



## Cover Memorandum/Staff Report

File #: 24-694

Agenda Date: 5/14/2024

Item #: WS.1.

**TO:** Mayor and Commissioners  
**FROM:** Jeffrey L. Oris, CEcD, Assistant City Manager  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** May 14, 2024

DISCUSSION WITH THE DELRAY BEACH DOWNTOWN DEVELOPMENT AUTHORITY BOARD.

### **Recommended Action:**

It is recommended for the City Commission and DDA Board to engage in an open dialogue regarding topics related to the downtown district. Items to potentially discuss include ensuring a shared vision and direction for the Old School Square Campus to ensure the DDA can plan appropriate and desired future programming, aesthetics of the downtown, special events, and the role of the DDA within the Tourism Master Plan amongst other issues of relevance.

### **Background:**

On February 27, 2023 the City of Delray Beach and the Delray Beach DDA entered into an interlocal agreement whereby the DDA was given a license to utilize the Old School Square Campus for the purposes of operating, maintaining, programming of activities, exhibitions and special events for the use and enjoyment of the City's residents and the public at large. The initial term of the Agreement was through September 30, 2024 and it included the potential for two (2) five-year automatic renewals unless either Party provided the other with written notice of its intent not to renew at least 180 days before the end of the term. On March 31, 2023 the City Commission approved Amendment 1 to the Agreement, this amendment removed the ability to terminate the Agreement without cause and the Agreement was further changed when on October 17, 2023, The City Commission approved Amendment 2 to the Interlocal Agreement to provide for the appropriation of a management fee of \$1,000,000 to the DDA, to be paid in four (4) equal installments, and to remove the Crest Theater building from the area licensed to the DDA.

On April 3, 2024 the deadline for either party to terminate the Agreement passed and thus the Agreement's first five-year renewal through September 30, 2029 was automatically instituted. Given this, the DDA Board at their April 10, 2024 Special Meeting/Workshop suggested a meeting with the City Commission to discuss a longer term vision for the Old School Square Campus. Some expression was also made that there may be other topics of mutual interest to discuss.

The City Commission, at their May 3, 2024 Annual Goal Setting and Strategy Meeting discussed several items related to short-term issues related to the Old School Square Campus which should be discussed with the DDA Board.

To this end, this City Commission - DDA Board Joint Meeting was scheduled to discuss these and any other issues of relevance to the City Commission and DDA Board.

**City Attorney Review:**

N/A

**Funding Source/Financial Impact:**

N/A

**Timing of Request:**

As budgets for both the City and DDA are currently being formulated, this is an appropriate time to discuss these issues of relevance.