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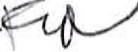
CITY OF DELRAY BEACH

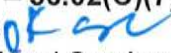


ACQUISITION APPROVAL

TO: Donald Cooper, City Manager

FROM: Gwendolyn Spencer, Chief Innovation and Technology Officer 

THROUGH: Francine Ramaglia, Assistant City Manager 

SUBJECT: **Purchase – 36.02(C)(7) Utilization of Other Governmental Entities' Contracts** 
IT Professional Services Purchase

DATE: March 30, 2016

Background

This is a purchase for IT Professional Services needed to perform site assessments for the installation of switches, ups', network cabling and floor plan documentation needed at 41 City locations for the upcoming Voice over IP implementation.

We have obtained a bid using the Palm Beach County Contract # 13-029B from Precision Contracting Services Inc. in an amount not to exceed \$24,836.00.

Discussion

The IT Division is requesting the purchase of IT Professional Services from Precision Contracting Services in an amount not to exceed \$24,836.00. Current FY15/16 spending with Precision Contracting Services Inc. is \$0.00.

Timing of the Request

Pricing is valid through 5/20/16 from Palm Beach County Term Contract #13029B/solicitation #13-029/LC

Funding Source

Funding from account code: 1-1811-513-31.90 IT Professional Service

Recommendation

Approval of Precision Contracting Services Inc. in the amount of \$24,836.00

Donald B Cooper
Donald Cooper - City Manager

3-30-16
Date

Steve Chapman
Steve Chapman - Chief Purchasing Officer

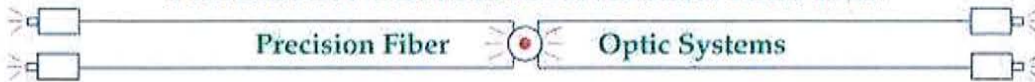
3-30-16
Date

Attachments: Precision Contracting Services Inc. Bid

David L. Spencer 03.30.2016



PRECISION CONTRACTING SERVICES INC.



15834 Guild Court
Jupiter, Florida 33478
Phone: 561.743.9737
Fax: 561.743.0775
www.pcsfiber.com

To:	City Of Delray Beach	Contact:	Jennifer Reynolds
Address:	100 NW 1st Avenue Delray Beach, FL 33444	Phone:	(561) 243-7000
Project Name:	16.03.24 Delray Beach On-Site Network Modifications-PARTIAL	Bid Number:	
Project Location:	City-Wide, Delray Beach, FL	Bid Date:	3/24/2016
Addendum #:	1,2,3,4		
Attachments:	City of Delray Beach - Site Locations For Network Modifications.xlsx		

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
On-Site Network Evaluations						
1.01	5	Labor - Comm. Cable - Electronics Technician (Per Hour-Portal To Portal) (On-Site Network Evaluations)	80.00	HR	\$85.00	\$6,800.00
1.02	3	Labor - CADD Operator (Per Hour-Portal To Portal) (Evaluate/Develop Consistent Process For Designing Network Floorplans)	8.00	HR	\$85.00	\$680.00
Total Price for above On-Site Network Evaluations Items:						\$7,480.00
Design Network Floorplans						
2.01	2	Labor - BICSI RCDD (Per Hour) (QA/QC Final Network Floorplan Designs)	8.00	HR	\$135.00	\$1,080.00
2.02	3	Labor - CADD Operator (Per Hour) (Design Network Floorplans In Visio)	80.00	HR	\$85.00	\$6,800.00
2.03	4	Labor - Clerical Support Services (Per Hour) (Submittal Preparations)	2.00	HR	\$38.00	\$76.00
Total Price for above Design Network Floorplans Items:						\$7,956.00
Cabling/Electronics Installation Work (Labor Only)						
3.01	6	Labor - Comm. Cable Installer (Per Hour-Portal To Portal) - (Labor Rate For Installation Of Cabling - Materials Provided By Others)	80.00	HR	\$75.00	\$6,000.00
3.02	5	Labor - Comm. Cable - Electronics Technician (Per Hour-Portal To Portal) (Labor Rate For Installation Of Devices-Materials Provided By Others)	40.00	HR	\$85.00	\$3,400.00
Total Price for above Cabling/Electronics Installation Work (Labor Only) Items:						\$9,400.00
Total Bid Price:						\$24,836.00

Notes:

- Location: City of Delray Beach; Palm Beach County, FL

• **SCOPE OF WORK**

On-Site Network Evaluations

- * PCS will propose meeting be scheduled with City officials to discuss facility access & security, listing of products proposed for installation, understand & develop a consistent network floorplan design procedure for each location.
- * PCS to provide personnel for on-site review and evaluation of proposed network modifications at various city-wide locations.
- * It will be necessary for City staff to be engaged and present at site evaluations for access/security purposes and to identify/develop scope of work to be accomplished at each site.

Design Network Floorplans

- * Collected data will be utilized to develop network floorplan designs per each location - designs to be delivered in Visio format per customer request.

Cabling/Electronics Installation Work (Labor Only)

- * Have included a Per Installer line item to facilitate cabling installations (Labor Only) as site floorplans are developed and installation pathways are approved. Installation of Electronics would be performed by trained PCS technicians and would be billed at the FO Technician Labor Rate.

• **KEY PROPOSAL NOTES**

- * PCS understands The City has work to be accomplished at 41 separate locations. Based on information provided PCS is confident completing work at all sites **CANNOT** be accomplished based on cost estimates shown here. What is proposed here would be time to work on a first group of site locations only. With limited information on total scope of work required we cannot project how many sites might be completed based on cost we have proposed here.
- * PCS makes no projections how many sites can be evaluated, have floorplan developed, and materials installed based on information provided. Estimated cost for completing all site reviews, plan developments, and material installs can only be determined once entire project scope of work is clearly known.
- * All items proposed here are Labor Only Pay Items from the Palm Beach County Communications Contract. All materials to be provided by others.
- All prices quoted are **UNIT PRICES**. PCS will invoice and expect payment based upon actual field measurements for time & quantities installed on project. All pricing is based off of Palm Beach County's Bid 13-029 LC existing Master Communications Contract between Palm Beach County, FL & Precision Contracting Services, Inc.
- On-Site labor hours charged Portal To Portal from Jupiter, FL(1 Hr Each Direction For Delray Beach).
- Any materials provided by PCS would be billed at cost plus 15%. PCS to provide invoice cost and markup of 15% per contract for activities not specifically covered in contract items which may be directed or required under work order.
- PCS confirms the prices offered in this quote represent the lowest price for these products and/or services offered to any other governmental entity within the State of Florida by PCS.

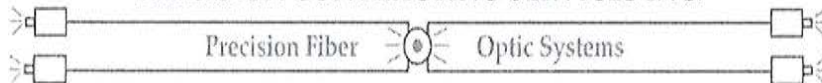
Payment Terms:

Payment terms: NET 30 Days and 18% APR for balances exceeding 30 Days.

ACCEPTED: The above prices, specifications and conditions are satisfactory and are hereby accepted. Buyer: <u>Donald Cooper, City Manager</u> Signature: <u>Donald Cooper</u> Date of Acceptance: <u>3-30-16</u>	CONFIRMED: Precision Contracting Services, Inc Authorized Signature: _____ Estimator: Robert Sanford 561-743-9737, ext. 7101 rsanford@pcsfiber.com
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PRECISION CONTRACTING SERVICES INC.



March 24, 2016

City of Delray Beach
Attn: Jennifer Reynolds
150 NW 1st Avenue
Delray Beach, FL 33444

RE: PBC Contract # 13-029/LC

Subject: Price confirmation

Dear Ms. Reynolds:

Precision Contracting Services, Inc., (hereinafter "PCS") hereby states that the prices offered under our PBC Contract # 13-029/LC represent the lowest prices for products and/or services offered among existing PCS / Florida County prime contract agreements. ✓ *sc*

If you have any further questions, please do not hesitate to contact us at 561-743-9737.

Respectfully,

Bruce R. Boyd

Bruce R. Boyd
Director, RCDD
BRB:ljf

License #ES0000245

15834 Guild Court • Jupiter, FL 33478 • 561-743-9737 • (Fax) 561-743-0775 • pesfiber.com

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