



# MEMORANDUM SOLE SOURCE APPROVAL

**TO:** Eugene Bitteker, Chief Procurement Officer

**FROM:** Andrew Rayfield, Fleet Maintenance Manager *Andrew Rayfield*  
 Cynthia Buisson, Assistant Public Works Director *CyB*  
Cynthia Buisson (Feb 18, 2025 14:36 EST)

**THROUGH:** Missie Barletto, Public Works Director *Missie Barletto*  
Missie Barletto (Feb 18, 2025 14:39 EST)

**SUBJECT:** Sole Source Approval Request

**DATE:** February 18, 2025

**Background:**

The City of Delray Beach (City) owns and operates construction equipment, such as combination backhoes, skid steer, wheel loaders and excavators, manufactured by John Deere. Equipment and OEM parts can only be purchased through authorized dealer representatives. Dobbs Equipment, LLC (Dobbs) with locations in Orlando, Tampa, Fort Myers, West Palm Beach, Fort Lauderdale, and Miami is the only authorized John Deere construction equipment dealer representative servicing South Florida. Dobbs was previously designated a Sole Source for John Deere construction equipment from 4/12/2023 – 4/12/2025. This Sole Source Approval Request is being submitted in preparation for the upcoming expiration of the current approval.

**Justification:**

Parts and repair services provided by Dobbs for John Deere construction equipment are considered proprietary to John Deere, and Dobbs employs equipment repair and maintenance technicians that are factory trained and certified on John Deere equipment.

**Market Research:**

Dobbs is the only John Deere authorized service facility that is factory authorized for sales, service, maintenance, and parts for John Deere construction equipment in Central and South Florida. While some parts may be generic and available from other resources, many are only available from the OEM manufacturer. As always, efforts are made to obtain competitive pricing on parts and service from other sources when available.

**Quote or Proposal is attached**     Yes     No

Comments: \_\_\_\_\_

**Approved**    This Sole Source approval is valid for 24 months from date of approval. Attach this Sole Source Approval to all Acquisition Approval Memos and/or requisitions for this item.

**Need Additional Information**                       **Not Approved**

Comments: \_\_\_\_\_

*Eugene Bittaker*

Mar 11, 2025

N/A

Chief Procurement Officer

Date

Information Technology (IT) Director

Date

# DOBBS

E Q U I P M E N T

Dobbs Equipment, LLC  
2730 S Falkenburg Road  
Riverview, FL 33578  
Phone: 813-620-1000

**Ben Richmond**  
Vice President & CFO

February 11, 2025

City of Delray Beach  
Purchasing Dept  
Via email

Sir:

Please allow this correspondence to serve as confirmation that Dobbs Equipment, LLC. is the sole dealer representative for John Deere Construction & Forestry equipment in your area effective November 17, 2017, replacing Nortrax, Inc.

Additional confirmation of John Deere dealer area of responsibility can be found by visiting the following Deere & Company website: [www.deere.com](http://www.deere.com) Please look under the construction Dealer Locator for specific information.

Sincerely,



Ben Richmond

VP /CFO



## Find a Dealer

Delray Beach, FL 33444, USA



Go

Showing results for **Construction** ([Change](#))



[Contact Me](#)



### 2 Dobbs Equipment, LLC

Parts Service Sales ~21.75 mi away

3933 Martin Luther King Blvd  
W Palm Beach FL 33404



<http://www.dobbsequipment.com>



5618486618



[Direction](#)



[Purchase Parts](#)



[Contact Me](#)



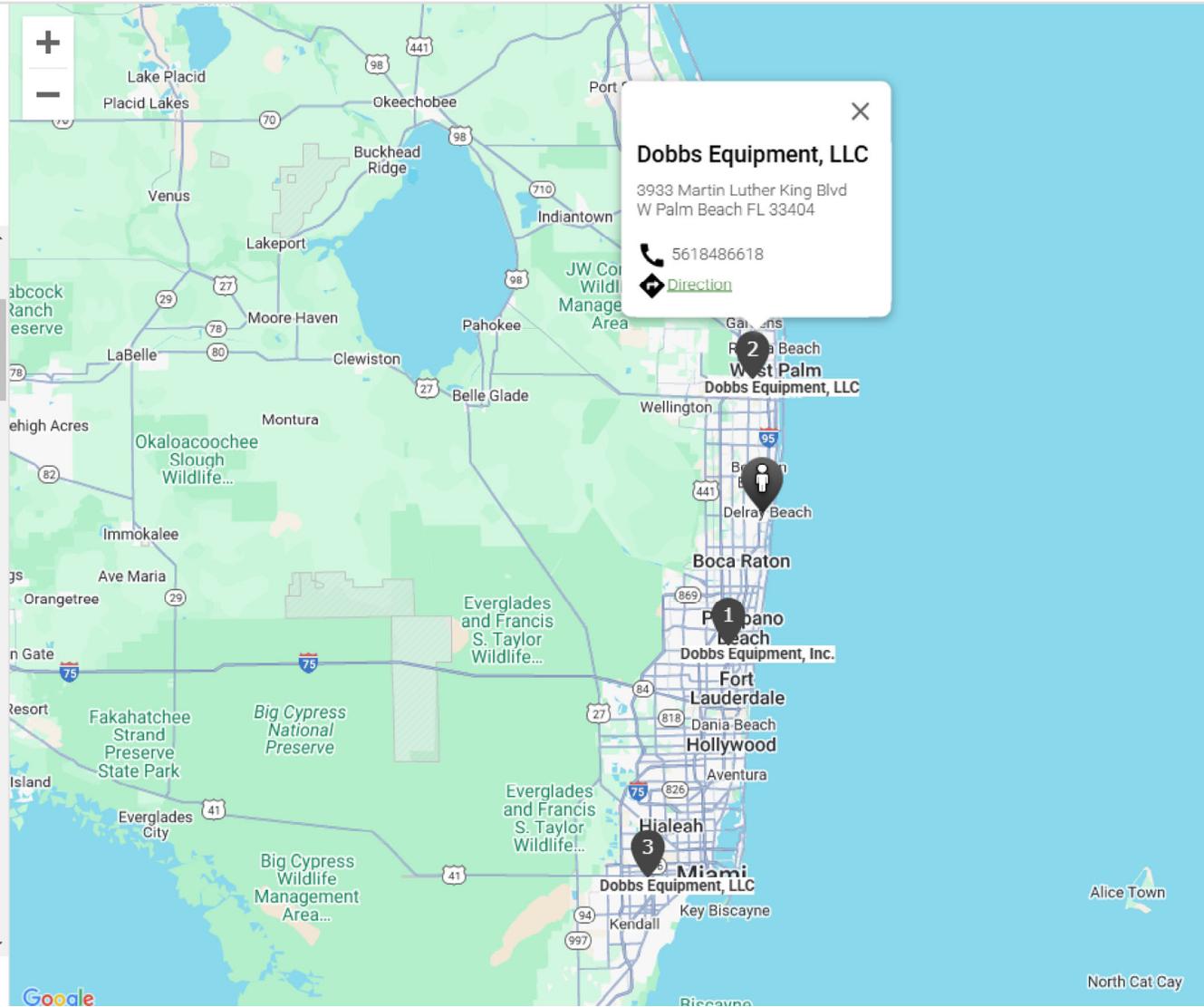
### 3 Dobbs Equipment, LLC

Parts Service Sales ~46.84 mi away

4343 NW 77th Avenue  
Miami FL 33166



<http://www.dobbsequipment.com>





# DOBBS

EQUIPMENT

Dobbs Equipment, LLC  
2730 S Falkenburg Road  
Riverview, FL 33578  
Phone: 813-620-1000

**Ben Richmond**  
Vice President & CFO

February 24, 2023

City of Delray Beach  
Purchasing Dept  
Via email

Sir:

Please allow this correspondence to serve as confirmation that Dobbs Equipment, LLC. is the sole dealer representative for John Deere Construction & Forestry equipment in your area effective November 17, 2017, replacing Nortrax, Inc.

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Sincerely,

*Ben Richmond*

Ben Richmond

VP /CFO

Signature: *Kevin Rumell*

Email: rumell@mydelraybeach.com

Signature: *CyB's*

Email: FuentesC@mydelraybeach.com

Signature: *Missie Barletto*

Missie Barletto (Apr 4, 2023 09:05 EDT)

Email: barlettom@mydelraybeach.com

# SS2025-012 Dobbs OEM

Final Audit Report

2025-03-11

Created:	2025-03-11
By:	Joel Burzynski (burzynskij@mydelraybeach.com)
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## "SS2025-012 Dobbs OEM" History

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