



## Cover Memorandum/Staff Report

File #: 26-0439

Agenda Date: 4/21/2026

Item #: 6.H.3.

**TO: Mayor and Commissioners**  
**FROM: Hassan Hadjimiry, P.E., Utilities Director**  
**THROUGH: Terrence R. Moore, ICMA-CM**  
**DATE: April 21, 2026**

APPROVAL OF RESOLUTION NO. 65-26 TO AWARD AN AGREEMENT WITH SENTRY EQUIPMENT CORP., FOR THE MAINTENANCE AND REPAIR OF THE WATER TREATMENT PLANT'S EAST THICKENER PURSUANT TO INVITATION TO BID NO. 2026-013, IN A FIVE (5) YEAR CONTRACT VALUE NOT TO EXCEED \$369,746.

**Recommended Action:**

Motion to approve Resolution No. 65-26 to award an Agreement with Sentry Equipment Corporation, for providing rebuilding of the City of Delray Beach Water Treatment Plant (WTP) existing Envirex thickener drive unit, and any future or additional repairs on an as needed basis, pursuant to Invitation to Bid (ITB) No. 2026-013, in a five (5) year contract value not to exceed \$369,746.

**Background:**

On January 15, 2026, the Purchasing and Contract Administration Division (PCAD), in coordination with the Utilities Department (Department) advertised ITB No. 2026-013, for the purpose of soliciting qualified vendors to provide repair services to the WTP existing Envirex thickener drive unit and also to allow for any future or additional repairs on an as needed basis. PCAD received two (2) responses to the bid, with Sentry Equipment Corporation being the lowest. Based upon due diligence conducted by PCAD, it was found that the proposed bid to be fair and reasonable. The bid award provides an initial three (3) year contract term, with two (2) additional one year renewals valid through April 20, 2031.

Should the City exercise the renewal options in the contract, the cumulative value through the term is provided below.

<b>Contract - ITB2026-013</b>		
Initial Term - Year 3	April 21, 2026 - April 20, 2029	\$ 269,746
Year 4	April 21, 2029 - April 20, 2030	\$ 50,000
Year 5	April 21, 2030 - April 20, 2031	\$ 50,000
<b>Total</b>		<b>\$ 369,746</b>

This motion is in accordance with the Code of Ordinances, Chapter 36, Commission Approval Required and Purchasing Policies.

**City Attorney Review:**

Approved to form and legal sufficiency.

**Attachments**

1. Legal Review Checklist
2. Res. No. 65-26
3. Agreement
4. Pricing Schedule
5. Solicitation No. ITB 2026-013
6. Submittal

**Funding Source/Financial Impact:**

442-36-260-537.63-90- Utilities Capital WTP Improvements Finance project 36002  
441-36-259-536.34-90 - Utilities Other Contractual Services

**Timing of Request:**

N/A