



MEMORANDUM SOLE SOURCE APPROVAL

TO: Hugh B. Dunkley, Chief Financial Officer

FROM: Kevin Rumell, Fleet Maintenance Manager *KR*
Cynthia Buisson, Assistant Public Works Director *CB*

THROUGH: Missie Barletto, Public Works Director *MB*
MB

SUBJECT: Sole Source Approval Request

DATE: April 3, 2023

Background:

The Fleet Division (Fleet) of the Public Works Department has a responsibility to maintain the City of Delray Beach’s (City) fleet of Freightliner branded vehicles. Freightliner vehicles are manufactured by Daimler Trucks North America, LLC (Daimler). Daimler qualifies and designates specific dealers for different regions throughout the United States for factory-authorized service and the purchase of Freightliner vehicles. The designated Freightliner dealer for the City’s region is SBL Freightliner, LLC d/b/a Lou Bachrodt Freightliner (Lou Bachrodt). Fleet requests approval to designate Lou Bachrodt as the sole source provider for Freightliner original equipment manufacturer (OEM) parts and related service.

Justification:

The City must utilize Freightliner OEM parts and related services in order to preserve the warranties on such vehicles.

Market Research:

Daimler provided a letter stating that Lou Bachrodt is the City’s only authorized dealer.

Quote or Proposal is attached Yes No

Comments: _____

Approved This Sole Source approval is valid for 24 months from date of approval. Attach this Sole Source Approval to all Acquisition Approval Memos and/or requisitions for this item.

Need Additional Information **Not Approved**

Comments: _____

[Handwritten Signature]
Chief Financial Officer

4/12/23
Date

N/A
Information Technology (IT) Director

Date

DAIMLER TRUCK

Daimler Truck North America
Distribution Network Development

March 10, 2023

City of Delray Beach
100 NW 1st Ave.
Delray Beach, FL. 33444-2612

To Mr. Rumell:

This letter is to confirm that SBL Freightliner, doing business at the following five locations

- 2840 Center Port Circle, Pompano Beach, FL 33064
- 9900 NW 77th Avenue, Hialeah Gardens, FL 33106
- 5000 Orange Avenue, Ft. Pierce, FL 34947
- 7506 Bryon Drive, Riviera Beach, FL 33404
- 7245 NW 36th St, Miami, FL 33166

are the only authorized Freightliner dealerships in South Florida with the area of responsibility that includes the following counties:

BROWARD	COLLIER	GLADES	HENDRY
INDIAN RIVER	MARTIN	MIAMI-DADE	MONROE
OKEECHOBEE	PALM BEACH	ST. LUCIE	

Please feel free to contact me directly at (803) 280-1208 if you have questions about this, or require additional information regarding Lou Bachrodt Freightliner.



Distribution Network Strategy & Operations Manager

DAIMLERTRUCK

M: 803-280-1208

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Fort Mill, SC 29715
Cell: 803-280-1208
Douglas.Rogers@DaimlerTruck.com

Signature: *Kevin Rumell*

Email: rumell@mydelraybeach.com

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Email: FuentesC@mydelraybeach.com

Signature: Missie Barletto
Missie Barletto (Apr 4, 2023 09:06 EDT)

Email: barlettom@mydelraybeach.com