



Cover Memorandum/Staff Report

File #: 20-704

Agenda Date: 9/22/2020

Item #: 6.Q.2.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, Utilities Director
THROUGH: Jennifer Alvarez, Interim City Manager
DATE: September 22, 2020

APPROVAL OF RESOLUTION NO. 65-20 TO RATIFY AN AGREEMENT WITH TANNER INDUSTRIES, INC. FOR ANHYDROUS AMMONIA PREVIOUSLY EXECUTED BY THE CITY MANAGER PURSUANT TO THE EMERGENCY PURCHASING AND PROCUREMENT PROCEDURES OUTLINED IN RESOLUTION 76-20 AS WELL AS CHAPTER 95 OF THE DELRAY BEACH CODE OF ORDINANCES.

Recommended Action:

Motion to approve Resolution No. 65-20 to ratify an agreement with Tanner Industries, Inc. for the purchase and delivery of anhydrous ammonia previously executed by the City Manager pursuant to the emergency purchasing and procurement procedures outlined in Resolution 76-20 as well as Chapter 95 of the Delray Beach Code of Ordinances in the estimated amount of \$58,000; and authorize the City Manager to approve renewal options, in the amounts below, contingent on appropriation of funds.

Background:

Pursuant to the authority in Chapter 95 of the Delray Beach Code of Ordinance, the City Manager is authorized to execute the necessary agreements during the state of emergency where such expenditure does not exceed \$150,000. On March 24, 2020, Resolution 76-20 was executed by the City Manager and later ratified by City Commission, authorizing emergency purchasing and procurement procedures and suspending certain codes, rules, and regulations related to purchasing and procurement. Pursuant to that authority, the City Manager executed the Tanner Industries, Inc. agreement for the purchase and delivery of anhydrous ammonia.

Anhydrous Ammonia (ammonia without water), in conjunction with chlorine, is used in water treatment to produce potable water. When combined, these chemicals produce chloramines, which last longer than chlorine and offer consistent bacterial control. It also helps by regulating disinfectant by-products. Anhydrous ammonia, provided by Tanner, is critical to the City’s continuity of services.

Estimated Contract Value		
Initial	April 1, 2020 - Sept. 30, 2020	\$58,000
Renewal Term 1	Oct. 1, 2020 - Sept. 30, 2021	\$58,000
Total		\$116,000

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

Attachments:

1. Executed Agreement
2. Resolution 65-20

City Attorney Review:

City Attorney recommends approval

Funding Source/Financial Impact:

441-36-259-536.52-30 Operating Supplies Chemicals Process

Timing of Request:

Time is of the essence