



CITY OF DELRAY BEACH
PURCHASING AND CONTRACT ADMINISTRATION DIVISION



TO: Eugene Bitteker, Chief Procurement Officer
Purchasing and Contract Administration Division

FROM: Jeri Pryor, Neighborhood & Community Services Director
Neighborhood & Community Services/Administration

SUBJECT: Solicitation No.: QQ 2025-010
Solicitation Title: Housing and Rehabilitation/Case No. 22-093

Recommended Vendor: Centerline Services Group, Inc.

Recommended Group(s)/Line Item(s): 16

Initial Award Amount: \$94,800 Potential Total Amount: \$94,800

Initial Contract Term: One-Time Award Contract Term, including Renewals: One-Time Award

FINANCIAL BACKGROUND/ [SAM.GOV](https://sam.gov):

☐ Vendor's financial background documents are attached. (N/A)

LITIGATION HISTORY:

☒ Litigation History verification is attached. (Attached)

PAST PERFORMANCE:

☒ Reference Verification Forms are attached. (Attached)

Ketlyne Yena Descollines

PURCHASING AGENT SIGNATURE: Ketlyne Yena Descollines

DATE: July 29, 2025

CONCURRENCE:

☐ The Department has reviewed Vendor's response(s) for specification compliance and Vendor responsiveness and responsibility, which includes licensure, certification, certificate of insurance, bid bond, firms' location, and pricing schedule requirements (if applicable). I have reviewed all due diligence documents including the Vendor's Information and after careful evaluation, I concur with recommendation for award to the Vendor.

NON-CONCURRENCE:

☐ I do not concur. Detailed reason for non-concurrence is attached, including the reference to any bid requirement.

ED. TYPE NAME OF SIGNER: Jeri Pryor

TITLE: Director, Neighborhood & Community Services

SIGNATURE:

DATE: 7/29/25

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