



## Cover Memorandum/Staff Report

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**File #:** 24-386

**Agenda Date:** 3/14/2024

**Item #:**

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**TO:** Development Services Management Group  
**FROM:** Allie Behrman, CPRP, Special Event Manager  
**THROUGH:** Jeff Oris, CEcD, Assistant City Manager  
**DATE:** March 14, 2024

APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "RESURRECTION ON THE LAWN" TO BE HELD ON MARCH 31, 2024 AT OLD SCHOOL SQUARE AMPITHEATER; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

**Recommended Action:**

Special Events Technical Advisory Committee (SETAC) recommends the Development Services Management Group (DSMG) make a motion to approve the special event known as Resurrection on the Lawn to be held on March 31, 2024; and authorize the Special Event Manager (SEM) to take all actions necessary to effectuate the Special Event Permit.

**Background:**

St. Paul Missionary Baptist Church submitted a Special Event Permit Application on February 9, 2024. The church is seeking to hold an Easter service and celebration. with children's activities, games and an egg hunt. The church has held this event for 4 years prior with the last one held in 2023. The anticipated attendance is 75-100 people. There will be some tents and chairs available for people to sit for the service.

**Special Event Advisory Committee (SETAC)**

SETAC recommends DSMG approve the event.  
No special conditions are recommended by SETAC

**Funding Source/Financial Impact:**

Anticipated city costs to the event producer to be determined.

**Timing of Request:**

The event is quickly approaching.