



MEMORANDUM BUDGET AMENDMENT MEMO REQUEST

TO: Henry M. Dachowitz, Chief Financial Officer

FROM: Missie Barletto, Public Works Director

THROUGH: Terrence R. Moore, ICMA-CM

SUBJECT: Request to Amend Fiscal Year 24-25 Budget

DATE: August 1, 2025

The Public Works Department is submitting the following budget amendments for consideration:

Municipal Golf Course Fund (445-75-760) – Transfers of Appropriations Between Capital Improvement Projects

Request to amend the FY24-25 CIP budget by a transfer of appropriations from the Underground Fuel Tank (75009) for the Delray Beach Municipal Golf Course Renovation project (75012). Due to long lead times, these funds are required now to order an irrigation pump station to ensure installation in time for the upcoming course construction. Additional construction funds for the project have been requested for FY26. Additionally, all necessary funds for the fuel tank project have been encumbered.

Budget Transfer & Amendment Policy

In accordance with Administrative Policies and Procedures BF-7, Rev 7.

Henry M. Dachowitz, Chief Financial Officer

Date