CITY OF DELRAY BEACH

Parks and Recreation Department



APPLICATION FOR SPECIAL EVENT

Submittal of this application does not guarantee approval for the event.

Please make sure that you fill out this application completely. **Do not forget to include a check for \$150.00 (non-refundable application fee) payable to the City of Delray Beach.**

			Appli	cant Information	n					
Applicant:	Delray (Concours F	oundatio	W	Welvew.delrayconcours.com					
	Organization/C	Corporation								
Address:	1705 nw 4th ave delray beach fl 33444									
	Street Address			Apartment/Unit #						
	City			State		Zip				
Phone:		5619278605			Email: mzengage@gmail.com					
Event Producer:		Max Ze	engage	Cell Phone:						
	First		Lá	ast						
☐ Comme		000013500	Eve	ent Information	t IRS non-pro	Athletic (For-Profit letter with applic	,			
Event Nam	ne/Title:	d Annual Delray Beach Concours d'Elegance 2024 Old School Square & NE 2nd Ave & NE 1st Ave								
							Delray charities			
	E۱	ENT DATE		DAY OF WEEK	START	TIME EN	ID TIME			
DAY 1	April 2	0, 2024		Saturday	8am - 6	pm				
DAY 2	April 2	1, 2024		Sunday	6am - 6	pm				
DAY 3	Open	to Public S	unday On	ly 10AM-4PM						
Set-up will	begin on:	Saturday	<mark>/</mark> _at_	8am	AN	1 / PM				
Breakdowr	n will be comple	Date eted by:	Sunday	Time _at	6pm	AN	// / РМ			
			Data		T:					

Event Details										
Attendance Estimates: Total Event Attendance: 5000	Daily Attendance:5	Peak Ho	ourly Attendance: 1000							
Is this an Annual Event?	🗶 Yes 🗆 No	0	2022							
If yes, # of Years Held:If yes	s, # of Years Held in Delray B	Beach: 2	Last Held:							
Is this event produced in other cities: Yes 60 concours events in the country										
If yes, please list what cities:										
Is the event open to the public?	X Yes □ No									
Is there an Admission Fee/Ticket Fee? If yes, provide fees/ticket prices: Adult		Child: \$								
Is fencing to be used (i.e. gated event)? ☐ Yes 🗵 No										
ROAD CLOSURES										
Will your event require road closures?	Will your event require road closures? ☐ Yes ☐ No									
If YES, please describe the streets and intersection you are requesting to be closed										
STREET/INTERSECTION	CLOSURE Date / Time		RE-OPEN OF ROAD Date / Time							
Example: SW 9 th Ave from SW 1 st St to Atlantic Ave.	Nov 21, 2021 / 7:00)am	Nov 21, 2021 / 4:00pm							
NE 2nd Ave from NE 1st St to Atlantic Ave	April 21, 2024	Sunday 6an	n - 6pm /							
NE 1st Ave from Atlantic Ave to NE 1st St	/		/							
GENERAL EVENT COMPON	ENTS WHICH MAY REC	QUIRE A TEMP	USE PERMIT/WAIVER							
General Event Components which ma (please select all that may apply and a		mit or Code/LDR	waiver							
☐ Alcohol (113.02)	🛚 Live Music /A	mplified Music / So	usic / Sounds (99.03(a)/99.05)							
☐ Animals (101.27/LDR 2.4.6(f)(8))		Merchandise Vendors (118.04/110.15)								
☐ Cooking on Site/Open Flame (96.04)	Offsite Parkin	Offsite Parking (4.6.9(5)(b)) & (2.4.6. (F)(7) (2.4.6.(3)(e))								
☐ Fireworks (99.05/101.20/96.25)	💢 Road Closure	Road Closure (F.S. Chapter 316 & 318)								
▼ Food Trucks (120.01(c))	💢 Signs & Banr	☑ Signs & Banners (LDR 4.6.7(F)								
☐ Amusement Games/Rides/Carnival	(including inflatables/climbing	g walls, etc.) (LDR	2.4.6(f)(1))							
Please note that if approved, Amusement of Agriculture and Consumer Services (FD be provided to the City.										
☐ Other										

Tents: ☐ Yes ☐ No If yes, how many total tents? Size of tents: 10 x 10'					
Please note that a tent permit is required for any tent that is over 10'x10'. Tent Permits are available through the City of Delray Beach Building Department and may take up to 30 days to process.					
Consumption/Sale of Alcoholic Beverages: Yes No If yes, what entity is obtaining the Alcohol License permit? List below. (Copy of License and Alcohol Liability Insurance required 30 days prior to event. License holder must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)					
Onsite Cooking: Yes No Please specify method: (Fire Marshal inspections are required) Gas/Compressed Gas Electric Fryers					
> Name of grease removal contractor:Date & time of pickup at end of event:					
Fireworks / Pyrotechnics:					
Food and Beverage Vendors: Yes No If yes, number of vendors anticipated at event: (Health Department approval required along with City Business Tax Receipt or Vendor License. Full list will be required prior to event. Each vendor must provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)					
Food Trucks: Yes No If yes, number of food trucks (Food trucks must have current Florida and Health Department permits and inspections and provide Certificate of Insurance listing City of Delray Beach as Certificate Holder and Additional Insured.)					
Live Performances & Music: ✓ Yes No If yes, applicant agrees all entertainment will be family-friendly and contain no obscenities. List of all performers and DJs required before event permit is issued. Live Jazz Band -Eric Hansen & Merv Johnson					
Merchandise Vendors: ☐ Yes ☐ No If yes, number of vendors anticipated at the event:					
Performance Platform (30" high or less): ☐ Yes ☑ No If yes, number of platforms:(An additional stage permit may be required for anything over 30")					
Portable Toilets: ☐ Yes ☒ No If yes, how many?					
Use of Onsite City Restrooms during event: Yes If yes, location of requested restrooms & times being used: Saturday & Sunday 8am-6pm (Please note that an additional cost may be incurred for use of City Restrooms which require an attendant.)					
Roadway Signage/Pole Banners: Yes No (City fees and charges will be incurred with this request).					
Trash Boxes & Bags: ✓ Yes ☐ No If yes, the City will determine number needed / staffing.					
Access to City Power: X Yes No If yes, where: stage for band					

EVENT PURPOSE & COMMUNITY BENEFITS

Event Purpose and Community/Public Benefits: Describe the purpose of the event, how the event may meet local community needs, provide community benefits/promote community welfare, stimulate broad economic or cultural activities within a neighborhood or the Central Business District, and/or help build a sense of community.

Downtown economic development by uniting local, regional and national guests to a curated display of \$50+ million of the world's rarest cars for a family friendly, accessible community event while all other concours nationwide are exclusive and expensive admission

EVENT SITE MAP, PARKING	PLAN & SUST	AINARI E PRA	CTICES						
 Please attach a <u>clear and detailed map</u> depicting your event site set-up and include start/finish lines, stages, performance platforms, portable toilets, tents, vendors, food trucks, activities, first aid stations, emergency access points, etc. Also include: 									
Parking Plan for Attendees, Vendors, etc.: ✓ Yes ☐ No (If yes, please indicate locations on site map)									
Use of City Owned-Metered Parking Spaces: ☑ Yes ☐ No If yes, indicated how many and locations. (City fees and charges will be incurred with this request.) ground floor of old school square garage. 13 spots reserved for Saturday & Sunday									
Are Valet Parking Services being Used? indicate the name of the service provider.)	Yes 🔼 No (If y	yes, indicate Valet	location on site	map and					
Trash Removal Plan to be determined by the City based on each event. mz (Please initial here) Per City of Delray Beach Ordinance 10-19, plastic straws are banned. Single-use plastics, including Styrofoam, are discouraged. This includes plastic cups, plates, and utensils. Please address locations for recycling and composting.									
APPLICATION CH	IECK LIST & D	EADLINES							
To ensure timely processing of your event application, the following must be submitted at time of application. Please ensure that you have included all the following items with your application:	Event Permit Type Commercial Event (For-	Deadline to Submit Application (days pricar to event date)	SEO/SETAC Processing Time (days prior to event date) 60	Approval Authority City Commission					
☐ Completed Application	Profit/Non-Profit) Community Event (For-	90	60	with SEO and SETAC recommendation SEO with SETAC					
☐ Site Map	Profit/Non-Profit) Athletic Event (For- Profit/Non-Profit)	45	30	SEO with SETAC recommendation					
☐ Non-Refundable \$150.00 Applicable Fee									
☐ Detailed COVID-19 Safety Plan									
	Signature								
I certify that I have read the City of Delray Beach Special true to the best of my knowledge and intentions. I also us this application. Additionally, I agree to conform to all City responsibility for the general cleaning and removal of trational to be accountable for any damage to the event site. Find permits, and other requirements must be submitted beform the compliance: I am prepared and willing to grant at the compliance initial here)	al Events Policy ar understand I may b ity, State, Federal ash, recycling, and ally, I understand to ore the issuance o	be asked for additi laws and regulatic d all other items fro that all necessary of the final event pe	onal information ons. I also accep om the premises fees, insurance, ermit.	n relating to out of the sand agree outside					
Signature: max zengage 7/3/23	Date:								