DELRAY BEACH CRA
COMMUNITY REDEVELOPMENT AGENCY

Applicant:	**EXPANDING & PRESERVING OUR CULTURAL HERITAGE (EPOCH) (DBA SPADY CULTURAGE HERITAGE MUSEUM)**			
Program Name:	**MUSEUM PROGRAMMING**			
Amount Requested:	**$109,000**			
Total Amount Recommended:	**$109,000**			
	77%			
Reviewer:	**1**	**2**	**3**	**4**
I. ORGANIZATION CAPACITY (20%)				
1 Length of time established, overall growth/stability (out of 5)	5	4	3	4
2 Stability/growth of organization funding (out of 5)	4	4	2	3
3 Board composition, role, commitment to program/project (out of 5)	5	5	3	4
4 Demonstrated experience/success with similar program/project (out of 5)	5	5	3	4
5 Program/project leadership and staff qualifications (out of 5)	5	5	4	4
6 Collaborative relationships/affiliations relative to program/project (out of 5)	5	5	4	5
7 Strategic planning process / current plan (out of 5)	2	2	2	3
Organization Capacity Subtotal	31	30	21	27
	18%	17%	12%	15%
II. NEED FOR PROGRAM/PROJECT (20%)				
8 Program/project need consistent with CRA Overall Need (out of 5)	4	4	2	4
9 Program/project need consistent with organization mission (out of 5)	4	5	3	4
10 Documentation of program/project need (out of 5)	5	5	3	3
11 Uniqueness / lack of duplication, or affiliation with similar resources (out of 5)	5	5	2	4
Need for Program/Project Subtotal	18	19	10	15
	18%	19%	10%	15%
III. PROJECT/PROGRAM DESCRIPTION (10%)				
12 Innovative vs proven approach and justification (out of 5)	5	5	4	4
13 Target population(s) clearly defined and within guidelines (out of 5)	5	5	4	3
14 Activities clearly described and consistent with logic model (out of 5)	4	5	3	3
15 Staff and resources adequate to implement activities (out of 5)	5	5	4	4
16 Activities likely to result in stated outputs/outcomes (out of 5)	4	4	3	3
17 Realistic time frame to implement program/project (out of 5)	4	4	3	4
Program/Project Description Subtotal	27	28	21	21
	9%	9%	7%	7%
IV. LOGIC MODEL / PROJECTED RESULTS (20%)				
18 Stated program/project goal clear and relevant to CRA Overall Need (out of 5)	4	4	3	4
19 Clear relationship between activities, outputs, and outcomes (out of 5)	4	4	4	2
20 Activities appropriate to program/project goal (out of 5)	5	5	4	3
21 Clear, measurable outputs (out of 5)	4	5	3	2
22 Clear, measurable outcomes (out of 5)	4	4	3	2
23 Program/project results likely to lead to stated Impacts (out of 5)	4	5	3	3
Logic Model/Projected Results Subtotal	25	27	20	16
	17%	18%	13%	11%

	Reviewer:	1	2	3	4
	V. EVALUATION PLAN (10%)				
24	All CRA-funded activities addressed (out of 5)	4	4	3	3
25	Outputs presented with measurable indicators (out of 5)	4	5	3	4
26	Outcomes presented with measurable indicators (out of 5)	4	4	3	2
27	Evaluation processes clearly described (who, how/tools, when) (out of 5)	4	4	4	3
28	Evaluation processes reasonable, appropriate (out of 5)	4	5	4	3
29	Implementation responsibility/process clearly defined (out of 5)	4	5	3	3
30	Application/usefulness of evaluation results (out of 5)	4	5	3	2
	Evaluation Plan Subtotal	28	32	23	20
		8%	9%	7%	6%
	VI. BUDGET & SUSTAINABILITY (20%)				
31	Adequate, appropriate expense budget to implement program/project (out of 5)	4	5	4	3
32	Line item costs explained/justified in narrative (out of 5)	4	4	3	4
33	Use of CRA funds clearly identified, may be tracked (out of 5)	5	5	4	4
34	Sufficient mix of funding secured to implement program/project (out of 5)	5	5	2	3
35	Mix & status of non-CRA funding solicited / pending (out of 5)	5	5	2	3
36	Financial documents demonstrate responsible financial management (out of 5)	5	5	3	4
37	Realistic plans to sustain program/project (out of 5)	5	5	3	3
	Budget & Sustainability Subtotal	33	34	21	24
		19%	19%	12%	14%
	TOTAL POINTS	**162**	**170**	**116**	**123**
	PERCENTAGE	**88%**	**92%**	**61%**	**68%**

NOTES AND COMMENTS

Committee Chair: