



Cover Memorandum/Staff Report

File #: 24-268

Agenda Date: 3/5/2024

Item #: 6.P.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: March 5, 2024

APPROVAL FOR ADDITIONAL SPENDING ON SOLE SOURCE NO. SS2023-018 WITH TEN-8 FIRE & SAFETY, LLC FOR ORIGINAL EQUIPMENT MANUFACTURER PARTS AND RELATED SERVICE IN THE AMOUNT OF \$20,000 PER YEAR, FOR A REVISED TOTAL VALUE OF \$96,000.

Recommended Action:

Motion to approve additional spending on Sole Source No. SS2023-018 with TEN-8 Fire & Safety, LLC for Original Equipment Manufacturer Parts and Related Service in the amount of \$20,000 per year, for revised total value of \$96,000.

Background:

On July 12, 2023, the Fleet Division of the Public Works Department (Fleet) obtained Sole Source Approval for TEN-8 Fire & Safety, LLC (TEN-8) for Original Equipment Manufacturer (OEM) Parts and Related Services, valid through July 12, 2025. TEN-8 is the City of Delray Beach's (City) authorized dealer for Pierce Manufacturing, Inc. brand fire apparatuses, of which the City owns and operates. OEM parts and related services are necessary to preserve the warranties of these vehicles therefore they must be purchased from TEN-8.

The initial sole source was approved at \$28,000 per year for a total value of \$56,000. Due to aging equipment and increased costs for parts and repairs, Fleet is requesting additional spending in the amount of \$20,000 per year for an overall increase of \$40,000, and a revised total value of \$96,000.

Attachments:

1. Sole Source No. SS2023-018

City Attorney Review:

N/A

Funding Source/Financial Impact:

Funding is available from Account No. 501-43-000-549.52-51; Operating Supplies C.G. - Outside Service.

Timing of Request:

This issue is extremely time sensitive to facilitate timely repairs to public safety vehicles.