

<i>For FDOT Use Only</i>	
<b>Project Number:</b> M2HVE-19-20-03	<b>FDOT Contract Number:</b> G1138
<b>Federal Funds Awarded:</b> \$10,000.00	<b>FDOT DUNS Number:</b> 80-939-7102
<b>Subgrant Award (Start) Date:</b>	<b>Subgrant End Date:</b> 9/30/2019
<b>Amendment Dates:</b> , , , ,	
<b>Part I: GENERAL ADMINISTRATIVE INFORMATION</b> (See Instructions)	
1. Project Title: Delray Beach Occupant Protection/Child Passenger Safety	
2. Federal Funding: \$10,000.00 Match: \$0.00 Total Cost: \$10,000.00	
3. Subrecipient Agency: Name: City of Delray Beach Address Line 1: 100 Northwest 1st Avenue Address Line 2: City: Delray Beach State: FL Zip: 33444	4. Implementing Agency: Name: Delray Beach Police Department Address Line 1: 300 West Atlantic Avenue Address Line 2: City: Delray Beach State: FL Zip: 33444
5. Federal ID Number or 29 Digit FLAIR Account Number (State Agencies): 59-600308	
6. DUNS Number: 809397102	
7. Chief Financial Officer: Name: Kimberly Ferrell Address Line 1: City of Delray Beach Address Line 2: 100 Northwest 1st Avenue City: Delray Beach State: FL Zip: 33444 Telephone: (561) 243-7000 ext. 1745 E-Mail: finance@mydelraybeach.com	8. Project Director: Name: Kristina Maricic Address Line 1: Delray Beach Police Department Address Line 2: 300 West Atlantic Avenue City: Delray Beach State: FL Zip: 33444 Telephone: (561) 243-7800 ext. 2946 E-Mail: maricic@mydelraybeach.com
9. Financial Reimbursement Contact: Name: Kimberly Ferrell Title: Chief Financial Officer Telephone: (561) 243-7000 ext. 1745 E-Mail: finance@mydelraybeach.com	10. Project Activity Contact: Name: Kristina Maricic Title: Project Director Telephone: (561) 243-7800 ext. 2946 E-Mail: maricic@mydelraybeach.com
11. Payment Remittance Address: Name: City of Delray Beach Address Line 1: 100 Northwest 1st Avenue Address Line 2: City: Delray Beach State: FL Zip: 33444	

**Part II: PROJECT PLAN AND SUPPORTING DATA**

State clearly and in detail the aims of the project, precisely what will be done, who will be involved, and what is expected to result. Use the following major headings:

1. Statement of the Problem
2. Proposed Solution
3. Project Objectives
4. Evaluation

**Statement of the Problem**

The City of Delray Beach is located in Palm Beach County, Florida. The city has a total land area of 15.81 square miles containing 63,939 residents (United States [U.S.] Census Bureau Facts, 2015). Several major roadways pass through the city, including United States (US) Route 1, Interstate 95, and Florida State Roads A1A and 806.

In 2017, there were 3,718 crashes recorded in the City of Delray Beach which included 2 fatalities. Of those fatalities, one occupant was not properly restrained at the time of the crash. According to the Florida Department of Transportation (FDOT) fiscal year (FY) 2019 Highway Safety Matrix, for occupant protection-related serious injuries or fatalities, the City of Delray Beach ranked 13th out of 101 cities with populations between 15,000–74,999.

Delray Beach Police Department (PD) Crash and Citation Data:

	2014	2015	2016
Total Crashes	3,370	3,627	3,803
Crash Fatalities	4	6	12
Crash Injuries	925	654	668
Safety Belt Citations	1,065	988	677
Child Restraint Citations	29	38	38

When safety belts and child restraints are properly installed and utilized, studies show that they can save lives and prevent injuries. It is clear that there is a need to increase safety belt and child restraint usage within the City of Delray Beach in order to reduce the incidences of crash-related injuries and fatalities.

**Proposed Solution**

Delray Beach PD maintains a full-time traffic unit which has established a strong relationship with the citizens of Delray Beach. It is the sole responsibility of the traffic unit to ensure that all traffic laws and city ordinances are followed by every commuter. The Traffic Unit will conduct high visibility safety belt and child restraint enforcement in areas that have high incidences of crashes where occupants were not properly restrained. Education on Florida’s occupant protection laws will also be provided during these enforcement patrols.

The Traffic unit will participate in community events to raise awareness and educate the public about the importance of utilizing safety belts and child restraints. Occupant protection-related educational material will be provided at each event. In addition, message boards, social media and press releases will be utilized to inform the public of enforcement areas in the city and to promote occupant protection messaging. The Delray Beach PD will also regularly post campaign and enforcement information on social media including: Facebook, Twitter and Instagram.

**Project Objectives**

By the end of the project period (September 30, 2019), this project will:

1. Strive to decrease occupant protection-related injuries and fatalities in the City of Delray Beach by 5% when compared to the previous three-year average.

State clearly and in detail the aims of the project, precisely what will be done, who will be involved, and what is expected to result. Use the following major headings:

1. Statement of the Problem
2. Proposed Solution
3. Project Objectives
4. Evaluation

2. Conduct a minimum of [ ] occupant protection high visibility overtime enforcement operation [during the project period/per month/per quarter].
3. Participate in the state Click It Or Ticket campaign through occupant protection overtime enforcement operations and educational/community activities.
4. Conduct and or participate in a minimum of [ ] educational/community outreach events to increase occupant protection awareness [during the project period/per month/per quarter].
5. Provide occupant protection information and education to the public through the use of [message boards/local media outlets/social media/press releases] at least [ ] times [during the project period/per month/per quarter].

**Evaluation**

1. Occupant protection-related injuries and fatalities are reduced by 5% in the City of Delray Beach when compared to the previous three-year average.
2. The number of occupant protection high visibility overtime enforcement operations conducted [during the project period/per month/per quarter].
3. The number of occupant protection overtime enforcement operations conducted and education/community activities conducted/participated in during the Click It Or Ticket campaign dates of May 20–June 2, 2019.
4. The number of educational/community outreach events conducted or participated in to increase occupant protection awareness [during the project period/per month/per quarter].
5. The number of instances that occupant protection information and education is provided to the public through the use of [message boards/local media outlets/social media/press releases] [during the project period/each month/each quarter].

Amendment Number: \_\_\_\_\_ (FDOT Only)

Effective Date: \_\_\_\_\_ (FDOT Only)

**Part III: PROJECT DETAIL BUDGET**

Project Title: Delray Beach Occupant Protection/Child Passenger Safety

Project Number: M2HVE-19-20-03

FDOT Contract Number: G1138

Each budget category subtotal and individual line item costs listed below cannot be exceeded. The FDOT State Safety Office may approve shifts between budget categories and line items via an amendment.

BUDGET CATEGORY	NARRATIVE	TOTAL COST	FEDERAL FUNDS	MATCH
A. Personnel Services Overtime Salary and Benefits	Overtime salary and benefits to include: FICA.	\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		Subtotal		<b>\$ 0</b>
B. Contractual Services		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
Subtotal		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
C. Expenses		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0

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		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
Subtotal		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

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**Part III: PROJECT DETAIL BUDGET**

Project Title: Delray Beach Occupant Protection/Child Passenger Safety  
 Project Number: M2HVE-19-20-03  
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Each budget category subtotal and individual line item costs listed below cannot be exceeded. The FDOT State Safety Office may approve shifts between budget categories and line items via an amendment.

BUDGET CATEGORY	NARRATIVE	TOTAL COST	FEDERAL FUNDS	MATCH
D. Operating Capital Outlay		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
		\$ 0	\$0	\$0
	Subtotal		<b>\$ 0</b>	<b>\$ 0</b>
E. Indirect Cost		\$ 0	\$0	\$0
Subtotal		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Cost of Project</b>		<b>\$ 0</b>	<b>\$ 0</b>	<b>\$ 0</b>

Amendment Number: \_\_\_\_\_ (FDOT Only)  
 Effective Date: \_\_\_\_\_ (FDOT Only)

**PART IV: PERFORMANCE REPORT**

Project Title: <u>Delray Beach Occupant Protection/Child Passenger Safety</u>
Project Number: <u>M2HVE-19-20-03</u>
FDOT Contract Number: <u>G1138</u>
<b>Minimum Performance Standards</b>
The following are the minimum performance standards required in this subgrant agreement. The status of these standards will be reported using FDOT form number 500-065-19 Performance Report and shall be included with each request for reimbursement.
1. Provide assistance and support for the Delray Beach Occupant Protection/Child Passenger Safety Program.
2. Conduct occupant protection high visibility enforcement operations.
3. Conduct outreach/educational activities for occupant protection.
4. Provide performance reports.
5. Submit request(s) for financial reimbursement.
6.
7.
8.
9.
<b>National Highway Traffic Safety Administration (NHTSA) Required Activity Reporting</b>
The following statistics are required reporting for any traffic safety enforcement grant. (enforcement grants only) This information must be reported in the final narrative report FDOT form 500-065-20 and provided by October 31 <sup>st</sup> .
1. Number of seat belt citations issued during subgrant-funded enforcement activities.
2. Number of impaired driving arrests made during subgrant-funded enforcement activities.
3. Number of speeding citations issued during subgrant-funded enforcement activities.

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**PERFORMANCE REPORT**

**Implementing Agency:** Delray Beach Police Department

**Project Number:** M2HVE-19-20-03 **Claim Number:** G1138  
(Example: G0527001)

**For the Period of:** \_\_\_\_\_ through \_\_\_\_\_

A performance report shall be provided with each request for financial reimbursement. List the minimum performance standards, as written in Part IV of this subgrant agreement, then describe the activities conducted within this period for each standard. Detailed instructions can be found in the Subrecipient Quick Reference Guide.

- 1. Provide assistance and support for Operation Buckle Up.**
  - A. Strive to decrease occupant protection-related injuries and fatalities in the City of Delray Beach by 5% when compared to the previous three-year average.
- 2. Conduct occupant protection high visibility enforcement operations.**
  - A. Conduct a minimum of [ ] occupant protection high visibility overtime enforcement operations [during the project period/per month/per quarter].
  - B. Participate in the state Click It Or Ticket campaign through occupant protection overtime enforcement operations and educational/community activities.
- 3. Conduct outreach/educational activities for occupant protection.**
  - A. Conduct and or participate in a minimum of [ ] educational/community outreach events to increase occupant protection awareness [during the project period/per month/per quarter].
  - B. Provide occupant protection information and education to the public through the use of [message boards/local media outlets/social media/press releases] at least [ ] times [during the project period/per month/per quarter].
- 4. Provide performance reports.**

Per the terms of the subgrant agreement, the performance report is provided with reimbursement claim \_\_\_\_ and all subgrant performance has been noted.
- 5. Submit request(s) for financial reimbursement.**



Per the terms of the subgrant agreement, the financial reimbursement request is hereby submitted and includes all costs paid for this period.