



Cover Memorandum/Staff Report

File #: 25-369

Agenda Date: 4/8/2025

Item #: 6.I.

TO: Mayor and Commissioners
FROM: Samuel Metott, Director, Parks and Recreation
THROUGH: Terrence R. Moore, ICMA-CM
DATE: April 8, 2025

APPROVAL FOR ADDITIONAL SPENDING AUTHORITY WITH SYSCO FOOD SERVICES OF SOUTHEAST FLORIDA, LLC. FOR RE-SALE FOOD PRODUCTS AND SUPPLIES AT THE DELRAY BEACH MUNICIPAL GOLF CLUB IN AN AMOUNT NOT TO EXCEED \$75,000

Recommended Action:

Motion to approve additional spending by \$15,000 with Sysco Food Services of Southeast Florida, LLC. for a cumulative spending total in an amount not to exceed \$75,000 for re-sale food products and supplies at the Delray Beach Municipal Golf Club.

Background:

The City of Delray Beach Municipal Golf Club (Golf Club) provides restaurant and banquet services as essential functions of its daily operations. The Golf Club has various food distributors to provide what is needed to operate a quality food service department. There are specific items sold by different vendors which makes it necessary to have the flexibility to purchase from multiple vendors. The restaurant and management staff at the Golf Club monitor vendors ensuring the items purchased are of the best quality at the best prices.

Sysco Food Services of Southeast Florida, LLC. provides quality products with excellent service and pricing, and is able to meet the demands of the Golf Club.

We are requesting additional spending to purchase order no. 2025-169 in the amount of \$10,000 and \$5,000 to purchase order no. 2025-329.

Four (4) year purchase history:

	2021	2022	2023	2024	
Sysco Corporation - food	\$30,782	\$46,837		\$51,192	\$25,345
Sysco Corporation - supplies	\$ 5,572	\$10,005	\$10,126		\$ 9,572

Four (4) year Food Revenue history:

2021	2022	2023	2024
\$177,155	\$394,528	\$451,581	\$340,883

Food for re-sale is exempt from the competitive bidding process. The purchase of specific food products for the City of Delray Beach will be made in accordance with the Purchasing Policies and Procedure Manuals; Section 3; Purchasing Organization and Authority; Exceptions; B (pg. 8); item ii (Items Purchased for Re-Sale).

City Attorney Review:

N/A

Funding Source/Financial Impact:

445-75-152-575.52-47; Municipal Golf Course (food)

445-75-152-575.52-49; Municipal Golf Course (supplies)

Timing of Request:

This is time sensitive to meet demands of upcoming banquets and rentals.