



Cover Memorandum/Staff Report

File #: 25-682

Agenda Date: 6/3/2025

Item #: 6.N.5.

TO: Mayor and Commissioners
FROM: Missie Barletto, Public Works Director
THROUGH: Terrence R. Moore, ICMA-CM
DATE: June 3, 2025

APPROVAL OF RESOLUTION NO. 104-25 TO AWARD AN AGREEMENT WITH MIDWEST MOTOR SUPPLY CO., DBA KIMBALL MIDWEST FOR THE PURCHASE OF MAINTENANCE, REPAIR AND OPERATIONS (MRO) SUPPLIES, EQUIPMENT, AND RELATED PRODUCTS AND SERVICES UTILIZING REGION 4 ESC/OMNIA PARTNERS REQUEST FOR PROPOSAL (RFP) NO. 24-08 IN THE AMOUNT OF \$86,000.00

Recommended Action:

Motion to approve of Resolution No. 104-25 to award an agreement with Midwest Motor Supply Co., dba Kimball Midwest for the purchase of MRO Supplies, Equipment, and Related Products and Services utilizing Region 4 ESC/OMNIA Partners RFP No. 24-08 in the amount of \$86,000.00.

Background:

The Public Works, Police, and Utilities departments have an ongoing need to purchase MRO supplies, equipment, and related products necessary to support the daily operations of the various maintenance divisions of these departments (Fleet, Operations, Lift Station Maintenance, etc.).

On November 1, 2024, Region 4 ESC/Omnia Partners awarded Contract No. R240805 to Midwest Motor Supply Co., dba Kimball Midwest (Kimball Midwest) for the purchase of MRO Supplies, Equipment, and Related Products and Services. The initial term is valid for three (3) years with the option to renew for an additional term of two (2) years.

The agreement value is as follows:

Agreement Value		
Initial Term	Upon execution - October 31, 2027	\$43,000.00
Renewal Term	November 1, 2027 - October 31, 2029	\$43,000.00
TOTAL		\$86,000.00

The City at its sole discretion, reserves the right to terminate this contract with or without cause immediately upon providing written notice to the vendor. Upon receipt of such notice, the vendor shall not incur any additional costs under the contract. The City shall be liable only for the reasonable costs incurred by the vendor prior to the date of the notice of termination. The City shall be the sole judge of "reasonable costs."

This motion is in accordance with the Code of Ordinances Chapter 36, Commission Approval Required and Purchasing Policies, Accessing Contracts from Other Government Agencies and Not-for-Profit Organizations.

Attachments:

1. Resolution No. 104-25
2. Agreement with Midwest Motor Supply Co., dba Kimball Midwest
3. Exhibit A to Agreement with Midwest Motor Supply Co., dba Kimball Midwest
4. Legal Review Checklist
5. Region 4 ESC/OMNIA Partners Contract No. R240805
6. Region 4 ESC/OMNIA Partners RFP No. 24-08

City Attorney Review:

Approved as to form and legal sufficiency.

Funding Source/Financial Impact:

Funding is available from the multiple account numbers:

Department	Funding Source
Public Works	501-43-000-549.52-20
Police	001-21-110-521-52.20 001-21-150-521-52.20
Utilities	441-36-249-536.52-20

Timing of Request:

Timely approval is requested to ensure continued services.