

CITY OF DELRAY BEACH

DELRAY BEACH



1993
2001

100 N.W. 1st AVENUE

DELRAY BEACH, FLORIDA 33444

TEL: 243-7000



April 12, 2016

Corporate Coaches, Inc.
Attn: Mike Castro
4500 South State Road 7
Fort Lauderdale, Florida 33314

REF: Bid #2015-10 Bus Rental & Driver Services Parks and Recreation Annual Contract
1st - One Year Renewal

Dear Mr. Castro:

The annual contract for the above referenced Bid expired on February 22, 2016.

Per page #5, Section 20 "Renewal" of the General Conditions of this bid package, "The City Commission or their designee, i.e. the City Manager may renew the contract for one (1) year with the option to renew for two (2) additional one (1) year periods, renewable by the City Commission at the same terms, conditions, and prices subject to vendor(s) acceptance, satisfactory performance and determination that renewal will be in the best interest of the City.

Please advise if this one (1) extension of your contract at the same prices, terms and conditions would be acceptable.

Please make sure that the required Certificate of Insurance is current (listing the City of Delray Beach as additional insured).

Please respond by signing below and returning to Purchasing Department, City of Delray Beach, 100 N.W. 1st Avenue, Delray Beach, Florida, 33444 or by email: dowdell@mydelraybeach.com.

Sincerely,

Ja'Anal Dowdell, Buyer

☒ I hereby agree to the one (1) year extension of the subject Bid

☐ I am unable to provide a one (1) year extension of the subject Bid

Signature

Date

4-14-16

Name (print)

Mike CASTRO

cc: Steven Chapman, Interim Chief Purchasing Officer
Suzanne Fisher, Director of Parks and Recreation
Alberta Gaum-Rickard Recreation Superintendent