

**CITY OF DELRAY BEACH**  
**SERVICE AUTHORIZATION**  
**For**  
**CONTINUING CONSULTING SERVICES**

DATE: \_\_\_\_\_

CONSULTANT NAME: \_\_\_\_\_

SERVICE AUTHORIZATION NUMBER: \_\_\_\_\_ FOR ENGINEERING CONSULTING SERVICES

CITY PROJECT NUMBER: \_\_\_\_\_

This Service Authorization, when executed, shall be incorporated in, and shall become an integral part of Contract No. RFQ 2025-007 entitled “Agreement for Continuing Consulting Services (CCNA)”, dated \_\_\_\_\_ 2026.

PROJECT TITLE: \_\_\_\_\_

I. PROJECT DESCRIPTION

{consultant to enter project description}

II. SCOPE OF SERVICES

{consultant to enter scope of services}

III. COMPENSATION

{consultant to enter compensation}

IV. COMPLETION DATE

{consultant to enter completion date}

V. DELIVERABLES

{consultant to enter deliverable}