



Cover Memorandum/Staff Report

File #: 25-1614

Agenda Date: 12/8/2025

Item #: 6.J.

TO: Mayor and Commissioners
FROM: Jeffrey L. Oris, CEcD, Assistant City Manager
THROUGH: Terrence R. Moore, ICMA-CM
DATE: December 8, 2025

FUNDING AGREEMENT INVOLVING CREATIVE CITY COLLABORATIVE OF DELRAY BEACH, INC. D/B/A ARTS GARAGE FOR \$275,000

Recommended Action:

Consider a motion to approve the Funding Agreement in the amount of \$275,000 with Creative City Collaborative of Delray Beach, Inc. d/b/a Arts Garage.

Background:

In an effort to insure continued funding of key Delray Beach cultural non-profit organizations that are tenants and caretakers on city-owned properties, the City Commission included continued funding for several such non-profits, formerly funded through the Delray Beach Community Redevelopment Agency's (CRA's) A-Guide program, in their FY 2025-26 budget. As it had been determined that the CRA is no longer able to provide funding to these non-profit entities due to changes in the state statutes that govern their operations, the CRA was forced to end this program as it had been implemented. All of the non-profits that had been funded (except the Delray Beach Community Land Trust who can continue to be funded by the CRA) were included in the City budget at the level of funding received from the CRAS in FY 2024-25.

Since the Creative City Collaborative of Delray Beach d/b/a Arts Garage was the only of these non-profits whom did not have an existing funding agreement with the City, the attached agreement has been prepared for the Commission's approval. Due to certain legal requirements, the agreement (and future such agreements) must be limited to annual agreements. The new agreement has also been set up such that the non-profit will received funding as soon as possible and are required to submit receipts or proper proof of payroll or other expenditures at the end of the funding term. This avoids the need for compilation reports and other such reports that several non-profits indicated cost them additional monies to prepare and often delay funding while the City ensured the documents were submitted.

The other non-profits that will receive additional funding due to the loss of CRA A-Guide funding have existing agreements with the City that can be amended administratively. These agreement will all be updated to annual agreements as they expire at the end of this fiscal year.

City Attorney Review:

the City Attorney has approved this document as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding in the amount of \$275,000 is currently included in the City's FY 2025-26 Operating Budget.

Timing of Request:

The City is seeking to provide the allocated funding to the Creative City Collaborate of Delray Beach, Inc. d/b/a Arts Garage at the earliest possible time.