



Cover Memorandum/Staff Report

File #: 25-011 CRA

Agenda Date: 1/28/2025

Item #: 7H.

TO: CRA Board of Commissioners
FROM: Christine Tibbs, Assistant Director
THROUGH: Renée A. Jadusingh, Executive Director
DATE: January 28, 2025

FIRST AMENDMENT TO THE WORK AUTHORIZATION FOR ROOF MAINTENANCE AND REPAIR SERVICES AT THE CRA-OWNED PROPERTY LOCATED AT 102 NW 5TH AVENUE IN AN AMOUNT NOT TO EXCEED \$6,960

Recommended Action:

Approve the First Amendment to the Work Authorization between the Delray Beach Community Redevelopment Agency (CRA) and CJ Contracting, LLC for professional roof maintenance and repair services for the CRA-owned property located at 102 NW 5th Avenue in an amount not to exceed \$6,960, and authorize the CRA Board Chair to execute all related documents for said purpose.

Background:

On October 29, 2024, the CRA Board approved a Work Authorization with CJ Contracting, LLC, to provide professional roof maintenance and repair services for the CRA-owned property located at 102 NW 5th Avenue in an amount not to exceed \$97,900.

Subsequent to that time, CJ Contracting, LLC, has submitted the following change order request due to additional necessary work discovered onsite after the start of the initial services (Exhibit E). The work entails removing additional rotted fascia boards and plywood sheets and installing new fascia boards and plywood sheets to support the new roof at a cost of \$6,960.

At this time, CRA staff is requesting the CRA Board accept the change order request in the total amount of \$6,960 and approve the First Amendment to the Work Authorization between the Delray Beach Community Redevelopment Agency and CJ Contracting, LLC, and thereby adjusting the total Contract Price to \$104,860, for the roof maintenance and repair services for the CRA-owned property located at 102 NW 5th Avenue.

Attachments: Exhibit A - Location Map; Exhibit B - Agreement with CJ Contracting and Work Authorization for 102 NW 5th Ave; Exhibit C - First Amendment to Work Authorization

CRA Attorney Review:

The CRA Legal Advisor has reviewed the First Amendment to the Work Authorization and has found it to be legally sufficient and acceptable to form.

Funding Source/Financial Impact:

N/A

Overall need within the Community Redevelopment Area from Delray Beach CRA

Redevelopment Plan:

Removal of Slum And Blight

Land Use

Economic Development

Affordable Housing

Downtown Housing

Infrastructure

Recreation and Cultural Facilities