



Cover Memorandum/Staff Report

File #: 26-0506

Agenda Date: 5/5/2026

Item #: 6.I.

TO: Mayor and Commissioners
FROM: Samuel Metott, Director, Parks and Recreation
THROUGH: Terrence R. Moore, ICMA-CM
DATE: May 5, 2026

APPROVAL OF AN ADDITIONAL SPENDING REQUEST AND CONTRACT INCREASE WITH ODUMS SOD, INC. FOR ANNUAL SOD AND SOD INSTALLATION SERVICES IN THE AMOUNT OF \$200,000 FOR A REVISED CONTRACT AMOUNT OF \$575,000.

Recommended Action:

Motion to approve an additional spending request and contract increase to Agreement ITB2025-047 with Odums Sod Inc., in the amount of \$200,000 for a revised total contract amount of \$575,000.

Background:

On July 28, 2025, the City of Delray Beach advertised Invitation to Bid (ITB) No. 2025-047 Annual Sod and Sod Installation Services for the Parks and Recreation Department.

Only one (1) bid was received and Odums Sod, Inc. was deemed to be the lowest most responsive and responsible bidder.

On October 14, 2025, the City Commission approved Resolution No. 205-25 and an agreement with Odums Sod, Inc. for Annual Sod and Sod Installation Services pursuant to ITB 2025-047 in an amount not to exceed \$375,000.

The Department is requesting approval of an additional spending authorization and contract increase to include sod replacement at Plumosa Park and additional park locations to complete capital improvement projects funded through the General Obligation (GO) Bond, which was not included in the original scope of work.

This request is funded through the voter approved General Obligation (GO) Bond funding for park improvements which was voter approved on March 14, 2023.

Original Amount	\$375,000.00
Additional Spending Request	\$200,000.00
TOTAL:	\$575,000.00

This motion is in accordance with the City Code of Ordinances, Section 36.02 and City Policies and Procedures, Change Orders and Amendments.

ATTACHMENTS:

1. Signed Additional Spending ITB2025-047
2. Agreement
3. Solicitation
4. Submittal

City Attorney Review:

N/A

Funding Source/Financial Impact:

382-72-738-572.46-40; Recreation GO Bond

Timing of Request:

Timely approval is requested to ensure completion of the project.