## **CITY ATTORNEY OFFICE - LEGAL REVIEW CHECKLIST**

Name of Agreement:			Carata	•
Department:		Contact person:		
City Manager approval			City Commission Agenda item #: Agenda meeting Resolution #:	
Agreement Action:	New	Renewal*	Amendment*	*Renewal: Only change is the agreement term *Amendment: For changes other than/in addition to term
Does the Contractor re	equire the	City to sign f	irst?:	
For City Attorney Use o	nly:			
<b>Agreement Terms:</b>		Comr	ments/Specific Provi	ision in Agreement
Term (Duration of Agr	eement)			
Termination Clause				
Renewal Clause				
Insurance				
Indemnification				
Assignment				
Fiscal Funding Require	ement			
FL. Public Records Pro	vision (201	6)		
Inspector General Pro	vision			
Governing Law				
Venue				
Attorney's fees				
Business Principles:		Comr	nents	
Fees: Total Value				
Fees: Per Fiscal Year				
Other Issues:		Comr	nents	
Non-Negotiable Issues				
Miscellaneous Issues/				
Special Considerations	S			
Consistent with applica	ble policies	including, b	out not limited to, Pr	rocurement policies. Yes
		Attor		and form and local sufficiency of
		Revie	wed and approved a	as to form and legal sufficiency only