



## Cover Memorandum/Staff Report

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**File #:** 24-797

**Agenda Date:** 6/18/2024

**Item #:** 7.A.1.

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**TO:** Mayor and Commissioners  
**FROM:** Anthea Giannotes, Development Services Director  
**THROUGH:** Terrence R. Moore, ICMA-CM  
**DATE:** June 18, 2024

REPORT OF AN APPEALABLE DEVELOPMENT APPLICATION ACTION FOR A LEVEL 3 SITE PLAN FOR DELRAY MAZDA, LOCATED AT 2001 SOUTH FEDERAL HIGHWAY.

**Recommended Action:**

By motion, receive and file this report for an action on a Level 3 Site Plan application request from the May 20, 2024 Planning and Zoning Board Meeting.

**Background:**

This report is the method of informing the City of Delray Beach ("City") City Commission of actions taken on site plan applications either by a City board or by the Development Services Director via administrative approval, which may be appealed by the City Commission, pursuant to Land Development Regulations (LDR) Section 2.1.3(F), Appealable Reports of Board Actions, and Section 2.4.10(A)(5)(b-c), Site Plan Applications. Administratively approved site plan applications are limited to fully code compliant Level 2 applications.

A staff report, along with associated exhibits and/or plans, provides a thorough description and analysis of the request.

**Planning and Zoning Board (PZB)**

**Meeting Date:** May 20, 2024

**Delray Mazda, 2001 South Federal Highway (2022-248)**

**Request:** Level 3 Site Plan Modification for Delray Mazda including the expansion and reconfiguration of the service bays, reduction of the showroom area in Building 1, expansion of the second-floor parts area, reconfiguration of the customer showroom entrances, and addition of pavers in front of Building 1, and five landscape waivers associated with the landscape plan.

**Public Comment:** There were no public comments.

**Board Comment:** The Board was generally supportive of the request.

**Board Action:** Approved 5-0 (Alison Thomas and Aaron Savitch absent)