



## Cover Memorandum/Staff Report

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**File #:** 24-858

**Agenda Date:** 7/9/2024

**Item #:** 6.H.

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**TO:** Mayor and Commissioners  
**FROM:** Missie Barletto, Public Works Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** July 9, 2024

APPROVAL FOR ADDITIONAL SPENDING ON AGREEMENT RFQ NO. 2020-020 WITH BAXTER & WOODMAN, INC. FOR CONSTRUCTION ENGINEERING AND INSPECTION SERVICES FOR THE LOWSON BOULEVARD/SW 10TH STREET FROM DOVER ROAD TO SOUTHEAST 5TH AVENUE (US-1/FEDERAL HIGHWAY) PROJECT IN THE AMOUNT OF \$135,000 FOR A REVISED CONTRACT TOTAL OF \$1,319,810.64

**Recommended Action:**

Motion to approve additional spending on Agreement RFQ No. 2020-020 with Baxter and Woodman, Inc. for Construction Engineering and Inspection (CEI) Services for the Lowson Boulevard/SW 10th Street from Dover Road to Southeast 5<sup>th</sup> Avenue (US-1/Federal Highway) Project (Public Works Project No. 17-009) in the amount of \$135,000 for a revised contract total of \$1,319,810.64.

**Background:**

On July 6, 2021, the City Commission (City) approved Resolution No. 98-21 with an Agreement to Baxter & Woodman, Inc. for Construction Engineering and Inspection Services (CEI) for the Lowson Boulevard/SW 10<sup>th</sup> Street from Dover Road to Southeast 5<sup>th</sup> Avenue ((US-1/Federal Highway) Project, pursuant to RFQ No. 2020-020 in an amount of \$730,583.64.

On August 15, 2023, the City approved a request for additional spending in the amount of \$319,227 for extended CEI services. Material shortages related to the COVID-19 pandemic and the extended time of award of the contract agreement to E&M Equipment, Corp. (General Contractor) resulted in an additional 145 calendar days for construction. FDOT LAP Grant (436896-1-58-01) requirements for this project require continual CEI services, therefore additional funding was approved to extend these services.

On February 20, 2024, the City approved an additional spending request to extend CEI services in the amount of \$135,000 through the then estimated project completion date of March 2024.

Due to continued construction delays, an additional spending request is required to extend CEI services once more, in the amount of \$135,000, to carry the project through final completion. Substantial completion is estimated for July 2024 and final completion is estimated for August 2024.

This motion is in accordance with the Code of Ordinances Section 36.02 Commission Approval Required.

**Attachments:**

1. Proposal #3 for Extended CEI Services
2. Agenda Cover Memo - Additional Spending Request 2.20.2024
3. Proposal #2 for Extended CEI Services
4. Agenda Cover Memo - Additional Spending Request 8.15.2023
5. Proposal #1 for Extended CEI Services
6. Agreement RFQ 2020-020
7. Legal Review Checklist
8. Resolution No. 98-21
9. RFQ 2020-020 Final Solicitation

**City Attorney Review:**

N/A

**Funding Source:**

Funding is available from account number 334-41-340-541.63-90 (Capital Outlay Other Improvements).

**Timing of Request:**

Approving this agreement is time sensitive to maintain the budget and schedule commitments made to the Florida Department of Transportation under our Local Agency Program Agreement dated March 10, 2020.