

From: [Gilbert, Clayton](#)
To: [Webb, Theresa](#)
Cc: [Hidalgo, Jose](#); [Frantz, Joseph](#); [Barletto, Missie](#)
Subject: ITB 2017-013
Date: Thursday, March 23, 2017 2:52:44 PM
Attachments: [image001.png](#)

Theresa,

Original will be sent to you via inter office mail.



MEMORANDUM AWARD RECOMMENDATION

TO: CLAYTON GILBERT, BUILDING MAINTENANCE SUPERINTENDENT,
ENVIRONMENTAL SERVICES DEPARTMENT

FROM: THERESA WEBB, CHIEF PURCHASING OFFICER *TW*

SUBJECT: ITB 2017-013, PROVIDE AND INSTALL AIR CONDITIONING UNIT AT
POLICE STATION

DATE: 03/20/2017

Per your request, the Purchasing Department issued ITB No. 2017-013 for Provide and Install Air Conditioning Unit at Police Department. After completing the due diligence review to confirm the bidders meet the minimum qualifications and submitted the required forms and documentation, a bid tabulation was completed. The lowest responsible, responsive bidder is Koldaire, Inc. Attached is a copy of the tabulation and the bid from the company for your review. Please provide your feedback on this recommendation to award to Koldaire, Inc. by 03/23/2017.

Funding Account Number:
(Account number and title)

334 - 2111 - 521.64 - 90

- Recommendation approved. Proceed with Commission approval.
- Recommendation not approved.

Comments:

John Morgan *3/21/2017*
Department Head Date

Clayton A. Gilbert
City of Delray Beach
Building Maintenance Superintendent
434 S. Swinton Ave.
Delray Beach, FL 33444
(T) 561-243-7339

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