



## Cover Memorandum/Staff Report

File #: 26-0503

Agenda Date: 5/5/2026

Item #: 6.F.

**TO: Mayor and Commissioners**  
**FROM: Samuel Metott, Director, Parks and Recreation**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: May 5, 2026**

APPROVAL OF AN ADDITIONAL SPENDING REQUEST AND CONTRACT INCREASE WITH REP SERVICES, INC. FOR PARK EQUIPMENT AND PARTS IN THE AMOUNT OF \$32,100.00 FOR A REVISED TOTAL OF \$191,665.45.

**Recommended Action:**

Motion to approve an additional spending request and a contract increase to agreement P2025-041 with REP Services, Inc. for Park Equipment and Parts in the amount of \$32,100.00 for a revised total of \$191,665.45.

**Background:**

On September 15, 2025, the City Commission approved Resolution No. 185-25 authorizing a Master Contractor/Services Agreement with REP Services, Inc. for Park Equipment and Parts utilizing Clay County ITB 23/24-074 in the Amount of \$134,865.69 for a Pavilion replacement at Mike Machek Park.

It was determined that the existing concrete slab required replacement to properly support the pavilion installation, and the original quote did not account for a concrete slab replacement.

On December 8, 2025, the City Commission approved an additional spending request and contract increase to accommodate the slab replacement and complete the pavilion installation.

These improvements were funded through the voter approved General Obligation (GO) Bond allocated for park enhancement projects

The Parks and Recreation Department requests an increase to its contract to purchase benches needed to complete the Main Beach Pavilion reconstruction at the Municipal Beach. The request also includes replacement lids for beach trash receptacles that have reached the end of their useful life.

This motion in is accordance with the City Code of Ordinances, Section 36.02 and City Policies and Procedures, Change Orders and Amendments.

Original Request	\$159,565.45
Additional Spending	\$ 32,100.00

<b>TOTAL:</b>	<b>\$191,665.45</b>
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**ATTACHMENTS:**

1. Signed Additional Spending P2025-041
2. PROPOSAL - Recycling Lids
3. PROPOSAL - Benches
4. Agreement
5. Solicitation
6. Contract

**City Attorney Review:**

N/A

**Funding Source/Financial Impact:**

\$24,100.00; 001-72-734-572.46-40; Parks and Recreation; Repair and Maintenance  
\$ 8,000.00; 433-34-000-534.49-97; Neighborhood Community Service; Sanitation

**Timing of Request:**

Timely approval is requested to complete in time for season.