



TO: Sam Metott, Director of Parks & Recreation
FROM: Sharon Painter, General Manager Delray Beach Golf Club
SUBJECT: Sysco Corporation: Food for Resale and Supplies at Delray Beach Golf Club
DATE: February 11, 2025

Approval for additional spending authority threshold with Sysco Corporation for food products for re-sale and restaurant supplies at the Delray Beach Golf Club. Our original purchase orders totaled \$60,000 for both categories (food \$55,000 PO#2025-169 and supplies \$5,000 PO# 2025-329). Our requested new total is \$75,000 (food \$65,000 PO#2025-169 and supplies \$10,000 PO# 2025-329).

Background:

The City of Delray Beach Golf Club (Golf Club) provides restaurant and banquet services as one of the essential functions of its daily operations. The Golf Club has various food distributors to provide what is needed to operate a quality food service department. There are specific items sold by different vendors which makes it necessary to have the flexibility to purchase from multiple vendors due to continued supply chain issues. The restaurant and management staff at the Golf Club monitors vendors ensuring the items purchased are the best quality at the best prices.

Sysco Corporation provides quality products with excellent service, pricing and is able to meet the demands of the Golf Club.

We are requesting additional funding to bring the total amount to \$75,000. (food \$65,000 PO#2025-169 and supplies \$10,000 PO# 2025-329).

Four (4) year food purchase history:

| | 2021 | 2022 | 2023 | 2024 |
|------------------------------|----------|----------|----------|----------|
| Sysco Corporation - food | \$30,782 | \$46,837 | \$51,192 | \$25,345 |
| Sysco Corporation - supplies | \$ 5,572 | \$10,005 | \$10,126 | \$ 9,572 |

Four (4) year Food Revenue history:

| | 2021 | 2022 | 2023 | 2024 |
|--|-----------|-----------|-----------|-----------|
| | \$177,155 | \$394,528 | \$451,581 | \$340,883 |

Food for re-sale is exempt from the competitive bidding process and the purchase of specific food products from the City of Delray Beach will be made in compliance with the Purchasing Policies and Procedure Manual; Section 3; Purchasing Organization and Authority; Exceptions; B (pg. 8); Item ii (Items Purchases for Re-Sale).

Funding Source/Financial Impact:

Food 445-75-152-575.52-47; Municipal Golf Course
Supplies 445-75-152-575.52-49: Municipal Golf Course

Timing of Request:

This is time sensitive to meet the demands of banquets and rentals.