



Cover Memorandum/Staff Report

File #: 25-804

Agenda Date: 8/19/2025

Item #: 7.E.

TO: Mayor and Commissioners
FROM: Alexis Givings, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: August 19, 2025

NOMINATION FOR AN APPOINTMENT TO THE AFFORDABLE HOUSING ADVISORY COMMITTEE. BASED ON THE ROTATION SYSTEM, THE NOMINATION FOR AN APPOINTMENT FOR THREE (3) REGULAR MEMBERS TO SERVE A TERM ENDING JULY 31, 2027, WILL BE MADE BY DEPUTY VICE-MAYOR BURNS (SEAT #4) MAYOR CARNEY (SEAT #5) AND COMMISSIONER MARKERT (SEAT #1).

Recommended Action:

Motion to approve the appointment for three (3) regular members to serve a two (2) year term ending July 31, 2027.

Background:

The terms for Andrea Bruton, Rosanna Tartaro and Michelle Dadich will expire on July 31, 2025.

Michelle Dadich will have served one (1) full term, is eligible, and would like to be nominated for reappointment.

Rosanna Tartaro will have served one (1) unexpired term, is eligible, and would like to be nominated for reappointment.

Andrea Bruton will have served two (2) full term, and is not eligible for reappointment.

On April 1, 2008, the Delray Beach City Commission adopted Resolution No. 12-08 establishing the Affordable Housing Advisory Committee for the purpose of recommending incentives for affordable housing to the City Commission.

On January 17, 2012, Resolution No. 05-12 was adopted to allow the appointment of citizens engaged in the activity without regard to affordable housing, if the City, whether due to its small size, the presence of a conflict of interest by prospective appointees or other reasonable factors, is unable to appoint a citizen actively engaged in these activities in connection with affordable housing.

The Affordable Housing Advisory Committee is required to be comprised of individuals who meet specific statutory criteria related to affordable housing. The following bolded categories must be represented:

(a) A citizen who is actively engaged in the residential home building industry in connection with affordable housing.

(b) A citizen who is actively engaged in the banking or mortgage banking industry in connection with affordable housing.

(c) A citizen who is a representative of those areas of labor actively engaged in home building in connection with affordable housing.

(d) A citizen who is actively engaged as an advocate for low-income persons in connection with affordable housing.

(e) A citizen who is actively engaged as a for-profit provider of affordable housing.

(f) A citizen who is actively engaged as a not-for-profit provider of affordable housing.

(g) A citizen who is actively engaged as a real estate professional in connection with affordable housing.

(h) A citizen who actively serves on the local planning agency pursuant to s. 163.3174. If the local planning agency is comprised of the governing board of the county or municipality, the governing board may appoint a designee who is knowledgeable in the local planning process.

(i) A citizen who resides within the jurisdiction of the local governing body making the appointments.

(j) A citizen who represents employers within the jurisdiction.

(k) A citizen who represents essential services personnel, as defined in the local housing assistance plan.

Please see Exhibit "A" for individuals who have submitted applications and would like to be nominated for appointment.