

RESOLUTION NO. 42-16

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, ADOPTING A SPECIAL EVENTS POLICY AND GUIDEBOOK FOR THE MANAGEMENT OF SPECIAL EVENTS.

WHEREAS, the City Commission held a Goal Setting Workshop Meeting on February 10, 2015 where the impact of special events on the City of Delray Beach was discussed; and

WHEREAS, on June 9, 2015, the City Commission directed City staff to review the events policy and to draft new policy and uniform guidelines for special events in order to help City staff administer the production of special events; and,

WHEREAS, acknowledging these needs, the Special Events Task Force was commissioned to make recommendations to facilitate Commission direction; and

WHEREAS, at the March 8, 2016 City Workshop meeting, the Special Events Task Force proposed a Special Events Policy and Special Events Guidebook containing recommendations based on City Commission direction and meetings with community residents, businesses, stakeholders, and veteran City staff involved in the production and support of these special events. The Commission approved these recommendations and directed the Task Force to initiate a six-month testing period of the proposed new Special Events Policy, Guidebook and business practices; and,

WHEREAS, on August 23, 2016, the Task Force reported their findings from the six-month testing period for feedback and discussion. After receiving approval and support from the City Commission, the Special Event Task Force drafted the final version of the Special Events Policy and the Special Events Guidebook; and,

WHEREAS, the Special Events Task Force and the City staff involved in the production and support of these special events fully recommends adopting this final version of the Special Events Policy and the Special Events Guidebook; and,

WHEREAS, the City Commission of the City of Delray Beach, Florida, desires to adopt the Special Events Policy and the Special Events Guidebook and finds that the recommendations contained therein to be in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF DELRAY BEACH, FLORIDA, THAT:

Section 1. The City Commission of the City of Delray Beach, Florida, adopts and incorporates, as if fully set forth herein, the recitations set forth above.

Section 2. The City Commission of the City of Delray Beach, Florida, hereby adopts the Special Events Policy, attached hereto as Exhibit "A", and the Special Events Guidebook, attached hereto as Exhibit "B", in order to help the City establish a consistent procedure for the management of special events held within the City and to ensure that the City will adequately plan City services and adequately recover the costs of City resources expended to produce and support these events.

Section 3. All resolutions or parts of resolutions in conflict herewith shall be and hereby are repealed.

Section 4. This resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED in regular session on second and final reading on this the ____ day of _____, 2016.

MAYOR

ATTEST:

City Clerk