

**WORK ASSIGNMENT  
BETWEEN**

**THE DELRAY BEACH  
COMMUNITY REDEVELOPMENT AGENCY**

**AND**

**THE TAMARA PEACOCK COMPANY ARCHITECTS OF FLORIDA, INC. dba  
PEACOCK ARCHITECTS**

This Work Assignment is entered into this \_\_\_\_ day of \_\_\_\_\_, **2025**, by and between the **DELRAY BEACH COMMUNITY REDEVELOPMENT AGENCY**, hereinafter referred to as "CRA" and **THE TAMARA PEACOCK COMPANY ARCHITECTS OF FLORIDA, INC. dba PEACOCK ARCHITECTS**, hereinafter referred to as "ARCHITECT".

**W I T N E S S E T H:**

WHEREAS, the CRA and the ARCHITECT previously entered into an Agreement for Professional Contracting Services dated May 30, 2024, the "Original Agreement"; and

WHEREAS, the CRA and the ARCHITECT are authorized to enter into Work Assignments in order to provide for additional services to be provided by the ARCHITECT for the CRA, pursuant to the Original Agreement; and

WHEREAS, the CRA and the ARCHITECT desire to enter into this Work Assignment in order for the ARCHITECT to provide architectural services pursuant to the Original Agreement related to the property located at 20 N Swinton Avenue, as more particularly described in Exhibit "A," which is attached hereto and incorporated herein by reference.

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the CRA and the ARCHITECT agree as follows:

1. The "WHEREAS" clauses recited above are hereby incorporated herein by reference.

2. The CRA authorizes the ARCHITECT to perform services as provided in Exhibit "A" to this Work Assignment for the following:

**ARCHITECTURAL SERVICES FOR 20 N SWINTON AVENUE**

3. The Scope of Services for the Project, as provided in the Original Agreement, is hereby amended in order to authorize the ARCHITECT to provide the

Scope of Services as described in Exhibit "A" to this Work Assignment, which is attached hereto and incorporated herein by reference.

4. The Budget for the Project as stated in the Original Agreement is hereby amended to reflect the additional fees to be paid by the CRA to the ARCHITECT as indicated in Exhibit "A", to this Work Assignment, which is attached hereto and incorporated herein by reference.

5. The Completion Date for the Project as stated in the Original Agreement is hereby amended to provide for the ARCHITECT to complete the Scope of Services described in Exhibit "A" to this Work Assignment, which is attached hereto and incorporated herein by reference, no later than 90 days after the CRA executes a written notice-to-proceed or delivery of a property survey, whichever comes last, with additional extensions subject to written approval by the CRA Executive Director after the CRA executes this Work Assignment.

6. This Work Assignment is approved contingent upon the CRA's acceptance of and satisfaction with the completion of the services rendered in the previous phase or as encompassed in the Original Agreement, as may have been amended by any prior Work Assignments entered into between the CRA and the ARCHITECT. If the CRA, in its sole discretion, is unsatisfied with the services provided in the previous phase, or prior Work Assignment, the CRA may terminate the Original Agreement without incurring any further liability.

7. The ARCHITECT may not commence work on any Work Assignment, including this Work Assignment, approved by the CRA, without a further notice to proceed issued in writing by the CRA Executive Director, or his authorized representative.

8. The Original Agreement, as may have been modified by prior Work Assignments, and except as modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this Work Assignment as of the day and year indicated above.

***[The remainder of this page intentionally left blank]***

**CRA:**

DELRAY BEACH COMMUNITY  
REDEVELOPMENT AGENCY

BY: \_\_\_\_\_  
Thomas F. Carney, Jr., CRA Board Chair

ATTEST

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_

I HEREBY APPROVE THIS  
AGREEMENT AS TO FORM:

\_\_\_\_\_  
Legal Counsel

**ARCHITECT:**

**THE TAMARA PEACOCK COMPANY  
ARCHITECTS OF FLORIDA, INC. dba  
PEACOCK ARCHITECTS**

BY: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Print Name:

\_\_\_\_\_  
Title:

\_\_\_\_\_  
Print Name

(CORPORATE SEAL)

STATE OF FLORIDA )

)ss:

COUNTY OF PALM BEACH )

The foregoing instrument was acknowledged before me on this \_\_\_\_ day of \_\_\_\_\_, 2024, by \_\_\_\_\_ as \_\_\_\_\_  
(name of officer or agent, title of officer or agent) of **THE TAMARA PEACOCK COMPANY ARCHITECTS OF FLORIDA, INC. dba PEACOCK ARCHITECTS**, a Florida for profit corporation, on behalf of the corporation, and that the corporate seal affixed thereto is the true corporate seal of said corporation. He/She is \_\_\_\_ personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

IN WITNESS OF THE FOREGOING, I have set my hand and official seal in the County and State last aforesaid this \_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
PRINT NAME  
My Commission Expires:

## **EXHIBIT “A”**

### **ARCHITECTURAL SERVICES FOR 20 N SWINTON AVENUE**

#### **I. PROJECT DESCRIPTION**

The CRA is requesting for architectural, mechanical, and structural engineering evaluation reports to assess the current conditions of the existing historic building and it's infrastructure to determine the work required to renovate the building.

Consultants: RGD Consulting Engineers (Mechanical) and ONM&J (Structural)

#### **II. BASIC SCOPE OF SERVICES**

Peacock Architects and its consultants will perform field investigations to evaluate the existing exterior siding, roof, front balcony terrace, water intrusion at the windows, and mechanical system located in the crawl space of the building. After the field investigations are completed, a consolidated report will be created by the design team indicating their observations of the existing conditions, and providing professional opinion on the condition of the existing structure/infrastructure and a written narrative with recommendations for the corrective work required.

Phases included in this proposal are pre-design only. Another proposal for phase 2 of the work will be provided after the building has been assessed and a determination has been made on the work required to properly address the building deficiencies.

#### **TASKS:**

##### **Pre-Design: Analysis and Evaluation**

Peacock Architects and their consultants will perform the necessary investigation, evaluation, and research to define the scope of work required for phase 2 of the project. This will include field investigations to evaluate the current conditions of the structure and infrastructure of the building. From the field investigation, we will create a report of conclusions and recommendations to be utilized for the scope validation to define the work required of the next phase of the project – construction documents.

#### **III. TIME OF PERFORMANCE**

The completion dates for the work will be as follows: 90 calendar days from written notice-to-proceed.

#### **IV. COMPENSATION**

Proposed fee for the Scope of Work noted herein, with no additional services for additional comments, will not exceed the total amount of **Seven Thousand Eight Hundred Ten Dollars & 00/100 (\$7,810)**.

ARCHITECT Proposal is included within Exhibit A for reference.