



# DEVELOPMENT SERVICES

BUILDING | HISTORIC PRESERVATION | PLANNING & ZONING

## PLANNING AND ZONING BOARD

### Annual Infrastructure Improvement Hearing

Meeting	File No.	Application Type
May 20, 2024	N/A	Annual Infrastructure Improvement Hearing Report

#### Request

Review the public comments collected during the Annual Infrastructure Improvement Hearing process since the initiation hearing on April 15, 2024 and recommend which projects should be forwarded to City Staff for evaluation and inclusion in 2025-2029 Capital Improvements Plan (CIP).

#### Background Information

The Planning and Zoning Board (acting as the Local Planning Agency) initiated the City's Annual Infrastructure Hearing on April 15, 2024. The hearing reviewed the CIP process and began the public comment period. City staff has continued to gather public comments from residents and community stakeholders via email (attached). Input was requested from the public through the following avenues:

- The front page on the City's Website and under the News section on April 5, 2024 (an average of 3,000+ users who visit the site monthly);
- Direct email notice to City email subscribers including City Advisory Board members, homeowner and condominium associations, and members of the public:
  - April 5, 2024 (1,826 emails)
- Posted on the City's Social Media accounts.
- Included on the April 15, 2024 and May 20, 2024 Planning and Zoning Board agendas, both posted ten days prior to the meeting dates, with email notice to 1,293 subscribers on the Planning and Zoning Board email list.

This item is being processed pursuant to Objectives and Policies in the **Public Facilities Element** of the Comprehensive Plan.

Objective PFE 1.1, Public Input and Involvement "Public information campaigns shall be used to provide public awareness of and encourage involvement in public improvement activities."

Policy PFE 1.1.2 Conduct an annual infrastructure public hearing (in the winter months) to solicit public input to identify those geographic areas that are most in need of improvements and specific infrastructure needs for the purposes of identifying and prioritizing project funding and scheduling. The public hearings shall be advertised and held before the Planning and Zoning Board (Local Planning Agency).

Policy PFE 1.1.3 In conjunction with the annual infrastructure hearing, provide opportunities for public input on needed improvements using a variety of methods of engagement, such as, email, online surveys, contacting neighborhood and homeowner associations, holding roundtable discussions, hosting booths at public events, etc.

The areas of concern identified by the public, and suggested improvements, provide the City with direction for projects that should be added to the CIP.

**Project Description**

The CIP is a 5-year schedule of capital improvements in Delray Beach with a cost of \$25,000 or more. The current, adopted FY 2024-2028 CIP is provided as an attachment.

Suggestions gathered from the public responses between April 5, 2024 and May 10, 2024 are summarized in the attached list. Additional comments may be submitted by the public after May 10, 2024 and prior to the meeting; an updated list with any new comments will be provided at the Board meeting. Comments that need to be referred to other departments will be forwarded for review and consideration. Comments relative to improvements valued at less than \$25,000 do not qualify for inclusion in the CIP, but are appreciated and will be noted or considered as items that may need to be programmed.

Additionally, this item is a Public Hearing, and the public will be allowed to provide additional input at the May 20, 2024 meeting.

**Public and Courtesy Notices**

No Additional Notices Were Provided

Public Notice was posted to the City's website, as outlined above.