



## Cover Memorandum/Staff Report

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**File #:** 25-940

**Agenda Date:** 8/12/2025

**Item #:** 6.U.2.

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**sunTO:** Mayor and Commissioners  
**FROM:** Samuel Metott, Director, Parks and Recreation  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** August 12, 2025

APPROVAL OF RESOLUTION NO. 159-25 APPROVING AN AGREEMENT WITH SHADE SYSTEMS, INC., FOR THE PURCHASE AND INSTALLATION OF SUNSHADE STRUCTURES UTILIZING SCHOOL BOARD OF ALACHUA COUNTY INVITATION FOR BID 24-13 IN THE NOT TO EXCEED AMOUNT OF \$284,566.

**Recommended Action:**

Motion to approve Resolution No. 159-25 approving an agreement with Shade Systems, Inc., for the purchase and installation of sunshade structures utilizing School Board Of Alachua County Invitation For Bid 24-13 in the not to exceed amount of \$284,566 and authorizing the City Manager to execute any amendments and/or renewals and take any actions necessary to effectuate this agreement.

**Background:**

The School Board of Alachua County issued Invitation for Bid 24-13 and entered into an agreement with Shade Systems, Inc. Parks and Recreation is seeking approval to utilize this agreement in order to receive discounted contract pricing to procure shade structures and installation for various parks throughout the city.

Because exposure to the sun's harmful U.V. rays is the leading cause of skin cancer and other sun related disorders, outdoor activities can be enjoyed more safely and comfortably under the shade. The shade systems are also equipped with an easy to use Turn-N-Slide canopy removal and re-attachment fastening system for easy removal and re-attachment in the event of hurricane and hurricane force winds.

Shade protection on a playground protects not only children and adults from dangerous UV rays, heat, and glare but also prolongs the life of expensive playground equipment and surfacing from premature wear and deterioration.

**City Attorney Review:**

Approved as to form and legal sufficiency.

**Funding Source/Financial Impact:**

334-72-772-572.63-40; Capital Outlay; Merritt Park

382-72-738-572.63-90; Recreation GO Bond; Orchard View Park

**Timing of Request:**

This is time sensitive as funding for Merritt Park is through the CRA.

