

# City of Delray Beach

*100 N.W. 1st Avenue  
Delray Beach, FL 33444*



## **Minutes - Final**

**Thursday, September 21, 2023**

**9:00 AM**

**434 S Swinton Ave**

**Green Implementation Advancement Board**

## 1. Call to Order

The meeting was called to order at 9:00am by Lindsay Zukerberg.

## 2. Roll Call

### Members Present:

Lindsay Zukerberg, Vice-Chairperson  
Vinnie Ardillo, Second Vice-Chairperson  
Melanie Stefanovic, Board Member  
Heather Seaman, Board Member

### Staff Present:

Kelly Brandon , Senior Assistant City Attorney  
Kent Edwards, Sustainability Officer  
Mary Wozny, Assistant Sustainability Planner

**Present** 4 - Lindsay Zukerberg, Heather Seaman, Vinnie Ardillo, and Melanie Stefanovic

**Absent** 1 - Evan Orellana

## 3. Approval of Agenda

Heather Seaman made the motion to approve the agenda and it was seconded by Melanie Stefanovic. The motion passed unanimously.

**Yes:** 4 - Zukerberg, Seaman, Ardillo, and Stefanovic

**Absent:** 1 - Orellana

## 4. Approval of Minutes

Heather Seaman made the motion to approve the minutes and it was seconded by Melanie Stefanovic. The motion passed unanimously.

**Yes:** 4 - Zukerberg, Seaman, Ardillo, and Stefanovic

**Absent:** 1 - Orellana

**Attachments:** [GIAB minutes draft 081723](#)

## 5. Public Comments on Agenda & Non-Agenda Items

None

## 6. Old Business

## **a. Annual Report**

Attachments: [2023 Annual Report](#)

Attachments: [2024 Annual Report Draft](#)

The GIAB is required to make an annual presentation to the Commission in February of each year. A copy of the annual report from last year and the draft for this year was attached to the agenda for reference. The annual report can be used to describe the topics that have been focused on over the year and what the Board plans to focus on throughout the upcoming year.

The main topics the annual report will address this year include: a climate action plan, reduction of greenhouse gas emissions, trees, and solid waste and waste reduction. They were briefly discussed to familiarize new Board members with each topic. Using the draft document, actions already taken in regard to each topic were discussed and potential future priorities were considered.

OSAR staff will use the Board's comments to edit the draft version so the Board can further discuss and continue to update it at the next meeting.

There was consensus to add the climate action plan back onto the agenda separately from the annual report so specific goals for the City could be examined.

## **b. Education Initiatives**

Attachments: [Ord 10-19 Plastic Straws](#)

[Sec. 121.01. PROHIBITION OF SINGLE USE PLASTIC STRAWS](#)

Attachments: [Sustainable Food Service ware guide \(2\)](#)

Single-use plastics were discussed and the possibility of creating an educational campaign about them was brought up. OSAR has produced an informational pamphlet for businesses on alternatives to single-use plastics and distributed them to many businesses along Atlantic Avenue as part of a previous Earth Day event (this pamphlet was attached to the agenda). There is also a corresponding website that can be updated as needed. OSAR staff also shares this information with the Chamber of Commerce.

This will remain as an item on the agenda to be discussed at future meetings.

## 7. New Business

None

## 8. Board Comments

Board members expressed that next year for Climate and Art they would like to see more promotions of the event across all social media platforms.

## 9. Staff Comments

**Attachments:** [GIAB Staff Rpt 092123](#)

Topics detailed on the OSAR staff report were discussed. Additional comments not found in the report are recorded below.

**Trees:** In addition to the tree plantings and giveaways, Community Greening is working on a tree drop off program. There will be outreach done to find suitable neighborhoods for these tree drop offs.

**Habitat Restoration:** OSAR is continuing to work with the Parks staff on habitat restoration projects in the new fiscal year. In addition to this, we will also be planting several more pocket refuges around the City. The first one will be completed at Old School Square garage and will include a pollinator garden targeting increasing habitat for atala butterflies.

**Public relations and outreach:** OSAR staff does work closely with our Public Information Office (PIO) and is working on increasing our reach in the community. We meet with the PIO every week to go over events and projects and ways to promote them to the public.


## 10. Adjournment

A motion to adjourn the meeting was made by Heather Seaman and it was seconded by Melanie Stefanovic. The motion passed unanimously and the meeting adjourned at 11:00 am.

Green Implementation Advancement Board  
September 21, 2023 Meeting Minutes

The undersigned is the Secretary of the Green Implementation Advancement Board and the information provided herein is the minutes of the meeting of said Green Implementation Advancement Board on September 21, 2023 which minutes were formally approved and adopted by the Board on October 19, 2023.

ATTEST:

A handwritten signature in black ink, appearing to be "L. D. Smith", written over a horizontal line.

CHAIR

A handwritten signature in black ink, appearing to be "M. L. Smith", written over a horizontal line.  
ADVISORY BOARD LIAISON/ SECRETARY

NOTE TO READER: If the minutes you have received are not completed as indicated above, this means they are not the official minutes of the Green Implementation Advancement Board. They will become official minutes only after review and approval, which may involve some amendments, additions, or deletions.