



City of Delray Beach

100 N.W. 1st Avenue
Delray Beach, FL 33444

Advisory Board Agenda Development Services Management Group

Thursday, May 9, 2024

2:00 PM

First Floor Conference Room - City Hall

Regular Meeting

1. Call to Order

2. Roll Call

3. Approval of Agenda

4. Minutes

A. February 8, 2024

Attachments: [Minutes \(DRAFT - Corrected from previously approved minutes\)](#)

B. April 11, 2024

Attachments: [Minutes \(DRAFT\)](#)

5. Consent Agenda

- A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "24TH ANNUAL DOWNTOWN DELRAY BEACH ART FESTIVAL ON 4TH" TO BE HELD ON DECEMBER 7-8, 2024 ON 4TH AVENUE FROM EAST ATLANTIC TO NE 2ND STREET AND ON NE 1ST STREET ON EAST AND WEST SIDE; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[dray1224permitnewsigned](#)
[Dray1224map copy](#)

- B. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "CHRISTMAS CONCERT" TO BE HELD ON DECEMBER 21, 2024 AT OLD SCHOOL SQUARE AMPHITHEATER GROUNDS; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Christmas Concert App & Map](#)

6. New Business

A. 301 NE 7th AVENUE (2024-116): RELIEF TO SETBACKS FOR 301 NE 7th AVENUE.

Designated Agent: Jeffrey A. Costello; jcostello@jcplanningsolutions.com

Project Planner: Alexia Howald, Senior Planner

Attachments:

[301 NE 7th Ave_DSMG Memo](#)

[301 NE 7th Ave Waiver Justification Statement](#)

[301 NE 7th Ave_Vicinity Map](#)

[301 NE 7th Ave Site Plan](#)

[301 NE 7th Ave_Survey](#)

[301 NE 7th Ave L-1-Landscape](#)

[301 NE 7th Ave Right of Way Dedication NE 7th and 3rd St Sketch](#)

[301 NE 7th Ave Right of Way Dedication Alley Sketch](#)

B. MUSCLE ON THE BEACH CAR SHOW: RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "MUSCLE ON THE BEACH CAR SHOW" TO BE HELD ON MARCH 1, 2025, ON OLD SCHOOL SQUARE AND NE 2ND AVE.

Attachments:

[Agenda Cover Report](#)

[Special Events Application 2025](#)

[2025 Muscle on the Beach map](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.