



Cover Memorandum/Staff Report

File #: 24-963

Agenda Date: 8/5/2024

Item #: 6.L.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 5, 2024

APPROVAL FOR ADDITIONAL SPENDING ON SOLE SOURCE NO. SS2023-018 WITH TEN-8 FIRE & SAFETY, LLC FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS AND RELATED SERVICE IN THE AMOUNT OF \$20,000 PER YEAR, FOR A REVISED TOTAL VALUE OF \$136,000.

Recommended Action:

Motion to approve additional spending on Sole Source No. SS2023-018 with TEN-8 Fire & Safety, LLC for Original Equipment Manufacturer Parts and Related Service in the amount of \$20,000 per year, for revised total value of \$136,000.

Background:

On July 12, 2023, the Fleet Division of the Public Works Department (Fleet) obtained Sole Source Approval for TEN-8 Fire & Safety, LLC (TEN-8) for Original Equipment Manufacturer (OEM) Parts and Related Services, valid through July 12, 2025. TEN-8 is the City of Delray Beach's (City) authorized dealer for Pierce Manufacturing, Inc. brand fire apparatuses, of which the City owns and operates. OEM parts and related services are necessary to preserve the warranties of these vehicles therefore they must be purchased from TEN-8. The initial sole source was approved at \$28,000 per year for a total value of \$56,000.

On March 5, 2024, additional spending in the amount of \$20,000 per year for a revised annual value of \$48,000 and total value of \$96,00 was approved. Additional spending was required due to an increased need for repairs on aging equipment and increased costs for parts and repairs. This additional spending request will allow Fleet to ensure frontline fire apparatus are repaired in a timely and efficiently manner, avoiding extended out of service time.

Additional spending is requested once more in the amount of \$20,000 per year for additional repairs. The proposed annual value is \$68,000 per year for a total value of \$136,000.

Attachments:

1. Additional Spending Request #1
2. SS2023-018

City Attorney Review:

N/A

Funding Source/Financial Impact:

Funding is available from Account No. 501-43-000-549.52-51; Operating Supplies C.G. - Outside

Service.

Timing of Request:

This issue is extremely time sensitive to facilitate timely repairs to public safety vehicles.