



Advisory Board Agenda  
Development Services Management Group

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Thursday, February 8, 2024

2:00 PM

First Floor Conference Room

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Regular Meeting

**1. CALL TO ORDER**

**2 ROLL CALL**

**3. APPROVAL OF AGENDA**

**4. MINUTES**

December 14, 2023

Attachments:     [Minutes \(DRAFT\)](#)

**5. ADOPTION OF BYLAWS**

- A. Adoption of Bylaws  
    \* Election of Officers  
        Chairperson  
        Vice-Chairperson

Attachments:     [2024 DSMG Bylaws](#)

**6. CONSENT AGENDA**

- A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "BIKE MS: BREAKAWAY TO THE PALM BEACHES" TO BE HELD ON APRIL 6, 2024 AT ANCHOR PARK; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments:     [Agenda Cover Report](#)  
                          [City of Delray Beach Special Event Application Signed](#)  
                          [Anchor Park Rest Stop Site Map](#)

- B.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS “DELRAY BEACH BED RACES” TO BE HELD ON OCTOBER 5, 2024, AT OG BLOCK 166 SE 2ND AVE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

**Attachments:**      [Agenda Cover Report](#)  
                                 [2024 bed races app](#)  
                                 [2024 Bed Race Site Plan](#)

- C.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS “ANNUAL ST. PATRICK’S DAY CELEBRATION” TO BE HELD ON MARCH 16, 2024, AT TIN ROOF DELRAY; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

**Attachments:**      [Agenda Cover Report](#)  
                                 [Tin Roof St. Patricks Day Celebration March 16 2024 app map](#)  
                                 [Updated site map Tin Roof](#)

- D.** APPROVAL OF THE NON-IMPACT EVENT KNOWN AS “O’CONNOR’S PUB ST. PADDY’S PARADE PARTY” TO BE HELD ON MARCH 16, 2024, AT O’CONNOR’S PUB BACK PARKING LOT; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

**Attachments:**      [Agenda Cover Report](#)  
                                 [2024 Oconnors app](#)  
                                 [Updated map](#)  
                                 [Screenshot O’Connors](#)

## **7. NEW BUSINESS**

- A. 308 SW 3rd Street:** Consideration of a right-of-way reduction from 20 feet to 16 feet, whereas 12 platted feet exist, for an unimproved alley within Block 40, Town of Linton, associated with the new construction of a single-family residence by the Delray Beach Community Land Trust (DBCLT).

**Applicant:** Evelyn Dobson, DBCLT, [dobson@mydelraybeach.com](mailto:dobson@mydelraybeach.com); Gary Eliopoulos, GE Architecture, Inc., [Gary@eliarch.com](mailto:Gary@eliarch.com); Chuck Halberg, Stuart & Shelby Development, Inc., [chuckh@stuartandshelby.com](mailto:chuckh@stuartandshelby.com)

**Staff Contact:** Amy Alvarez, Asst. Development Services Dir.; [alvarez@mydelraybeach.com](mailto:alvarez@mydelraybeach.com)

**Attachments:** [308 SW 3rd Street - Review Memo](#)  
[308 SW 3rd Street - Survey](#)  
[308 SW 3rd Street-Applicant Justification Statement](#)

- B. FPL Early Start Request:** Provide a recommendation to the City Commission on a request to deviate from the work hour limitations in the Code of Ordinances, Section 99.03(A)(4), Loud and Unnecessary Noises Prohibited: Construction.

**Attachments:** [Letter for road closures](#)  
[MOT for City of Delray Bch permit](#)  
[COI for City of Delray Bch permit](#)

- C. EASTER SUNRISE SERVICE:** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "EASTER SUNRISE SERVICE" TO BE HELD ON MARCH 31, 2024 ON THE PAVILION AT ATLANTIC AND A1A BETWEEN EAST ATLANTIC AVENUE AND MIRAMAR DRIVE.

**Attachments:** [Agenda Cover Report](#)  
[Cason 2024 Easter Service App](#)

## 8. COMMENTS

## 9. ADJOURN