

BOARD MEMBERS

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SUPERINTENDENT OF SCHOOLS

Shane L. Andrew, Superintendent

Mission Statement: We are committed to the success of every student!

October 4, 2023

Shade Systems Inc.
4150 SW 19th St.
Ocala, FL 34474

**RE: SBAC IFB 24-13, Sun Shade Structures & Misc. Outdoor Accessories- Catalog Discount-
Contract Award**

Dear Mr. Purkis:

It is our pleasure to inform you that on October 3, 2023, the School Board awarded to your firm a contract for the provision of purchasing, delivery, and installation of sun shade structures and other miscellaneous outdoor accessories to various schools and centers, on an as-needed basis, in accordance with your response to the referenced Invitation For Bid. The contract documents shall consist of the IFB, your firm's Bid response, purchase order, and this award letter. Contract award is contingent on your firm's strict compliance with the Bid specifications, terms and conditions, and all pertinent laws of the State of Florida.

The initial term of contract shall be approximately two (2) years, beginning October 4, 2023, and ending October 31, 2025. Thereafter the contract may be renewed for two (2) additional one (1) year periods under the same terms and conditions as the original Bid, with the consent and agreement of both parties.

Prior to performance of contract, please submit a Certificate of Insurance via email to Brenda Lezama at lezamabd@gm.sbac.edu. Minimum insurance requirements can be found in Attachment A of the IFB. The School Board shall also be named as "additionally insured" under the comprehensive general liability policy. Your firm is not authorized to proceed with any contract services until all certificates have been received and accepted by the District.

We look forward to a successful business relationship with your firm. If you have any questions, please do not hesitate to contact our offices at (352) 955-7582.

Sincerely,

A handwritten signature in black ink that reads "Lauren Ryan". The signature is fluid and cursive.

Lauren Ryan
Purchasing Agent
cc: File