



# **Committees, Boards, & Commissions Review**

## **City of Delray Beach**

**City Commission**  
**September 11, 2018**





# Background

- City staff was tasked to review the City's committees, boards and commissions to evaluate the various number of members, purpose, and need of each.
- Staff has identified 19 committees and boards that were established and either governed by the City's Charter through resolution, ordinance, land development regulations (LDRs) and or Florida State Statutes.
- As part of this review and analysis, staff also made improvements to the board application process

# City's CBCs



1. Affordable Housing Advisory Committee
2. Board of Adjustment
3. Code Enforcement Board
4. Community Redevelopment Agency
5. Delray Beach Housing Authority
6. Downtown Development Authority  
(dependent special district)
7. Education Board
8. Board of Trustees for the Police Officers  
Retirement System
9. Board of Trustees for the Fire Fighters  
Retirement System
10. General Employee Retirement Board
11. Green Implementation Advisory Board
12. Historic Preservation Board
13. Kids & Cops Committee
14. Parking Management Advisory Board
15. Planning and Zoning Board
16. Police Advisory Board
17. Public Employees Relations Commission
18. Public Arts Advisory Board
19. Site Plan Review and Appearance Board

# Required

1. Affordable Housing Advisory Committee
2. Board of Adjustment
3. Code Enforcement Board
4. Community Redevelopment Agency
5. Delray Beach Housing Authority
6. Downtown Development Authority  
(dependent special district)
8. Board of Trustees for the Police Officers Retirement System
9. Board of Trustees for the Fire Fighters Retirement System
10. General Employee Retirement Board
12. Historic Preservation Board
15. Planning and Zoning Board

# ... Not Required

- 7. Education Board
- 11. Green Implementation Advisory Board
- 13. Kids & Cops Committee
- 14. Parking Management Advisory Board
- 16. Police Advisory Board
- 17. Public Employees Relations Commission
- 18. Public Arts Advisory Board
- 19. Site Plan Review and Appearance Board



# Continuous Improvement



## 1) Improved application process

- Through our team of teams approach, ROI team members from HR, MCO, Clerk's and CMO collaborated to create a streamlined and thorough application leveraging NEOGOV
- Tailored questions to gauge experience, technical expertise and overall knowledge of CBC

## 2) Improved cross promotion and marketing of CBC vacancies

- Began leveraging social media, community partners and continued with newspaper outreach



# Continuous Improvement



**PROMOTIONAL OPPORTUNITIES**

Listed below are current career opportunities available to existing City of Delray Beach employees **ONLY**. In order to apply for an internal job posting, you must be a current City of Delray Beach employee.

| <input type="text" value="Search"/>               |           | 1 jobs found <span>☰</span> <span>☳</span> <span>🔼 Sort ▾</span> <span>🔼 Filter ▾</span> |          |          |                                                                       |            |              |            |
|---------------------------------------------------|-----------|------------------------------------------------------------------------------------------|----------|----------|-----------------------------------------------------------------------|------------|--------------|------------|
| Job Title ▲                                       | Job Type  | Salary                                                                                   | Closing  | Posted   | Category                                                              | Department | Location     | Job Number |
| <a href="#">Committee / Advisory Board Member</a> | Volunteer |                                                                                          | 09/11/18 | 09/10/18 | Social Services / Miscellaneous / Human Services / Tax Administration | City Clerk | FL 33444, FL | 0000       |

# Recommendation & Next Steps

- 1) Proceed with the elimination of Public Employee Relations Committee
  - Ordinance could be before the commission as early as October 2<sup>nd</sup>
- 2) Commission should strongly consider allowing the Planning and Zoning Board to absorb the functions of Site Plan Review Appearance Board (SPRAB) and Board of Adjustment; eliminate SPRAB and Board of Adjustment





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