



Cover Memorandum/Staff Report

File #: 23-1032

Agenda Date: 9/5/2023

Item #: 7.C.

TO: Mayor and Commissioners
FROM: Katerri Johnson, City Clerk
THROUGH: Terrence R. Moore, ICMA-CM
DATE: September 5, 2023

NOMINATION FOR APPOINTMENT TO THE CODE ENFORCEMENT BOARD

Recommended Action:

Motion to approve the nomination for an appointment for two (2) regular members to serve on the Code Enforcement Board for an unexpired term ending January 14, 2025.

Background:

Due to the resignation of Ingrid Lee and Jonathan Jonas, this creates two (2) vacant seats on the Board. An appointment is needed for two (2) regular members to serve an unexpired term ending January 14, 2025.

All members of the Code Enforcement Board must be residents of the City. Appointments to both regular and alternate member seats shall be based on experience or interest in the fields of zoning and building control. Whenever possible, the regular and alternate members of the Board shall include an architect, a businessperson, an engineer, a general contractor, a subcontractor, and a realtor.

The following individuals have submitted applications and would like to be nominated for an appointment:

(See Exhibit "A" attached)

A check for code violations and/or municipal liens was conducted. None were found. Voter registration verification was completed, and all are registered.

Based on the rotation system, the nomination for an appointment for two (2) regular members to serve an unexpired term ending January 14, 2025, will be made by Commissioner Boylston (Seat #3) and Angela Burns (Seat #4).