



## Cover Memorandum/Staff Report

File #: 25-1384

Agenda Date: 12/8/2025

Item #: 7.E.

**TO:** Mayor and Commissioners  
**FROM:** Henry Dachowitz, Chief Financial Officer  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** December 8, 2025

RESOLUTION NO. 220-25 AMENDING THE FISCAL YEAR 2025-26 BUDGET ADOPTED BY RESOLUTION NO.198-25 ON SEPTEMBER 15, 2025.

**Recommended Action:**

Motion to Approve Resolution No.220-25 amending the Fiscal Year 2025-26 budget adopted on September 15, 2025.

**Background:**

The purpose of this request is to amend the adopted Fiscal Year (FY) 2025-26 budget to account for items that were not anticipated, or measurable at the time of original budget adoption. Per Florida State Statute (FSS) 166.241, the City's Adopted Budget may be revised with a Budget Amendment approved by the City Commission. Provided below is a summary of the budget changes staff is recommending. The attached Resolution and Exhibit A provides details of the proposed changes.

**Recreation GO Bond Fund (382) Increase of \$247,281.86**

**Parks & Recreation**

Transfer to cover the cost of shade structures at Weekes and Lakeview playgrounds as well as additional concrete slab at Mike Machek Boy Scout Park pavilion.

**The revenue increase amount requested is \$247,281.86**

**The expense increase amount requested is \$247,281.86**

**Funding Source:** Increase of \$247,281.86 to the Recreation GO Bond Fund

**Water & Sewer Fund (441) \$0 Change**

**Water & Sewer**

Transfer four (4) employees: Utility Mechanic position 612-06, Utility Mechanic Sr., position 613-02, Instrumentation Tech Sr., position 662-02, and Electrician III position 554-02, from WTP division 259, to Water Maintenance 256 division, and Lift Station 257 division. Transfer one (1) vacant position: Warehouse Clerk 043-01 from Wastewater Collection division 270 to Utilities Warehouse division

249.

**The expense to expense transfer amount requested is \$534,048.98**

**Funding Source:** No change in the Water & Sewer Fund