

EXHIBIT A

City of Delray Beach

FY 2025-26 Budget Amendment # 12 - Summary - Resolution # 121-26

August 11, 2026

General Fund (001)

Description	Increase	Decrease	Total
Expenditures			
<u>Parks & Recreation</u>			
Part Time Salaries	\$ -	\$ 37,157.45	\$ (37,157.45)
FICA	\$ -	\$ 2,842.55	\$ (2,842.55)
Contractual Services	\$ 40,000.00	\$ -	\$ 40,000.00
Total Parks & Recreation	\$ 40,000.00	\$ 40,000.00	\$ -
<i>Transfer from unused part-time salaries and FICA to Parks Maintenance restroom remodel</i>			
Total Expenditures	\$ 40,000.00	\$ 40,000.00	\$ -
Beginning General Fund (001)			\$ 204,645,427.53
08/11/2026 Budget Amendment			\$ -
Ending General Fund (001)			\$ 204,645,427.53

CITY OF DELRAY BEACH



TO: Henry M Dachowitz, CPA, MBA, CFO

FROM: Senovain Stephens, Parks Maintenance Superintendant 

THROUGH: Samuel Metott, Director of Parks and Recreation 

DATE: July 9, 2026

RE: Budget Amendment

The Parks & Recreation Department would like to request the following budget amendment for consideration:

The men's and ladies' restrooms at the Parks Maintenance Compound ,320 SW 4th St, have been in poor condition for many years. These restrooms are used by all Maintenance staff in the building. When building renovations were done years back, the restrooms were not improved. The conditions have continued to deteriorate since then. We are requesting to move \$40,000 from 001-72-738-572.13-10 to 001-72-738-572.34-90 so that these repairs can be completed.



City of Delray Beach
Budget Transfer / Amendment Form

Requested By (Name & Title): Sam Metott Date: 7/10/2026

Department: Parks & Recreation Journal: _____

ACCOUNT TYPE	GL ACCOUNT NUMBER	GL DESCRIPTION	PROJECT #	INCREASE \$	DECREASE \$
REVENUE					
		TOTAL REVENUE		\$ -	\$ -
EXPENSE	001-72-738-572.13-10 001-72-738-572.21-10 001-72-738-572.34-90	Part Time Salaries FICA Contractual Services		\$ 40,000.00	\$ 37,157.45 \$ 2,842.55
		TOTAL EXPENSE		\$ 40,000.00	\$ 40,000.00

JUSTIFICATION: Budget transfer to go with budget amendment requesting funds transferred for

Parks Maintenance restroom remodel.

Approvals:

Is this a Budget Amendment (Y or N)? Y

Department Head 

Budget Team Sabra H. Avery

Chief Financial Officer Henry Dachowitz (Jul 13, 2026 15:16:22 EDT)

City Manager 

Instructions:

Fully complete each section to the best of your ability; for questions, contact Budget at 243-7120/243-7128 or email BudgetTeam@mydelraybeach.com

All budget requests must be balanced - e.g., expense & expense, revenue & expense, or revenue & revenue.

This form must be approved by your Department Head, then routed to the Budget Team for review via email:

BudgetTeam@mydelraybeach.com

Once reviewed, the Budget team will route for further approvals, based on the current version of policy BF-7:

Budget Transfer and Amendment Policy BF-7, Rev. 8