



**CITY OF DELRAY BEACH
EDUCATION BOARD MINUTES
1st DRAFT**

100 NW 1st Avenue
Delray Beach, FL 33444

Monday, August 7, 2023

5:30 p.m.

City Hall, 100 NW 1st Avenue

1. CALL TO ORDER

The meeting was called to order by Acting Chair Marjorie Waldo at 5:32 p.m.

2. ROLL CALL

Present:

Marjorie Waldo
Mark Sauer
Joan Dorow
Raiko Knight (absent/arrived 5:40 pm)
Kae Jonsons
Angelica Nevin
Anitra Grant-Straghn
Christine Jax
Stephen Singer (absent)

Staff present:

Janai Bowens, Education and Workforce Coordinator/Board Liaison
Monica M. Daniels, Executive Assistant/Minute Taker
Lawonda Warren, City Attorney

Roll was called and quorum was present.

3. APPROVAL OF AGENDA

Motion made by Kae Jonsons, seconded by Christine Jax, In a voice vote, the **motion passed** unanimously (8-0).

4. APPROVAL OF MINUTES

None (June & July Meetings Cancelled)

Motion made by Ms. Kae Jonsons, to move the May 2023 meeting minutes to the September agenda, seconded by Christine Jax. In a voice vote, the **motion passed** unanimously (8-0).

5. NEW BUSINESS**Board Member Introductions**

Janai Bowens – Education & Workforce Coordinator for the City of Delray Beach

Kae Jonsons – Board Member – Director of Development for Delray Beach Public Library & current standing Board Chair for Delray Beach Chamber of Commerce

Monica Daniels – Executive Administrative Assistant – City Manager’s Office/ Minute Taker

Christine Jax – Retired Education Executive, Writer, past Commissioner of Education (Minnesota) & past Education Professional

Joan Dorow – Work for Finance & Economics Company, Taught at the University Level a Business School in Chicago

Anitra Grant-Straghn – Math Teacher – Atlantic HS Delray

Lawonda Warren – Board Council

Mark Sauer – Past Academy Teacher, Founder of Non-Profit - Bound for College

Raiko Knight – School Counselor – SD Spady & Board Member

Marjorie Waldo – Past Educator for 28 years working with at risk students, Board Member, Operate Arts Garage & sits on Coalition for Black Student Achievement

EDUCATION BOARD PURVIEW:

Marjorie asked the board to read silently as she read aloud the Duties and Responsibilities (Section 32.29) – handouts of material were passed out. Suggestion made to the new members to do further research for the historical background.

Christine – question regarding duties - assignment to SAC – 3-4 openings not assigned, when will this occur?

Janai – September agenda will have the new SAC assignment dates once the schools publish that information; we can reconvene during the Education Board Meeting and sign up for the schools in which we would like to participate in.

Christine – asked starting from scratch, not a carry over?

Janai – No, theirs not a carry over.

Kae – when are we doing nominations or election of officers?

Janai – September 2023 meeting

Christine – if we are doing elections, when are the persons interested in a position to give the group a speech or do they provide you with a bio?

Lawonda – Historically, we take nominations by self of someone else can nominate for the chair and vice chair seat, that’s the only two positions.

Christine – do we have a parliamentarian, and do we follow Robert Rules of order?

Lawonda – Yes, we follow Robert Rules – no we don't have a parliamentarian. Lawonda only chimes in when she needs to and or the Board Chair chimes in.

Marjorie – suggested that everyone reads Roberts Rule and whomever is elected chair at the next meeting attempts to follow them.

Anitra – are we voting during the September election?

Marjorie – yes

Mark – what is the date of that meeting.

Janai – September 11th

Christine – are we sure of that date since normally the meetings are the 1st Monday and that's the 2nd Monday.

Marjorie – yes, due to Labor Day, the meeting will be held on 9/11/23.

Christine – regarding responsibilities - Janai - when it comes to a reporting function and this board wants you to do something and your direct supervisor wants you to spend your time differently. Who wins at that?

Janai – The board doesn't direct staff, its an Advisory Board. If it's a recommendation that would like to be put forth to commission, because I report directly to commission as the Ed Board Liaison, a direct product of the City Manager then it would need to be put forth in an official format. Janai referred to the board manual for instructions regarding the process.

Marjorie – the board would come to a consensus of what recommendations they would like to be moved forward to be presented to commission or her superior.

Marjorie – as time moves forward, you will learn the perimeter as to what our jobs/duties are and what impact we are having and how to move forward.

All American City Award

Marjorie gave brief highlights of the event, then turned the conversation over to Janai for more details.

Janai – stated the webinar occurs in September; more info will be put out to cities to advise what is necessary and what the qualifications are for this year. Theme – Looking for cities which strengthen democratic processes. For example: How accessible are we making voting for the city? Are we going out into the community to meet marginalized people to hear their voice or are we only expecting them to come to City Hall, which is an issue based on access and opportunity.

Marjorie – can others participate in the webinar?

Janai – yes, will reach out to Cathy/contact to get link sent out.

Kae – stated her issue is that this award is not an all-American City Award that is about education but about Civic Engagement. She questions this being a primary responsibility of the Education Board when there are so many other issues that take precedence to this.

Majorie – stated once we get the details, more information and clarity, if it is geared more to other departments in the city that need to be involved, than we can partner with them. Looking at the handout – 3-5 programs do apply.

Kae – there are some, but it is not an Education Award.

Raiko –The big picture is if we can partner with a different entity, so we are not solely in charge of moving this needle forward, this impacts everyone. If we are not educating our community on what they need to know, then that’s how we get stuck with laws that we don’t like. We need the people to be informed, so that is education. Educating the community not just students.

Marjorie – previously requested information to be put on past agendas – What is happening to the curriculum in PBC Schools is tied into this award - the curriculum continues to be attacked, this is not just an opportunity to win the award but create a project that does something positive for the students that we are sitting here for.

Kae – agrees with project, just has concerns about limited time Janai has to work on, she’s already involved in other projects.

Janai – stated she is a 100% committed in doing the full scope of her job. It’s not a one-man band or not a one man show, it’s a collective effort. Between the advisory board, community-based agencies, the city, elected officials and everyone else in order to make this achievement happen. Its about putting together an innovative program that will benefit our city for years to come.

Marjorie – we don’t have to represent all, just a few.

Christine – directed her statement to Janai regarding her Strategic Plan and the disconnect with time frame – she stated her strategic plan with 3 strategic goals, is not fitting in with those, maybe she can include equity and adequacy and add it to her strategic goals and asked if she could find a way to do that.

Janai – it’s a living document; that information is imbedded throughout. It is not a legal document or binding to anything. It was a strategy that I came in with the city to align my goals with the Comprehensive Plan as well as what my duties are.

Christine – advocating for what was said also advocating for it to be codified for when we are making decisions on what our goals/objectives and initiatives are, so we can have a framework.

Raiko – What I recall Janai stated is that we have a living document, however we see a need, fill the need and it to the document and move forward.

Marjorie – stated this is really not our place to change the document, the document was made under the aspis of the employer, which is not the Ed Board, we advise. What we are saying is that this is important and needs to be in some formal way.

Lawonda – suggested that the board gets a consensus for review of the document as an official agenda item for further discussion at the next board meeting, this is not a mandate.

Raiko – stated this doesn’t need to be brought back, she did not get our approval prior; this is not a board approved document, just a working document with the city, if she chooses to modify it with her boss and the city is ok with it, that has nothing to do with us as a board.

Christine – I was under the assumption that her strategic plan was to help drive our behavior and help drive our discussions on what we wanted to do, even though she is bound to it and we are not, the assumption is that she wanted us to follow it or as she moves around in a year she would bring things to us within the year with any changes/strategies. It's hard to get behind it, if you and your boss are not focusing on it.

Janai – for clarification she created the document with the sole intent to receive the boards feedback.

Majorie – asked for a consensus of the board to review the strategic plan of the education & workforce coordinator to make sure it includes equity, inclusion and diversity and to bring back to the board for discussion at the next meeting.

Consensus received – all in favor.

Palm Beach State College Partnership

Janai gave an overview of the program – she stated this programming is for all residence. They are trying to develop a satellite school set up. Please review handout previously provided of the list of programs this is what is being proposed to the City of Delray. These are also programming that Career Source funds. requesting proposal be reviewed and provide feedback on where you feel the direction should go for Delray. With board consensus will bring back to include on September's agenda for further discussion for the programs we would like to see for Delray Beach.

Marjorie gave a historical background – worked 8-10 years with PBC School Board Dr. Deborah Robinson leading that charge to create and Adult Education facility- which replaces, expands and make better of the program which improves the existing program Delray Full service on the historic site Carver Square which includes Village Academy. With recommendation, would like to make sure we are choosing job training that would allow a livable wage and allow someone to become independent fiscally.

Kae – Where? Concern with the status and follow up with what's going on with historical Carver site which is currently stalled. What is the longer-term future of this program? If PB State is coming in on their own to do classes, are they competing with the school district? Are these free? Are these for pay? Are these what...a tasting or are they for a certification? What are the age groups this is geared for: highschooler, adults, what's the audience? Need to know more.

Marjorie summarized what the board would like before making any decisions:

- Will this produce livable wages?
- Location of classes that are being taught.
- Cost for the consumer/students
- Will they end up with certification?
- What is the target demographics?

Raiko - per handout, this doesn't make reference to what other service center is for – At Delray Full Service currently there are apprenticeship programs offered through IEC Pride – Independent Electrical Contractors, Pride where they offer a 4 years electrical program and low voltage program for 2 years. There is currently programming at that site that we need to connect and be a part of. Other programs we should consider is Youth Build for the kids who no longer attend school but need skills and have deficits– if we can house through that entity, that would be great. Not in agreement with pushing low income paying jobs.

Mark - What is Career Source? Is it a public agency or private, under the state of Florida?

Janai – It's a funding service/grant program/public agency under the state of Florida; they do have Career Source Palm Beach. It is a certification program and ultimately, they would want you to continue on a full path at Palm Beach State College in order to achieve your Associates, this is the outlook of what they are trying to achieve. They do not provide full funding, they use Career Source funding list, those programs listed on the handout are funded up to a certain amount and the students or residence will be responsible for applying for the remainder of the financial aid. If there is a program not on the Career Source Funding list that the student/resident wishes to enroll in that program will be responsible for full payment of that program. Everything on the list is for a full certification.

Raiko – would like to push apprenticeship programs, this is a way to go for us at no direct cost to the learner, the job pays for the program. PB State has apprenticeship programs for HVAC, Plumbing, Electrical, Fire sprinkler, etc.

Christine – question/clarification – livable wage would look like a range vs. a yes or no. Are all of these courses in our schools or will the students be responsible for transportation?

Janai – with it being a Satellite Program, PB State is looking for a space in Delray to offer satellite campus courses for residents. We have the Delray Full Service which offers specific programming. We would have to work with DDA, the city or whomever that could find a space that would house students and facilitate it that way if this is something the Ed Board wants to recommend continuing.

Joan – will this be separate.

Janai – Palm Beach State will operate separately, and the schools will operate under the district to bring their programs here.

Mark – why don't we embrace PB State College?

Kae – Its about location and who funds the location. PB State college can bring the programs, but they are asking the City of Delray Beach or the CRA to help them find a funded available location?

Mark - what are they building at Delray Full Service?

Marjorie – this goes back to the historical piece were revamping and adding all of those careers which Palm Beach State College was supposed to be a partner in that and agreed in passing a MOU that rejected the Districts ability to do some of these career tracks since PB State had exclusive rights to it and they were willing to waive some of that to allow the District to partner with them. This is one of the things we need to look into to see where the district is on that.

Janai – stated she has a meeting scheduled with Stephanie Immelman of the Chamber of Commerce along with Commissioner Boylstein to get those questions answered by Dr. Johnson who the Director of the Choice Program for the district is. We will be discussing what is the disconnect? How can we all engage from a city level with PB integrated into it, along with the district. In order for us to achieve our goals.

Meeting scheduled for the end of August. Don't have specific date with a few stake holders from Automotive Agencies.

Christine – What is PB State College bringing to the table additionally other than an ask that we be a feeder system, not hearing that they can hold their weight as a partnership. The only sacrifice is coming from Delray, we have to provide the building, the electricity and heating and AC, they are coming up with nothing. It's a decent ask.

Angelica - students that participate, do they leave with certifications in hand?

Janai – yes, that is the idea.

Angelica – Concerned that they will get halfway through spending a lot of time, then PB State College will say... for additional tuition, you can finish this process.

Janai – Did ask for clarification and If we decide to bring them here, they are supposed to provide the full certification to our students and not have to go through a different track to finish.

Marjorie – summarized, before we can say we are a component of that list, we need to understand:

- The specifics of the livable wage-earning range?
- We need to know more about the certification piece, what type of certification and what's considered terminal?
- What is needed at the end of the day to become employable, or does it require them to move on and enroll and apply for additional classed at PB State College?

How the lack of intersectionality of existing course work, that's occurring for other apprenticeship places is not occurring there? Why are we not connected are we duplicating services creating a bidding pattern for students to choose something between the different agencies. What happened with the conversation with for the Village Center, PB State College and PBC School District, that was the location designed for those programs, which has been the plan for nearly a decade.

Christine – we need to follow-up on the list, some of the courses are not anything, or hireable.

Marjorie – what are they able to be hired as once they complete the course, we can't choose blindly or mislead students.

Joan – be mindful that with Artificial Intelligence (AI) some of these jobs won't be around.

Marjorie – asked if a task force or subcommittee of the Ed Board can be created to drill down on so we can eliminate the question process and highlight the ones that can be most successful?

Lawonda – no we can't meet separately outside of this board to discuss, that would be in violation of the Sunshine Law

Marjorie – can we schedule a open public meeting workshop and those people that want to come, can come. Do we need a quorum for that?

Lawonda – we would need to get approval from the mayor to have an additional meeting outside of our board meeting.

Christine – Suggested that Janai can ask her contact or whomever prepared this information from PB State or Career source to ask them what the credentials are for each of the items on the list. Also, the Department of labor will have what the current look is, what is needed right now and in five years.

Kae – leaning towards pushing the meeting back. We need more answers to go in better prepared for what this is.

Marjorie asked if a consensus was needed to postpone Janais meeting with PB State/Career Source & the Chambers

Lawonda advised yes.

Christine made a motion to have the meeting rescheduled with PB Stated, Career Source & The Chamber after the September meeting to be further discussed with some of the data which was asked for. A revised motion would be for the meeting to be rescheduled for a time convent. Raiko seconded. All in favor- no oppose.

Support for Delray Beach Public Schools

Raiko made a motion to postpone this item until the September meeting. Christine second, all in favor – no oppose.

Workshop on Policy Playbook

Raiko made a motion to have the Workshop on Policy Playbook postponed. Christine amended the motion to have the item put to the top of the next meeting’s agenda. Angelica seconded the motion. All in favor - no oppose.

Discussion

Marjorie would like to point out that a 40-minute discussion on an hour and ½ meeting is a lot on one topic. Requesting information to be provided in advance, in writing and shorten the presentation to what is typical for our board presentations, which is 15 minutes. It’s a huge portion of our agenda otherwise this limits the time we have to work on other items.

Christine – stated she needed help understanding recommendation.

Marjorie stated its based on the presentation being 1 hour and 10-minutes with questions from the board which is the entire length of our meeting time. 40 minutes in one meeting 30 minutes in the other.

Would like to shorten the time to maybe two 15-minute presentations which are mainly question and answers after we have read the information for ourselves prior to the meeting. The information that is here, unless she would like to provide a PowerPoint to simplify our understanding with the ability to read the back up.

Kae – Made recommendation to have a summary document that can be reviewed along with the amendments that are here which we have seen before and if can not be done, then this becomes a 1 hour and ½ separate workshop.

Kae made a second amendment to have a motion that limits the presentation to 15-minutes with a summary documentation, summarizing the updates we need from the 1hr and 15 minutes which includes backup documents. Christine – seconded. – All in favor

Raiko – stated if we have the opportunity to preview prior to the meeting and if we have questions, just doesn't want to be limited to 15 minutes.

Lawonda – provided a point of clarity – the motion was made for the presentation being limited to 15 minutes and if they have questions, they can continue with that portion as routine.

Marjorie called the vote for the 2nd amended motion – all in favor – no oppose.

6. OLD BUSINESS

None

7. COMMENTS

Staff Comments

None

Board Comments

Rako – welcome all new members

Mark – has a lot of studying to do

Angelica – none

Kae - Made announcement for DCEF 2023 Annual Education Breakfast – 8/24/23

Also made announcement regarding Support our Teachers Event (handouts of the material were passed out as back up information).

Marjorie – welcomed all new members and apologized to Irene for sitting throughout the entire meeting without having the opportunity of doing her presentation.

8. PUBLIC COMMENTS ON AGENDA & NON-AGENDA ITEMS

Jim Chard - 401 SE 4th Avenue

One suggestion – don't cancel any meetings – get into the pattern of every month (1nd Mondays) also can-do workshops in-between

Irene – 331 E Atlantic Ave, Delray Beach, FL

Ability to provide post-secondary programming relevant to our employers. Workforce training had two major criteria's - 1. The programming had to be driven by what our businesses needed. 2. Programming be not only affordable but free. What was recommended to be used was the Get Their Program.

9. ADJOURNMENT

The meeting was adjourned at 7:05 p.m.

Board Liaison

Date

Board Chair

Date

[Summary of the Minutes prepared by Monica M. Daniels)