facility—the first of its kind to be built in the United States in more than 15 years—to its Palm Beach County Renewable Energy Park. The plant processes one million tons of municipal solid waste per year and generates enough electricity to power 56,000 homes and businesses. In addition, the emissions permit limits will be the lowest of any renewable energy facility combusting municipal solid waste in the United States.

Song + Associates was selected to provide the architectural and interior design for the SWA Waste-to-Energy Visitor Center. A sky bridge connects tour groups from the educational center to the main process building to witness the internal waste-to-energy process. The Visitors Center is now certified LEED Platinum; the highest certification a structure can receive. The center's green features also include an elevator gallery penthouse on the rooftop, planted roof garden and a rain garden. The Education Center design incorporates several sustainable aspects, such as:

- vegetated roofing that reduces the energy needed to cool the building
- floor tiles made of recycled tires that demonstrate novel recycling concepts
- a rainwater cistern for use on landscaping that reduces the need to use treated water
- motion-sensor lighting that conserves electricity
- solar panels that supplement the energy used onsite
- a reception desk made out of reclaimed concrete that demonstrates innovative reuse ideas

**25. FIRMS FROM SECTION C INVOLVED WITH THIS PROJECT**

(1) FIRM NAME Song + Associates, Inc.	(2) FIRM NAME AND LOCATION <i>(City and State)</i> 1545 Centrepark Dr N West Palm Beach, FL 33401	(3) ROLE Architect, Interior Designer, Planners
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE
(1) FIRM NAME	(2) FIRM NAME AND LOCATION <i>(City and State)</i>	(3) ROLE

**G. KEY PERSONNEL PARTICIPATION IN EXAMPLE PROJECTS**

26. NAMES OF KEY PERSONNEL (From Section E, Block 12)	27. ROLE IN THIS CONTRACT (From Section E, Block 13)	28. EXAMPLE PROJECT LISTED IN SECTION F (Fill in "Example Project Key" section below before completing table. Place "X" under project key number for participation in same or similar role.)									
		1	2	3	4	5	6	7	8	9	10
Young Song	Principal-in-Charge	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Youn Lee	Senior Designer	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Robert Castrovinci	Project Architect	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
Henrique Certad	Project Manager	✓	✓				✓	✓	✓		
Jill Lanigan	Planning Specialist	✓	✓	✓	✓					✓	
Leila Rouady	Construction Administrator		✓	✓			✓	✓	✓	✓	✓
Kathy Swanson	Interior Designer		✓	✓			✓	✓	✓	✓	✓

**29. EXAMPLE PROJECTS KEY**

NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)	NO.	TITLE OF EXAMPLE PROJECT (FROM SECTION F)
1	Community Garden & Linear Park	6	Village of Wellington Community Center
2	Coral Springs Municipal Complex	7	Palm Beach State College Continuing Contract
3	Marina Village Revitalization	8	Palm Beach County Tax Collector's Central Office
4	Palm Beach Gardens Government Master Plan	9	Florida Atlantic University Continuing Contract
5	City of Sunise Government Master Plan	10	SWA Waste-to-Energy Visitor Center

**H. ADDITIONAL INFORMATION**

12. PROVIDE ANY ADDITIONAL INFORMATION REQUESTED BY THE AGENCY. ATTACH ADDITIONAL SHEETS AS NEEDED.

Song + Associates has been responsible for the planning and design of over 750,000 square feet of civic buildings as well as numerous urban master plans in Florida. Our projects encompass arts, cultural, community, nature and interpretive centers, parks and recreational facilities, administration and operations centers, maintenance complexes, city halls, libraries, fire stations and parking garages. Each site and building is designed for high function, climate conditions, future expansion, long term vision, shared uses, efficient budgets, healthy and inspiring interiors, ease of maintenance, and safety.



- Coral Springs Municipal Complex
- Continuing Contacts with numerous Cities
- Sunrise City Hall Municipal Campus Master Plan
- Port St. Lucie County Civic Center
- American Orchid Society Headquarters, Museum
- Armory Art Centre of the Palm Beaches
- Riviera Beach Neighborhood Revitalization
- Marina District Riviera Beach CRA
- West Palm Beach City Center, City Hall, Library + Parking Garage/Clematis Street Parking Garage
- Green Cay Wetlands + Nature Center
- Indian River County Government Center
- John Prince Park
- Palm Beach County Tax Collector
- Palm Beach County Operations + Support Center
- Palm Beach County Supervisor of Elections Offices



**I. AUTHORIZED REPRESENTATIVE**

The foregoing is a statement of facts.

31. SIGNATURE

8/20/2016

33. NAME AND TITLE

Young Song, Principal









SONG&amp;AS-01 MATERAT

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/16/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Office of America, Inc. 1150 NW 72nd Avenue Suite 530 Miami, FL 33126	CONTACT NAME: <b>Brenda Mullis</b> PHONE (A/C, No, Ext): <b>(786) 464-1516</b>	FAX (A/C, No): <b>(786) 464-1517</b>
	E-MAIL ADDRESS: <b>Brenda.Mullis@ioausa.com</b>	
INSURED  <b>Song &amp; Associates, Inc.</b> <b>1545 Centrepark Drive North</b> <b>West Palm Beach, FL 33401</b>	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>American Casualty Company of Reading, PA 20427</b>	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	X	X	6020869686	01/03/2016	01/03/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS	X	X	6020869686	01/03/2016	01/03/2017	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	6020871700	01/03/2016	01/03/2017	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

For Proposal Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



SO18588



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
2/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Commercial Lines Wells Fargo Insurance Services USA, Inc. 6100 Fairview Road Charlotte, NC 28210	CONTACT NAME: PHONE (A/C, No, Ext): 888-572-2412 E-MAIL ADDRESS: certs@trinet.com	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE INSURER A : Indemnity Insurance Company of North America INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED Strategic Outsourcing, Inc. PO Box 241148 Charlotte, NC 28224		

COVERAGES **CERTIFICATE NUMBER: 10095485** **REVISION NUMBER: See below**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WLRC48767230	03/01/2016	03/01/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers' Compensation Insurance is limited to employees of Song & Associates, Inc. through a co-employment contract with Strategic Outsourcing, Inc.

CERTIFICATE HOLDER	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

# The U. S. Green Building Council

hereby presents to

**Song + Associates, Inc.**

West Palm Beach, FL

## Certificate of Membership

As a balanced, consensus coalition representing the entire building industry, we promote the design, construction, and operation of buildings that are environmentally responsible, profitable, and healthy places to live and work.



*James Hartzfield*  
James Hartzfield, Chairman

Member since 2003

*Christine Erwin*  
Christine Ervin, President & CEO

THIS CERTIFICATE HEREBY CERTIFIES THAT

### Henrique Certad

HAS ATTAINED THE DESIGNATION OF

#### LEED AP BUILDING DESIGN + CONSTRUCTION

BY DEMONSTRATING KNOWLEDGE OF GREEN BUILDING PRACTICE REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™

*Vicki L. Fleckinger* (Signature)  
Vicki L. Fleckinger, President

*Peter J. Spletzer* (Signature)  
Peter J. Spletzer, GBCI President

September 24, 2009 (Date Issued)      10034839 (Credential Number)      September 23, 2015 (Exp. Date)

The U. S. Green Building Council

hereby certifies that

### Leila Rouady

has successfully demonstrated knowledge of the green building design and construction industry and the Leadership in Energy and Environmental Design (LEED®) 2.0 Green Building Rating System, Resources and Process required to be awarded the title of

#### LEED® 2.0 Accredited Professional

*James Hartzfield* (Signature)  
James Hartzfield, Chairman

*S. Richard Fedrizzi* (Signature)  
S. Richard Fedrizzi, President, CEO and Founding Chairman

GREEN BUILDING CERTIFICATION INSTITUTE HEREBY CERTIFIES THAT

### Katherine E Swanson

HAS ATTAINED THE DESIGNATION OF

#### LEED GREEN ASSOCIATE

BY DEMONSTRATING THE KNOWLEDGE AND UNDERSTANDING OF GREEN BUILDING PRACTICES AND PRINCIPLES NEEDED TO SUPPORT THE USE OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™

*Vicki L. Fleckinger* (Signature)  
Vicki L. Fleckinger, President

*Peter J. Spletzer* (Signature)  
Peter J. Spletzer, GBCI President

April 7, 2012 (Date Issued)      10578976 (Credential Number)      April 6, 2014 (Exp. Date)

GREEN BUILDING CERTIFICATION INSTITUTE HEREBY CERTIFIES THAT

### youn lee

HAS ATTAINED THE DESIGNATION OF

#### LEED AP BUILDING DESIGN + CONSTRUCTION

BY DEMONSTRATING KNOWLEDGE OF GREEN BUILDING PRACTICE REQUIRED FOR SUCCESSFUL IMPLEMENTATION OF THE LEADERSHIP IN ENERGY AND ENVIRONMENTAL DESIGN (LEED®) GREEN BUILDING RATING SYSTEM™

*Vicki L. Fleckinger* (Signature)  
Vicki L. Fleckinger, President

*Peter J. Spletzer* (Signature)  
Peter J. Spletzer, GBCI President



September 10, 2011 (Date Issued)      10084832 (Credential Number)      September 9, 2013 (Exp. Date)

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	AR0013670

The ARCHITECT  
 Named below IS LICENSED  
 Under the provisions of Chapter 481 FS.  
 Expiration date: FEB 28, 2017

SONG, YOUNG-SOOK P  
 1545 CENTREPARK DR NO  
 WEST PALM BEACH FL 33401






**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	AR98054

The ARCHITECT  
 Named below IS LICENSED  
 Under the provisions of Chapter 481 FS.  
 Expiration date: FEB 28, 2017

CASTROVINCI, ROBERT M  
 2612 CARAMBOLA CIRCLE N  
 COCONUT CREEK FL 33066






**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	AR94061

The ARCHITECT  
 Named below IS LICENSED  
 Under the provisions of Chapter 481 FS.  
 Expiration date: FEB 28, 2017

ROUADY, LEILA ANN  
 11109 ALAMEDA BAY CT  
 WELLINGTON FL 33414-8811

**STATE OF FLORIDA**  
**DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION**  
**BOARD OF ARCHITECTURE & INTERIOR DESIGN**

<b>LICENSE NUMBER</b>	
	ID0001413

The INTERIOR DESIGNER  
 Named below IS LICENSED  
 Under the provisions of Chapter 481 FS.  
 Expiration date: FEB 28, 2017

SWANSON, KATHERINE E  
 4735 PALM BROOKE CIRCLE  
 WEST PALM BCH FL 33417

