



Cover Memorandum/Staff Report

File #: 25-1697

Agenda Date: 1/6/2026

Item #: 6.H.

TO: Mayor and Commissioners
FROM: Hassan Hadjimiry, P.E., Utilities Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: January 6, 2026

APPROVAL OF AMENDMENT NO. 2 TO AGREEMENT RFQ NO. 2022-034 OWNERS REPRESENTATIVE SERVICES FOR DESIGN-BUILD CONSTRUCTION PROJECT OF A NEW WATER TREATMENT PLANT (WTP), AND RELATED IMPROVEMENTS FOR PHASE II INCLUDING PROGRESSIVE DESIGN-BUILD SUPPORT SERVICES IN A TOTAL NOT-TO-EXCEED VALUE OF \$991,920.

Recommended Action:

Motion to approve Amendment No. 2 to Agreement RFQ No. 2022-034 Owners Representative Services for Design-Build Construction Project of a new Water Treatment Plant (WTP), and related improvements for Phase II including Progressive Design-Build Support Services in a total amount not to exceed value of \$991,920.

Background:

On November 15, 2022, under Resolution No. 189-22, the City entered into an agreement with Hazen & Sawyer (Contractor) for owner’s representative services for the design-build construction project of a new water treatment plant and related improvements. Work Authorization No. 1 included water treatment plant concept validation, design-building procurement services, project controls, reporting and additional engineering services.

On June 18, 2024, City Commission approved Amendment No. 1 for (Phase I), that included Work Authorization No. 2 for funding assistance, pre-design engineering, review of design packages, schedule, cost review and additional engineering services, and Work Authorization No. 3 to prepare specification to integrate data into Cityworks computerized maintenance and management system as the repository of the City’s water and wastewater assets, and develop requirements for design-builder submittals, evaluate multiple CMMS solutions and provide a list of recommended vendors.

The Utilities Department (Department) seeks approval of Amendment No. 2 (Phase II) and Work Authorization No. 4, that includes office services , project controls, field services and additional engineering services during construction in a total not-to-exceed value of \$991,920.

Contract - RFQ 2022-034		
Initial Agreement Res. 189-22	Dated: November 15, 2022	
Work Authorization No. 1		\$ 251,963.00
Amend No. 1	Dated: June 18, 2024	

Work Authorization No. 2		\$ 522,957.08
Work Authorization No. 3		\$ 119,989.93
Amend No. 2	Dated: January 6, 2026	
Work Authorization No. 4		\$ 991,920.00
Total		\$ 1,886,830.01

This motion is in accordance with the Code of Ordinance Chapter 36, Commission Approval Required and Purchasing Policy

City Attorney Review:

Approved to form and legal sufficiency.

Funding Source/Financial Impact:

Utilities Capital Outlay - Utilities Water Treatment Plant 443-36-260-536.63-90, Finance Project ID #36001

Timing of Request:

Sensitive to keep the project on schedule