



CITY OF DELRAY BEACH

100 NW 1<sup>st</sup> Avenue  
Delray Beach, FL 33444

ADVISORY BOARD MINUTES  
PUBLIC ART ADVISORY BOARD  
**DRAFT**

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Tuesday, August 27, 2024

6:00 p.m.

City Hall, 1<sup>st</sup> Floor Conference Room

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1. **CALL TO ORDER:**

The meeting was called to order by Board Chair Max Zengage at 6:01 p.m.

2. **ROLL CALL:**

***Present:***

Andrea Sherman  
Daniel Cianciotto  
Bob Costello  
James Amedeo  
Maxwell Zengage  
Montre Bennett  
Sarah E. Huang

***Staff present:***

Jeff Oris, Assistant City Manager / Board Liaison  
Dani Vega, Staff Assistant City Attorney  
LaToya Johnson, Executive Assistant/Minute taker

Roll was called and quorum was present.

3. **APPROVAL OF AGENDA:**

A Motion was made by Sarah Huang, seconded by Montre Bennett to approve the agenda. All in favor, no oppose. **Motion passed** unanimously (7-0).

4. **APPROVAL OF MINUTES:**

**Minutes for June 23, 2024**

A Motion was made by Sarah Huang, seconded by Montre Bennett to approve the June 23, 2024, minutes. All in favor, no oppose. **Motion passed** unanimously (7-0).

5. **PUBLIC COMMENTS**

**6. OLD BUSINESS:****A. Utility Box Wraps – *Melissa Ackert, Assistant Director Of Palm Beach County Traffic Division***

Ms. Ackert spoke briefly about the utility box wrappings, Mr. Oris had presented her with the seven utility boxes and locations that the PAAB has recommended to beautify. There're various steps that an applicant must take to be approved for the County Traffic Box wraps. Applicants must reach out to the County to receive an acknowledgment and agreement, provide a diagram and plans, provide a map for locations, apply for a permit, and once approved, the applicant must find an Artist and agree to the maintenance policies and terms of the County wrappings which fees will be included on the application. All wrapping must consist of a vinyl material, ink and graffiti material resistant, no texts, no poems, no symbols to avoid all distractions to drivers. Timeline for approvals of applications can take up to (3) three months or more depending on the request of the applicant.

***The Chair opened for discussion***

Board Members requested expenditures and a template of the Utility Box Wrappings. Melissa will provide Jeff with the requested information.

Jeff Oris. – Spoke to the Board to inform them FPL will be in attendance for the next meeting to speak about Utility Box wrappings on their behalf.

**B. Heritage Art Project – *Michiko Kurisu, Artist***

Michiko K. presented the Board with a brief presentation about the Heritage Art Project. Following the presentation, Michiko spoke briefly about the project to the Board. Michiko brought in samples of the stamps. All stamps will be stored at the City's Public Works Department and will be owned by the City. This will allow for the stamps to be used multiple times.

***The Chair opened for discussion***

Board Members asked Michiko about adding color to the stamps, Also coordinating with the local schools to get ideas from the students. Jeff stated to the Board that every idea and suggestion must be approved by the Commission.

**C. Public Art Master Plan Updates**

Max & Sarah spoke briefly about the presentation presented to the Commission regarding the Public Art Master Plan. The Commission thought that it would be appropriate for the City to have a Master Plan but did not feel it appropriate to fund at this time. The Commission suggested to the Board to do more research on the Plan and update the Commission with the information they have collected.

***The Chair opened for discussion***

Board Members asked about donations and sponsorship of the Master Plan.

**D. DDA Art Update –Marusca Gatto**

*Ms. Gatto provided the PAAB with an update of all of the art related activities the DDA is undertaking.*

***The Chair opened for discussion***

**NONE**

**7. New Business:**

**A. – Dani Vega- City Attorney Office (Handout Provided)**

Dani spoke briefly to the new Board Members about Roberts Rules and Sunshine. Sunshine states any conversations between Board Members with topics that's on the agenda or could potentially be on the agenda, can only take place at the meeting, once the meeting has been called to order and recording has begun. Members are not allowed to speak about agenda items before or after the meeting.

**8. Other Business:**

**A. Comments by Staff**

None

**B. Comments By Board Members**

None

9. **ADJOURNMENT:**

**A Motion to Adjourn** was made by Joe Aronstein and second by Bob Costello. All in favor none oppose.

The meeting was adjourned at 7:30p.m.

\_\_\_\_\_  
Board Liaison

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Date

[Minutes prepared by LaToya Johnson, Executive Assistant/CMO.]