



Cover Memorandum/Staff Report

File #: 25-304

Agenda Date: 3/11/2025

Item #: 7.D.

TO: Mayor and Commissioners
FROM: Jeffrey L. Oris, CEcD, Assistant City Manager
THROUGH: Terrence R. Moore, ICMA-CM
DATE: March 11, 2025

CONSIDERATIONS REGARDING EXECUTION OF VISION 2035 AND APPLICABLE CONSULTING SERVICES INVOLVING RAFTELIS

Recommended Action:

Review and provide direction regarding executing a contract with Raftelis to develop a Vision 2035 strategic plan for the City of Delray Beach.

Background:

Given the discussion by the City Commission related to this item at the February 18, 2025 Commission meeting, the Office of the City Manager requested a refined proposal from Raftelis to provide facilitation and public outreach activities in support of a strategic planning document for the City. The intent of the effort is to create a plan consistent with past Vision Reports for 2035. The scope of work relies upon a Steering Committee and work sessions, as in past efforts, and augments public outreach to include online platforms for input and engagement. The attached proposal provides details of the proposed the Scope of Work, deliverables, and project costs to accomplish a Vision 2035 plan.

City Attorney Review:

N/A

Funding Source/Financial Impact:

Funding is available for the current fiscal year from the following departments and account numbers:

Office of the City Manager	001-12-000-512-34-90	\$32,375
Development Services Department	001-26-200-515-31-90	\$50,000

Timing of Request:

N/A