

City of Delray Beach

100 NW 1st Avenue - Delray Beach, Florida 33444

Phone: (561) 243-7000

www.delraybeachfl.gov



Minutes - Draft

Thursday, March 27, 2025

6:00 PM

Annual Organizational/Regular Meeting at 6:00 PM

Delray Beach City Hall or Watch on YouTube:

<https://www.youtube.com/channel/UCc2j0JhnR8Hx0Hj13RhCJag/s>
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City Commission

Mayor Thomas F. Carney, Jr.

Vice Mayor Juli Casale

Deputy Vice Mayor Rob Long

Commissioner Tom Markert

Commissioner Angela Burns

1. ROLL CALL

The March 27, 2025, Annual Organizational/Regular Commission Meeting was called to order at 6:24 p.m. Alexis Givings, City Clerk, called the role, and the following were present:

Terrence Moore - City Manager

Lynn Gelin - City Attorney

Present: 5 - Deputy Vice Mayor Rob Long, Commissioner Angela Burns, Commissioner Tom Markert, Vice-Mayor Juli Casale, and Mayor Thomas F. Carney Jr.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. AGENDA APPROVAL

A motion was made by Vice-Mayor Casale, seconded by Commissioner Burns, that the Agenda be approved.

all were in favor

3.A. Additions, Deletions, Substitutions

4. PRESENTATIONS:

4.A. PROCLAMATION HONORING THE LIFE AND LEGACY OF FORMER MAYOR RITA ELLIS

Sponsors: City Clerk Department

Attachments: [Proclamation in Honor of Rita Ellis](#)

Deputy Vice Mayor Long read the proclamation honoring former Mayor, Rita Ellis, into the record.

5. COMMENTS AND INQUIRIES ON AGENDA AND NON-AGENDA ITEMS FROM THE PUBLIC- IMMEDIATELY FOLLOWING PRESENTATIONS:

5.A. City Manager's response to inquiries and highlights

None.

5.B. From the Public

Montre Bennett, 323 NW 2 Avenue, Delray Beach
Inquired about the future plans for the Delray Beach Municipal Gardens Cemetery.

Requested the City provide support for the Black History Parade.

Laura Simon, Executive Director of the Downtown Development Authority

Expressed her gratitude to the Commission and City staff for their support over the past month with the various events that took place. She mentioned that "Savor the Avenue" was a tremendous success. Ms. Simon also recognized Rita Ellis for her accomplishments.

Seeing no one else present, Mayor Carney closed public comments.

ORGANIZATIONAL MEETING

6. SELECTION OF VICE MAYOR FOR THE TERM MARCH 28, 2025 - MARCH 26, 2026

Sponsors: City Clerk Department

Vice Mayor Casale nominated Commissioner Markert, seconded by Commissioner Markert.

all in favor: 2 - Vice Mayor Casale and Commissioner Markert

opposed: 3 - Mayor Carney, Deputy Vice Mayor Long, and Commissioner Burns

motion failed

Deputy Vice Mayor Long nominated himself; then Commissioner Burns nominated Deputy Vice Mayor Long, seconded by Mayor Carney.

all were in favor

7. SELECTION OF DEPUTY VICE MAYOR FOR THE TERM MARCH 28, 2025 - MARCH 26, 2026

Sponsors: City Clerk Department

Commissioner Casale nominated Commissioner Markert. There was no second.

Vice Mayor Long nominated Commissioner Burns, seconded by Mayor Carney.

all were in favor

8. APPOINTMENT OF THE CHAIR AND VICE-CHAIR OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA)

Sponsors: City Attorney Department

Attachments: [Agenda Cover Report](#)

Vice Mayor Long nominated Deputy Vice Mayor Burns as Chair and Commissioner Markert as Vice Chair, seconded by Mayor Carney.

all were in favor

**9. REVIEW AND ADOPTION OF DELRAY BEACH CITY COMMISSION
LOCAL RULES OF PROCEDURE AND QUASI-JUDICIAL RULES**

Sponsors: City Attorney Department

Attachments: [Agenda Cover Report](#)
[Local Rules - Adopted 10-1-24](#)

Ms. Gelin recommended that the City of Delray Beach adopt the ex-parte communication process used by the City of Boca Raton. This process involves searching the City's server for emails sent to the Commission and attaching any relevant findings to the corresponding agenda as backup. She stated that any other type of communication must be disclosed on the dais.

Discussion ensued regarding the Commission completing a form to assure the public that no conflict of interest exists. Mayor Carney stated he would further investigate the form before adopting it.

A motion was made by Vice Mayor Long, seconded by Commissioner Markert, to approve the local rules as amended.

all were in favor

**10. DESIGNATION OF VOTING DELEGATE AND ALTERNATE(S) TO THE
PALM BEACH COUNTY LEAGUE OF CITIES.**

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Voting Delegate Form 2025 fillable](#)

A motion was made by Commissioner Casale to nominate Deputy Vice Mayor Burns as the voting delegate and Commissioner Markert as the alternate to the Palm Beach County League of Cities.

all were in favor

**11. PROPOSED PROCLAMATION LIST FOR 2025-2026 AND REVIEW OF
PROCLAMATION GUIDELINES**

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[Proclamation Guidelines rev 03-11-25](#)
[Recognition Request Form rev](#)
[PROCLAMATION LIST 2025](#)

Commissioner Casale requested the addition of Parental Alienation Awareness Day to the proclamation list for April.

A motion was made by Commissioner Casale to approve the proclamation list for 2025-2026 as amended.

all were in favor

12. CITY COMMISSION MEETING DATES FOR 2025-26

Sponsors: City Clerk Department

Attachments: [Agenda Cover Report](#)
[April 2025–March 2026 Calendar](#)
[2025 - 2026 Commission Meeting Calendar Dates - DRAFT](#)

Commissioner Casale recommended consolidating several meeting dates to provide the Commissioners with more flexibility in their schedules.

A motion was made by Deputy Vice Mayor Burns, seconded by Commissioner Markert, that this Request be approved as amended.

all were in favor

REGULAR MEETING

13. CONSENT AGENDA: City Manager Recommends Approval

A motion was made by Deputy Vice Mayor Burns, seconded by Commissioner Casale, that the CONSENT AGENDA be approved.

all were in favor

13.A. CERTIFICATION OF A FINAL PLAT FOR A MINOR SUBDIVISION KNOWN AS "LAKE IDA ROAD CHURCH OF CHRIST PLAT", LOCATED AT 1300 LAKE IDA ROAD.

Sponsors: Development Services Department

Attachments: [Agenda Cover Report](#)
[Final Plat](#)
[Survey](#)
[Vicinity Map](#)

A motion was made by Deputy Vice Mayor Burns, seconded by Commissioner Casale, that this Request be approved.

all were in favor

13.B. PROCLAMATIONS:

13.B.1. None

13.C. REVIEW OF APPEALABLE LAND DEVELOPMENT BOARD ACTIONS:

13.C.1. None

13.D. AWARD OF BIDS AND CONTRACTS:

13.D.1. None

14. REGULAR AGENDA:

14.A. None

15. PUBLIC HEARINGS/SECOND READINGS:

15.A. None

16. FIRST READINGS:

16.A. None

17. COMMENTS AND INQUIRIES ON NON-AGENDA ITEMS:

A. City Manager

Expressed his anticipation for a productive year ahead.

B. City Attorney

Requested each Commissioner and the Mayor sign a document being circulated as part of a Master Lease purchase, which needed signatures per the Sunshine Law.

C. City Commission

Commissioner Casale:

Thanked Laura Simon for the "Savor the Avenue" event, which improves every year.

Expressed her concern over changes to Senate Bill 954, group homes. Ms. Gelin stated she was on top of this issue and would draft a resolution if there was a consensus. Consensus was received.

Mentioned she would like to have more detailed meeting minutes.

Discussed the range of money requested for the reef restoration.

Mentioned creating a Certificate of Recognition for Irving Adams, Jr. Mr. Moore confirmed the recognition would be placed on the April 8, 2025, City Commission Meeting agenda.

Suggested inviting the local organization, "Life Skills," to a meeting to discuss their mission, which is to help prevent drug use among children from kindergarten through high school, as well as provide drug education to parents.

Deputy Vice Mayor Burns:

Requested an update on the Opioid Settlement Funds. Mr. Moore stated he would provide an update on the selection committee during the meeting on April 22, 2025.

Mentioned that buildings in the Frog Alley area were being demolished, which may prevent the area from being designated as a Historic District. Mr. Moore stated he would provide an update at the meeting on May 6, 2025.

Commission Markert:

Nothing.

Vice Mayor Long:

Nothing.

Mayor Carney:

Nothing.

18. ADJOURNMENT

There being no further business to discuss, Mayor Carney adjourned the meeting at 7:05 p.m.

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.