



City of Delray Beach

100 N.W. 1st Avenue
Delray Beach, FL 33444

Advisory Board Agenda

Development Services Management Group

Thursday, March 26, 2026

2:00 PM

1st Floor Conference Room - City Hall

Regular Meeting

1. Roll Call

2. Approval of Agenda

3. Minutes

A. September 25, 2025

Attachments: [MINUTES \(DRAFT\)](#)

B. November 13, 2025

Attachments: [MINUTES \(DRAFT\)](#)

4. Consent Agenda

- A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "28TH DOWNTOWN DELRAY BEACH MEMORIAL DAY WEEKEND CRAFT FESTIVAL ON 4TH" TO BE HELD ON MAY 23-24, 2026 AT NE 4TH AVENUE FROM EAST ATLANTIC AVENUE TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Dray526SPECIALEVENTAPPLICATIONsigned](#)
[26274thavemapmap copy](#)

- B. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "31ST ANNUAL DOWNTOWN DELRAY BEACH CRAFT FESTIVAL ON 4TH" TO BE HELD ON SEPTEMBER 26-27, 2026 AT NE 4TH AVENUE FROM EAST ATLANTIC TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Dray926SPECIALEVENTAPPLICATIONsigned](#)
[26274thavemapmap copy](#)

- C. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "26TH ANNUAL DOWNTOWN DELRAY BEACH ART FESTIVAL ON 4TH" TO BE HELD ON DECEMBER 5-6, 2026, AT NE 4TH AVENUE FROM EAST ATLANTIC AVENUE TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Dray1226SPECIALEVENTAPPLICATIONsigned](#)
[26274thavemapmap copy](#)

- D. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "THE VINTAGE BLACK AND WHITE ON THE AVE" TO BE HELD ON NOVEMBER 14, 2026, AT THE OLD SCHOOL SQUARE AMPHITHEATER; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
[Black & White on the Ave App](#)
[Black & White on the Ave Map](#)

- E. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "RUN FOR THE ROSES" TO BE HELD ON MAY 2, 2026, AT OLD SCHOOL SQUARE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Run for the Roses App](#)
[Map 2](#)
[Map 1](#)

- F. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "7TH ANNUAL DOWNTOWN DELRAY BEACH CRAFT FESTIVAL ON 4TH" TO BE HELD ON FEBRUARY 6-7, 2027, AT NE 4TH AVENUE FROM EAST ATLANTIC AVENUE TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Dray227SPECIALEVENTAPPLICATIONsigned](#)
[26274thavemapmap copy](#)

5. Old Business

None

6. New Business

- A. 38th ANNUAL DOWNTOWN DELRAY BEACH FESTIVAL OF THE ARTS :**
RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "38TH ANNUAL DOWNTOWN DELRAY BEACH FESTIVAL OF THE ARTS" TO BE HELD ON JANUARY 9-10, 2027, ON WEST ATLANTIC AVENUE FROM NW 5TH AVENUE TO SWINTON AVENUE

Attachments: [Agenda Cover Report](#)
[Dray127SPECIALEVENTAPPLICATIONsigned](#)
[dray127permitmap copy](#)

- B. 333 SW 1st Avenue (PZ-000488-2026 & PZ-000489-2026):** Consideration of two requests: to reduce the front setback from the minimum requirement of 25 feet to 20 feet; and, to reduce the rear setback from the minimum requirement of 10 feet to 8 feet associated with redevelopment of the property.

Address: 333 SW 1st Avenue
PCN: 12-43-46-17-12-000-0130
Applicant/ Owner: Mark Alter
Agent: Mark Alter
Planner: Charlie Landstrom

Attachments: [DSMG Memo - 333 SW 1st Ave](#)
[Variance Justification - 333 SW 1st Ave](#)
[Survey - 333 SW 1st Ave](#)
[Proposed Site Plan - 333 SW 1st Ave](#)
[Site Photos - 333 SW 1st Ave](#)

- C. DELRAY IN THE SKY DRONE SHOW:** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "DELRAY IN THE SKY DRONE SHOW" TO BE HELD ON JULY 29, 2026, AT OLD SCHOOL SQUARE AND ON NE 2ND AVENUE FROM THE ALLEY TO THE GARAGE BOLLARDS AND ON SWINTON AVENUE FROM ATLANTIC AVENUE TO 1ST STREET.

Attachments: [Agenda Cover Report](#)
[Drone Show App 2026](#)
[Delray Beach Site Map 2026](#)

- D. 121 SE 7th Street (PZ-516-2026):** Consideration of a request to reduce the front setback from the minimum requirement of 25 feet to 20 feet associated with redevelopment of the property located at 121 SE 7th Street.

Address: 121 SE 7th Street

PCN: 12-43-46-21-01-007-0470

Applicant/ Owner: Lisa and Michael Lockwood

Agent: Corey O'Gorman

Planner: Jennifer Buce

Attachments: [121 SE 7th St - DSMG Memo](#)
 [121 SE 7th Street - Justification](#)
 [121 SE 7th Street - Survey](#)
 [121 SE 7th Street - Site Plan](#)
 [121 SE 7th Street existing conditions](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.