



## Cover Memorandum/Staff Report

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**File #:** 25-129

**Agenda Date:** 2/13/2025

**Item #:**

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**TO:** Development Services Management Group  
**FROM:** Allie Behrman, CPRP, Special Event Manager  
**THROUGH:** Jeff Oris, CEcD, Assistant City Manager  
**DATE:** February 13, 2025

APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "AC DELRAY RUSH CUP" TO BE HELD ON MARCH 15-16, 2025, AT THE SEACREST SOCCER COMPLEX AND HILLTOPPER STADIUM; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

**Recommended Action:**

Special Events Technical Advisory Committee (SETAC) recommends the Development Services Management Group (DSMG) approve the special event known as AC Delray Rush Cup to be held on March 15-16, 2025; and authorize the Special Event Manager (SEM) to take all actions necessary to effectuate the Special Event Permit.

**Background:**

AC Delray submitted a Special Event Application on December 20, 2025 for the event AC Delray Rush Cup to be held at Seacrest Soccer Complex on March 15-16, 2025. This event has been held for the previous 5 years without any issues. It was last held in January of 2024. This event is a soccer tournament for 7-11 year old children. A complete parking plan is attached in the back-up. The event is expecting 350 people in attendance. The event will take place on Saturday, March 15, 2025 from 8:00am - 9:00 pm and on Sunday, March 16, 2025 from 8:00 am - 6:00 pm.

**Special Event Technical Advisory Committee (SETAC):**

SETAC recommends DSMG approve the event.  
No special conditions are recommended by SETAC

**Funding Source/Financial Impact:**

AC Delray is a 501(c)(3) non-profit and will receive a 50% discount in soft costs.

**Timing of Request:**

The event is approaching and the producer would like to advertise and invite teams.