



Advisory Board Agenda
Development Services Management Group

Thursday, June 13, 2024

2:00 PM

First Floor Conference Room - City Hall

Regular Meeting

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes

None

5. Consent Agenda

- A. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "LAUGH WITH THE LIBRARY" TO BE HELD ON FEBRUARY 21, 2025, AT OLD SCHOOL SQUARE PAVILION; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Laugh with the Library 2025 Application](#)
 [OSS LWTL 25 Site Plan](#)

- B. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "BOSTON'S 4TH OF JULY CELEBRATION" TO BE HELD ON JULY 4, 2024 AT 40 S. OCEAN BLVD; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
 [Bostons 4th of July App](#)
 [Site Map](#)

- C. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "5TH ANNUAL DOWNTOWN DELRAY BEACH CRAFT FESTIVAL ON 4TH" TO BE HELD ON FEBRUARY 22-23, 2025 AT NE 4TH AVENUE FROM EAST ATLANTIC TO NE 2ND STREET; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[dray225permitrevised](#)
[Dray225maprevised](#)

- D. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "JULY 4TH CELEBRATION" TO BE HELD ON JULY 4, 2024 AT A1A; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT.

Attachments: [Agenda Cover Report](#)
[Cafe Luna Rosa July 4th App](#)
[Site Map](#)

- E. APPROVAL OF THE NON-IMPACT EVENT KNOWN AS "AVP LEAGUE BEACH VOLLEYBALL" TO BE HELD ON OCTOBER 12-13, 2024, AT THE DELRAY BEACH TENNIS CENTER; AND TO AUTHORIZE THE SPECIAL EVENTS MANAGER TO TAKE ALL ACTIONS NECESSARY TO EFFECTUATE THE SPECIAL EVENT PERMIT

Attachments: [Agenda Cover Report](#)
[AVP Delray Tennis Special Events Application \(4.16.24\)](#)
[AVP Delray Tennis Center Site Map 5.24.24](#)
[Delray Tennis Center Parking Map 6.5.24](#)

6. New Business

- A. 13TH ANNUAL WITCHES OF DELRAY BEACH CHARITY BIKE RIDE:**
RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "13TH ANNUAL WITCHES OF DELRAY BEACH CHARITY BIKE RIDE" TO BE HELD ON OCTOBER 26, 2024 IN DOWNTOWN DELRAY BEACH, BEGINNING AT CITY HALL GOING NORTH TO 3RD STREET THEN EAST TO SWINTON AND MAKING A RIGHT ON TO SWINTON TO ATLANTIC. GOING EAST ON ATLANTIC TO 7TH. WILL TURN AROUND AT 7TH GO BACK WEST TO 2ND AVENUE, GO NORTH ON 2ND AVENUE AND END AT OLD SCHOOL SQUARE.

Attachments: [Agenda Cover Report](#)
[Witches Ride App 2024](#)
[Witches Ride Maps](#)

- B.** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, OF THE NON-IMPACT EVENT KNOWN AS "DELRAY BEACH FINE ART SHOW BY HOTWORKS" TO BE HELD ON JANUARY 25-26, 2025, AT NE 4TH AVE FROM EAST ATLANTIC AVENUE TO NE 2ND STREET AND ON NE 1ST STREET EAST AND WEST BETWEEN THE ALLEYWAYS.

Attachments: [Agenda Cover Report](#)
[f-Delray_Beach_Special_Events_Application_Completed_Signed_04-25-24](#)

- C. EASTER SUNRISE SERVICE:** RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, TO THE CITY COMMISSION FOR AN IMPACT EVENT KNOWN AS "EASTER SUNRISE SERVICE" TO BE HELD ON APRIL 20, 2025 IN THE PAVILION AT ATLANTIC AND A1A, BETWEEN EAST ATLANTIC AVENUE AND MIRAMAR DRIVE.

Attachments: [Agenda Cover Report](#)
[Sunrise 2025 Application](#)
[Site Map Easter Service](#)

- D. RECOMMENDATION OF THE DEVELOPMENT SERVICES MANAGEMENT GROUP OF THE CITY OF DELRAY BEACH, FLORIDA, OF THE NON-IMPACT EVENT KNOWN AS "DELRAY EXOTIC AUTO SHOW PRESENTED BY LAMBORGHINI OF PALM BEACH AND ONE SOURCE CAR" TO BE HELD ON SEPTEMBER 29, 2024, AT OLD SCHOOL SQUARE, NE 2ND AVENUE AND WORTHING PARK.

Attachments: [Agenda Cover Report](#)
[New updated - Special Events Application](#)
[updated site map](#)

7. Board Comments

8. Adjournment

The City shall furnish appropriate auxiliary aids and services where necessary to afford an individual with a disability an equal opportunity to participate in and enjoy the benefits of a service, program, or activity conducted by the City. Please contact the Human Resources Department at (561) 243-7125 at least 24 hours prior to the program or activity for the City to reasonably accommodate your request. Adaptive listening devices are available for meetings in the Commission Chambers.